

**Muskegon Charter Township (MCT)
Board Meeting Minutes
May 4, 2026**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Bouwman

Present: Bowen, Kieft, Westbrook, Theile, Bouwman, Grabinski, Hodges

Excused Absent: None

Also Present: Fire Chief Attig, Deputy Fire Chief Grabinski, Deputy Supervisor/Director of Code Compliance Fredericksen, Fire Inspector Wydeck, Building Official Kempf, Planning/Zoning Administrator and 22 guests.

Meeting was recorded and labeled the May 4, 2026 regular Board meeting.

C. APPROVAL OF AGENDA: May 4, 2026

It was moved by Trustee Grabinski and second by Trustee Bouwman to approve the agenda as presented.

Unanimous Voice Vote

Motion Carried

D. PRESENTATION – Recognition of Captain Bryan Fethke and Captain Mike Mayette

Fire Chief Attig presented Captain Fethke and Captain Mayette with their 30 years of service pins with the Muskegon Charter Township Fire Department. Board members thanked both Captains for the dedication to Township.

E. PUBLIC COMMENT: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – April 20, 2026

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the consent agenda as presented.

Unanimous Voice Vote

Motion Carried

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$793,348.70

It was moved by Trustee Kieft and second by Trustee Bouwman to approve payment of weekly and bi-weekly bills of \$793,348.70 from the appropriate accounts.

7 – Yeas: Bowen, Kieft, Westbrook, Theile, Bouwman, Grabinski, Hodges

0 – Nays:

Absent: None

Motion Carried

NEW BUSINESS: *continued*

2. Approval for Removal of NSF & Late Fee

It was moved Trustee Grabinski and second by Trustee Kieft to approve removing the NSF and late fee in the amount of \$30.50 for Mark Karafa.

7 – Yeas: Kieft, Westbrook, Theile, Bouwman, Grabinski, Bowen, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Approval of Removal of NSF & Late Fee

It was moved by Trustee Grabinski and second by Trustee Bowen to approve removing the NSF and late fee in the amount of \$30.50 for Vicki Engstrom.

7 – Yeas: Westbrook, Theile, Bouwman, Grabinski, Bowen, Kieft, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Approval of Allied Fire Sales & Service Invoice

It was moved by Trustee Bouwman and second by Trustee Kieft to approve the payment to Allied Fire Sales and Services in the amount of \$16,974.33 for Engine 222.

7 – Yeas: Theile, Bouwman, Grabinski, Bowen, Kieft, Westbrook, Hodges

0 – Nay: Absent: None **Motion Carried**

5. Approval of Resolution No 26-10, Adoption of Ordinance 26-06 Prohibited Parking and Parking and Storage

It was moved by Trustee Grabinski and second by Trustee Bowen to approve Resolution No 26-10 and adoption of Ordinance 26-03.

**MUSKEGON CHARTER TOWNSHIP RESOLUTION NO. 26-10
RESOLUTION TO INTRODUCE ORDINANCE NO. 26-03, TO AMEND CHAPTER 50,
ARTICLE VI OF THE CODE OF ORDINANCES TO ADD SECTION 50-238
PROVIDING FOR MUNICIPAL CIVIL INFRACTION PENALTIES FOR
PROHIBITED PARKING AND STORAGE VIOLATIONS**

WHEREAS, Chapter 50, Article VI of the Code of Ordinances (Prohibited Parking and Parking and Storage) does not currently include a specific penalty provision; and

WHEREAS, in the absence of a specific penalty provision, violations may be treated as misdemeanors, which the Township Board finds to be excessive for routine parking and storage violations; and

WHEREAS, the proposed amendment would add Section 50-238 to establish such violations as municipal civil infractions, with penalties imposed in accordance with the Township’s municipal civil infraction ordinance and each day constituting a separate offense;

WHEREAS, Muskegon Charter Township introduced Ordinance 26-03 with the adoption of resolution 26-09 at its meeting held on April 20, 2026, and

NOW, THEREFORE, BE IT RESOLVED that the Muskegon Charter Township Board hereby Adopt Ordinance No. 26-03, amending Chapter 50, Article VI to add Section 50-238 establishing municipal civil infraction penalties

**MUSKEGON CHARTER TOWNSHIP
COUNTY OF MUSKEGON
STATE OF MICHIGAN**

AN ORDINANCE TO AMEND THE MUSKEGON CHARTER TOWNSHIP CODE OF ORDINANCES AT CHAPTER 50, TRAFFIC AND VEHICLES, ARTICLE VI, PROHIBITED PARKING AND PARKING AND STORAGE, BY ADDING A PENALTY PROVISION

Ordinance No. 26-03

THE CHARTER TOWNSHIP OF MUSKEGON ORDAINS:

Section 1. New Section. That Article VI, captioned “Prohibited Parking and Parking and Storage”, of Chapter 50, captioned “Traffic and Vehicles”, of the Muskegon Charter Township Code of Ordinances be amended by adding the following new section as Section 50-238:

A violation of this article shall be a municipal civil infraction. Each day that a violation continues to exist constitutes a separate offense. Penalties shall be imposed in accordance with the municipal civil infraction ordinance.

Section 2. Severability. Should any part of this ordinance be declared by a court of competent jurisdiction to be invalid, the remaining parts shall be severable and shall continue in full force and effect.

Section 3. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed on the effective date of this ordinance.

Section 4. Effective Date. This ordinance shall be effective immediately upon its publication.

7 – Yeas: Bouwman, Grabinski, Bowen, Kieft, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

6. Approval of Resolution No. 26-11

It was moved by Treasurer Theile and second by Trustee Bouwman to approve Resolution 26-11 and adoption of Ordinance 26-04 with amending our language section 54 of the ordinance according to legal counsel.

**MUSKEGON CHARTER TOWNSHIP
RESOLUTION NO. 26-11**

**RESOLUTION TO AMEND CHAPTER 54 SECTION 29 OF THE MUSKEGON
CHARTER TOWNSHIP CODE OF ORDINANCES**

WHEREAS, The Township of Dalton, Township of Fruitland, Township of Laketon, and the

Charter Township of Muskegon (“Local Units”) are parties to an Amended and Restated Muskegon County Regional Water System Management Contract (“Contract”); and **WHEREAS**, The Contract provides, in part, that the Policy Board shall be responsible for the management of the Muskegon County Regional Water System (“System”); and **WHEREAS**, Chapter Fifty-Four of the Muskegon Charter Township Code of Ordinances regulates the water supply system as adopted by the Policy Board, and **WHEREAS**, Muskegon Charter Township wishes to amend Sections 54-29 of the Muskegon Charter Township Code of Ordinances **WHEREAS**, Muskegon Charter Township introduced Ordinance 26-04 with the adoption of resolution 26-07 at its meeting held on April 20, 2026, and **NOW THEREFORE, BE IT RESOLVED THAT**, the Muskegon Charter Township Board hereby approves introduction of Ordinance 26-04, amending Sections 54-29 of the Muskegon Charter Township Code of Ordinances.

**MUSKEGON CHARTER TOWNSHIP
ORDINANCE NO. 26-04**

At a meeting of the Muskegon Charter Township Board, Muskegon County, Michigan, held at the Township Hall on May 5, 2026, at 6:00 p.m., Board Member Theile moved to adopt the following ordinance, which motion was seconded by Board Member Bouwman.

**AN ORDINANCE TO AMEND THE UNIFORM WATER RATE ORDINANCE
FOR THE MUSKEGON COUNTY REGIONAL WATER SYSTEM TO BILL
CUSTOMERS BASED ON METER SIZE RATHER THAN RESIDENTIAL
EQUIVALENT UNITS**

THE TOWNSHIP OF MUSKEGON ORDAINS:

Section 1. Amendment. The Uniform Water Rate Ordinance and all its related appendices are hereby amended to read in their entirety as provided in the attached document.

Section 2. Codification. The Township Clerk is authorized to take all appropriate actions to incorporate

these amendments to the Uniform Water Rate Ordinance into the Township Code of Ordinances (the “Code”, including renumbering the sections therein and replacing the existing text within Chapter 54 of the Code.

Section 3. Effective Date. This ordinance shall take effect immediately upon publication as provided by law following adoption by the Township Board.

7 – Yeas: Grabinski, Bowen, Kieft, Westbrook, Theile, Bouwman, Hodges

0 – Nays:

Absent: None

Motion Carried

7. Approval of Resolution No. 26-12

It was moved by Trustee Grabinski and second by Trustee Bowen to approve Resolution 26-12 and adoption of Ordinance 26-05.

**MUSKEGON CHARTER TOWNSHIP
RESOLUTION NO. 26-12**

**RESOLUTION TO INTRODUCE ORDINANCE 26-05 AMEND CHAPTER 4 OF THE
CODE OF ORDINANCES**

WHEREAS, the Muskegon Charter Township Code of Ordinances, Chapter 4 regulates animals

within the Township; and

WHEREAS, Muskegon Charter Township wishes amend Chapter 4 to revise the definition of “dangerous animal”, and

WHEREAS, Muskegon Charter Township introduced Ordinance 26-05 with the adoption of resolution 26-08 at its meeting held on April 20, 2026, and

NOW THEREFORE, BE IT RESOLVED THAT, the Muskegon Charter Township Board hereby approves adoption of Ordinance 26-05, an amendment to Chapter 4 of the Code of Ordinances

7 – Yeas: Bowen, Kieft, Westbrook, Theile, Bouwman, Grabinski, Hodges

0 – Nay: Absent: None **Motion Carried**

8. Approval of Resolution No 26-06 Rezoning 1889 N Getty

It was moved by Trustee Grabinski and second by Trustee Bouwman to approve Resolution 26-06 and adoption of Ordinance 26-02.

MUSKEGON CHARTER TOWNSHIP

RESOLUTION NO. 26-06

ZONING ORDINANCE RESOLUTION

WHEREAS, the Muskegon Charter Township zoning maps show parcel #61-10-005-200-0012-00, commonly known as 1889 N. Getty, to be zoned C1 Neighborhood Commercial, and

WHEREAS, Muskegon Charter Township has received a zone change application to change the zoning from C1, Neighborhood Commercial, to R1, Single Family Residential, for parcel #61-10-005-200-0012-00, commonly known as 1889 N. Getty, and

WHEREAS, the proposed zone changes to R1, Single Family Residential, zoning at parcel #61-10-005-200-0012-00, commonly known as 1889 N. Getty is consistent with the current uses, and

WHEREAS, the proposed zone changes to R1, Single Family Residential, zoning at parcel #61-10-005-200-0012-00, commonly known as 1889 N. Getty is consistent with the Township Master Plan, and

WHEREAS, the Planning Commission held a public hearing on April 13, 2026 regarding R1, Single Family Residential zoning for parcel #61-10-005-200-0012-00, commonly known as 1889 N. Getty, and recommends approval,

WHEREAS, Muskegon Charter Township introduced Ordinance 26-02 with the adoption of resolution 26-05 at its meeting held on April 20, 2026, and

NOW THEREFORE, BE IT RESOLVED THAT, the Muskegon Charter Township Board hereby approves adoption of Ordinance 26-02, an amendment to Zoning Ordinance 58.102.

7 – Yeas: Kieft, Westbrook, Theile, Bouwman, Grabinski, Bowen, Hodges

0 – Nays: Absent: None **Motion Carried**

I. PUBLIC COMMENT: None

J. ANNOUNCEMENTS: None

K. ADJOURNMENT

It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 6:15 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk