

**Muskegon Charter Township (MCT)
Board Meeting Minutes
May 18, 2026**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Grabinski

Present: Bowen, Kieft, Westbrook, Theile, Bouwman, Grabinski, Hodges

Excused Absent: **Westbrook, Bowen**

Also Present: Fire Chief Attig, Deputy Supervisor/Director of Code Compliance Fredericksen, Police Chief VanDommelen, DPW Director Parker, Finance Director Joslyn, 6 guests

Meeting was recorded and labeled the May 18, 2026 regular Board meeting.

Election of Clerk Pro-Tem – Treasurer Thiele motion and second by Trustee Bouwman to appoint Trustee Grabinski as Clerk Pro-Tem

Unanimous Voice Vote

Motion Carried

C. APPROVAL OF AGENDA: May 18, 2026

It was moved by Trustee Bouwman and second by Trustee Kieft to approve the agenda with the removal of New Business #2 Discussion of Road Abandonment and add item Approval of Agreement with Foster Swift for Annexation.

Unanimous Voice Vote

Motion Carried

D. PRESENTATION – Muskegon County Parks Commission Chair Aaron Bodbyl-Mast

County Parks Commission Chair Bodbyl-Mast presented an update on the work of the Parks Commission and the potential millage.

Trustee Bowen was excused to leave the meeting at approximately 6:15 pm

E. PUBLIC COMMENT: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes - May 5, 2026
2. Parks & Recreation Meeting Minutes- October 23, 2025
3. Parks & Recreation Meeting Minutes- January 29, 2026
4. Quarterly Cash Summary Account Q1-2026
5. Quarterly Revenue & Expenditure Report Q1-2026
6. Police Department Stat Report- April 2026
7. Fire Department Run Report- April 2026

CONSENT AGENDA: *continued*

It was moved by Trustee Grabinski and second by Treasurer Thiele to approve the consent agenda with the correction to the May 5 Regular Board Meeting Minutes to say Trustee Bouwman lead the pledge.

Unanimous Voice Vote

Motion Carried

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$425,637.83

It was moved by Trustee Bouwman and second by Trustee Kieft to approve payment of weekly and bi-weekly bills of \$425,637.83 from the appropriate accounts.

5 – Yeas: Kieft, Theile, Bouwman, Grabinski, Hodges

0 – Nays:

Absent: Westbrook, Bowen

Motion Carried

~~2. Discussion of Road Abandonment~~

3. Consideration of Lease Amendment- Lund Rd. Cell Tower

It was moved by Trustee Bouwman and second by Treasurer Thiele to deny the lease amendment request.

5 – Yeas: Theile, Bouwman, Grabinski, Kieft, Hodges

0 – Nays:

Absent: Westbrook, Bowen

Motion Carried

4. Approval of Safe Routes to School Improvements

It was moved by Treasurer Thiele and second by Trustee Kieft to approve the professional services agreement with DLZ in the amount of \$174,600 for the Reeeths-Puffer Safe Routes to School improvements and to authorize the Supervisor to execute the agreement.

5 – Yeas: Theile, Bouwman, Grabinski, Kieft, Hodges

0 – Nay:

Absent: Westbrook, Bowen

Motion Carried

5. Approval of Resolution No. 26-13- Approving Deficit Elimination Plan

It was moved by Trustee Grabinski and second by Trustee Bouwman to approve Resolution No 26-13 Deficit Elimination Plan for Paving Funds

RESOLUTION 26-13

Resolution Approving Deficit Elimination Plan

For Capital Projects - Street Paving Funds

NEW BUSINESS: *continued*

Whereas, the Uniform Accounting Act requires that where a deficit occurs in any fund of the Township that a Deficit Elimination Plan be submitted to the Michigan Department of Treasury, and;

Whereas, a deficit remains in the Capital Projects – Paving Projects Fund for the fiscal year ended 2025 and;

Whereas, a Deficit Elimination Plan has been prepared.

Now, therefore, be it resolved;

1. The Deficit Elimination Plan attached hereto be and is here by approved.
2. The Township Supervisor be and is hereby directed to file the Plan with the Michigan Department of Treasury.
3. All resolutions and parts of resolutions in conflict herewith be and are hereby rescinded.

The forgoing resolution offered by _____ and seconded by _____.

AYES:

NAYS:

ABSENT:

Resolution declared approved this 18th Day of May, 2026.

Carrie Westbrook
Muskegon Charter Township Clerk

I, Carrie Westbrook, the duly elected and acting Clerk of Muskegon Charter Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township, at a regular meeting of said Board held on May 18, 2026 at which meeting a quorum was present by a roll call vote of said members as herein before set forth; that said resolution was ordered to take immediate effect.

Carrie Westbrook
Muskegon Charter Township Clerk

5 – Yeas: Grabinski, Kieft, Theile, Bouwman, Hodges

0 – Nays:

Absent: Westbrook, Bowen

Motion Carried

NEW BUSINESS: *continued*

6. Approval of Purchase of DPW Debris Blower Equipment

It was moved by Trustee Kieft and second by Treasurer Thiele to purchase Hurricane Billy Goat Z3001 Debris Blower from J&J Farm Sales and Services for \$11,880.00

5 – Yeas: Kieft, Theile, Bouwman, Grabinski, Hodges

0 – Nays: Absent: Westbrook, Bowen **Motion Carried**

7. Approval of Agreement with Foster Swift for Annexation

It was moved by Treasurer Thiele and second by Trustee Bouwman to approve the agreement with Foster Swift for Legal Counsel regarding Annexation

5 – Yeas: Theile, Bouwman, Grabinski, Kieft, Hodges

0 – Nays: Absent: Westbrook, Bowen **Motion Carried**

I. PUBLIC COMMENT:

Bob Skeels- Expressed his surprise that the current cell tower lease agreement is so low, and mentioned that the OV SRTS grant is one cycle behind Reeths Puffer due to employee turnover with the Safe Routes folks.

Suvi Manner, MADL- shared with the board all of the wonderful summer programming that MADL has to offer and invited the board to visit our Muskegon Township Branch of the library

J. ANNOUNCEMENTS: Trustee Bouwman thanked Chiefs Vandommelen and Attig and DPW Director Parker for sitting down with him as a new board member and discussing their operations and goals for the future of their departments.

K. ADJOURNMENT

It was moved by Treasurer Thiele and second by Trustee Bouwman to adjourn the meeting at 6:37 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Bob Grabinski, Clerk Pro-Tem