

**Muskegon Charter Township (MCT)
Board Meeting Minutes
February 17, 2026**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Clerk Westbrook

Present: Bowen, Jurecki, Westbrook, Theile, Browers, Hodges

Excused Absent: Grabinski

Also Present: Police Chief VanDommelen, Fire Chief Attig, Deputy Supervisor/Director of Code Enforcement Fredericksen, Finance Director/Deputy Treasurer Joslyn, Deputy Clerk Johnson, Planning/Zoning Administrator Werschem and 10 guests.

Meeting was recorded and labeled the February 17, 2026 regular Board meeting.

C. APPROVAL OF AGENDA: February 217, 2026

It was moved by Clerk Westbrook and second Treasurer Theile to approve the agenda with removing item I and adding the Parks and Rec minutes under the Consent Agenda.

Unanimous Voice Vote

Motion Carried

D. PUBLIC COMMENT: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – February 2, 2026

2. Police Department Stat Report – January 2026

3. Fire Department Run Report – January 2026

4. Annual Treasurer’s Report – Year Ending December 31, 2025

It was moved by Trustee Bowen and second by Treasurer Theile to approve the consent agenda as presented.

Unanimous Voice Vote

Motion Carried

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$636,451.40

It was moved by Trustee Jurecki and second by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$636,451.40 from the appropriate accounts.

6 – Yeas: Bowen, Jurecki, Westbrook, Theile, Browers, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

NEW BUSINESS: *continued*

2. Approval of Fire Lieutenant Promotion

It was moved by Trustee Bowen and second by Clerk Westbrook to approve promoting Matt Gabriel to Lieutenant with a start date of February 18, 2026.

6 – Yeas: Jurecki, Westbrook, Theile, Browsers, Bowen, Grabinski

0 – Nays:

Absent: Grabinski

Motion Carried

3. Consideration of Community Room Fee Adjustment & Exemption Policy

It was moved by Trustee Jurecki and second by Trustee Bowen to approve the fee adjustment and exemption policy for the Community Room along with adding hosting car washes at Township Hall.

6 – Yeas: Westbrook, Theile, Browsers, Bowen, Jurecki, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

4. Approval of Muskegon Charter Twp Parks and Rec Committee Bylaws

It was moved by Treasurer Theile and second by Trustee Bowen to approve the bylaws for Parks and Rec.

Unanimous Voice Vote

Motion Carried

5. Consideration of Updated 2026 Poverty Exemption Guidelines

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the updated 2026 poverty exemption guidelines.

6 – Yeas: Theile, Browsers, Bowen, Jurecki, Westbrook, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

6. Consideration of Ordinance 26-1 Amendment of Uniform Water Rate

It was moved by Treasurer Theile and second by Trustee Jurecki to approve Ordinance 26-1.

**MUSKEGON CHARTER TOWNSHIP
ORDINANCE NO. 26-1**

At a meeting of the Muskegon Charter Township Board, Muskegon County, Michigan, held at the Township Hall on February 17, 2026, at 6:00 p.m., Board Member Theile moved to adopt the following ordinance, which motion was seconded by Board Member Jurecki.

AN ORDINANCE TO AMEND THE UNIFORM WATER RATE ORDINANCE FOR THE MUSKEGON COUNTY REGIONAL WATER SYSTEM TO BILL CUSTOMERS BASED ON METER SIZE RATHER THAN RESIDENTIAL EQUIVALENT UNITS

THE TOWNSHIP OF MUSKEGON ORDAINS:

Section 1. Amendment. The Uniform Water Rate Ordinance and all its related appendices are hereby amended to read in their entirety as provided in the attached document.

Section 2. Codification. The Township Clerk is authorized to take all appropriate actions to incorporate these amendments to the Uniform Water Rate Ordinance into the Township Code of Ordinances (the

“Code”, including renumbering the sections therein and replacing the existing text within Chapter 54 of the Code.

Section 3. Effective Date. This ordinance shall take effect immediately upon publication as provided by law following adoption by the Township Board.

Yeas: Board member: Browsers, Bowen, Jurecki, Westbrook, Theile, Hodges

Nays: Board member: None

Abstain: Board member: None

Absent: Board member: Grabinski

CERTIFICATION

I certify that this is a true and complete copy of a resolution adopted by the Muskegon Township Board, Muskegon County, Michigan, at a regularly scheduled meeting held on February 17, 2026.

6 – Yeas: Browsers, Bowen, Jurecki, Westbrook, Theile, Hodges

0 – Nays: Absent: Grabinski **Motion Carried**

7. Consideration of Zoning Department Software, ViewPro

It was moved by Treasurer Theile and second by Trustee Bowen to table this to the 1st meeting in March.

6 – Yeas: Bowen, Jurecki, Westbrook, Theile, Browsers, Hodges

0 – Nays: Absent: Grabinski **Motion Carried**

H. PUBLIC COMMENT

Denise Serena – She spoke about the wood boiler on her neighbor’s property.

~~**I. CLOSED SESSION – Pursuant to MCL 15.268(h) Enter into Closed Session for the Purpose of Reviewing a Written Legal Opinion from Labor Counsel**~~

J. ANNOUNCEMENTS

Clerk Westbrook stated that her Deputy Clerk, Amanda Johnson, has accepted a job as the Election Specialist for Muskegon County and will be leaving Muskegon Township.

Trustee Bowen stated that Orchard View Community Ed will be handing out meal boxes to our seniors on February 24th.

ADJOURNMENT

It was moved by Trustee Grabinski and second by Trustee Jurecki to adjourn the meeting at 6:20 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by _____
Carrie Westbrook, Clerk