

**Muskegon Charter Township (MCT)  
Board Meeting Minutes  
January 5, 2026**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**Present:** Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

Excused Absent: Westbrook

Also Present: Police Chief VanDommelen, Fire Chief Attig, DPW Director Smith, Deputy Supervisor Fredericksen, Deputy Treasurer Joslyn and 15 guests.

Meeting was recorded and labeled the January 5, 2026 regular Board meeting.

**C. APPROVAL OF AGENDA: January 5, 2026**

It was moved by Treasurer Theile and supported by Trustee Bowen to approve the agenda with the correction to New Business Number 9 to "Approval of Resolution No. 26-0402 Wastewater Refunding Contract".

Unanimous Voice Vote

**Motion Carried**

**Clerk Pro Tem Appointment:**

It was moved by Trustee Jurecki and supported by Treasurer Theile to elect Trustee Grabinski as Clerk Pro Tem.

Unanimous Voice Vote

**Motion Carried**

**D. PRESENTATIONS**

Police Chief VanDommelen administered the oath of office to Officer Michael Wagner and welcomed him to the Police Department and the Township.

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY**

There were no public comments.

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – December 15, 2025**

It was moved by Trustee Jurecki and supported by Treasurer Theile to approve the consent agenda.

Unanimous Voice Vote

**Motion Carried**

**G. UNFINISHED BUSINESS**

None.

## **H. NEW BUSINESS**

### **1. Weekly Check Runs and Total of all Checks \$236,752.11**

It was moved by Treasurer Theile and supported by Trustee Bowen to approve payment of weekly and semi-monthly bills totaling \$236,752.11 from the appropriate accounts.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **2. Approval of Fire Chief Salary Package**

It was moved by Treasurer Theile and supported by Trustee Bowen to approve the Fire Chief salary package as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **3. Approval of Deputy Fire Chief Salary Package**

It was moved by Treasurer Theile and supported by Trustee Bowen to approve the Deputy Fire Chief salary package as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **4. Approval of Fire Department Lieutenant Promotions**

It was moved by Trustee Browers and supported by Treasurer Theile to approve the Fire Department Lieutenant promotions as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **5. Approval of Fire Department Engine Operator Hire**

It was moved by Treasurer Theile and supported by Trustee Bowen to approve the Fire Department Engine Operator hire as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **6. Approval of Resolution No. 26-01 Designation of Depositories for 2026**

#### **RESOLUTION NO. 26-01 DESIGNATION OF DEPOSITORIES FOR 2026**

WHEREAS, the Board of Muskegon Charter Township, Muskegon County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township; and

WHEREAS, Public Act 77 of 1989, MCL 41.77 requires that the Township Board designate the banks or depositories for the money belonging to the Township;

NOW, THEREFORE, BE IT RESOLVED, that this policy is applicable to all public funds belonging to Muskegon Charter Township and in the custody of the Township Treasurer.

BE IT FURTHER RESOLVED, that the Muskegon Charter Township Treasurer is authorized to manage funds belonging to the Township in accordance with MCL 41.77.

BE IT FURTHER RESOLVED, that the following institutions are approved as depositories: • ChoiceOne Bank and Route 31 Credit Union as Primary Depositories • Michigan Cooperative Liquid Assets Securities System (CLASS) • Other qualifying depositories as permitted by law and Township investment policy.

This resolution was offered by Trustee Jurecki and supported by Treasurer Theile.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **7. Approval of Change Order – Lighting Control Upgrade**

It was moved by Treasurer Theile and supported by Trustee Bowen to approve the lighting control upgrade change order as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **8. Approval of Change Order – Technology Infrastructure Upgrade**

It was moved by Trustee Grabinski and supported by Treasurer Theile to approve the technology infrastructure upgrade change order as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

### **9. Approval of Resolution No. 26-02 Approving Wastewater Refunding Contract**

#### RESOLUTION NO. 26-02 APPROVING REFUNDING CONTRACT

WHEREAS, the Board of Public Works of the County of Muskegon is authorized under Act 185, Public Acts of Michigan, 1957, as amended, to acquire and finance wastewater system improvements; and

WHEREAS, the Township has previously entered into agreements relating to wastewater system financing; and

WHEREAS, current market conditions allow for refunding at a savings to the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Township Board hereby approves the Refunding Contract dated January 5, 2026, and authorizes the Supervisor and Clerk to execute the same on behalf of the Township.

This resolution was offered by Trustee Jurecki and supported by Treasurer Theile.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**10. Approval of Longevity Increase**

It was moved by Trustee Jurecki and supported by Treasurer Theile to approve the longevity increase effective January 5, 2026.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**11. Approval of Insurance Opt-Out**

It was moved by Trustee Browers and supported by Trustee Grabinski to approve the insurance opt-out as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**12. Approval of POLC Letter of Agreement**

It was moved by Trustee Grabinski and supported by Trustee Bowen to approve the POLC Letter of Agreement effective January 5, 2026.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**I. PUBLIC COMMENT**

There were no public comments.

**J. ANNOUNCEMENTS**

Deputy Supervisor Fredericksen told the board that our January 20 board meeting would be in the new board room at Township Hall.

Supervisor Hodges asked any board member that is interested in attending the annual Michigan Township Association Conference to let her, Clerk Westbrook, or Deputy Supervisor Fredericksen know.

**K. ADJOURNMENT**

It was moved by Trustee Jurecki and supported by Treasurer Theile to adjourn the meeting at 6:13 pm.

Unanimous Voice Vote

**Motion Carried**

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Bob Grabinski, Clerk Pro Tem