

**Muskegon Charter Township (MCT)
Board Meeting Minutes
November 3, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Bowen

Present: Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

Excused Absent: Grabinski

Also Present: Police Chief VanDommelen, Deputy Fire Chief Attig, Deputy Supervisor/Director of Code Enforcement Fredericksen, Planning Commissioner Hower and 1 guest.

Meeting was recorded and labeled the November 3, 2025 regular Board meeting.

C. APPROVAL OF AGENDA: November 3, 2025

It was moved by Treasurer Theile and second Trustee Bowen to approve the agenda with changing the date from the 1st to the 3rd.

Unanimous Voice Vote

Motion Carried

D. PUBLIC COMMENT: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – October 20, 2025

2. Parks and Recreation Meeting Minutes – September 25, 2025

3. 3rd Quarter 2025 Cash & Investment Report

4. 3rd Quarter 2025 Revenue & Expense Report

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the consent agenda as presented.

Unanimous Voice Vote

Motion Carried

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$1,311,790.80

It was moved by Treasurer Theile and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$1,311,790.80 from the appropriate accounts.

6 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

2. Approval of Aflac Group Policy Application

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the Aflac Group Policy application.

Unanimous Voice Vote

Motion Carried

NEW BUSINESS: *continued*

3. Approval to Add Special Assessments to Tax Roll

It was moved by Trustee Bowen and second by Supervisor Hodges to approve adding the special assessment to the tax roll.

6 – Yeas: Westbrook, Theile, Bowen, Browers, Jurecki, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

4. Approval of Security System Upgrade

It was moved by Treasurer Theile and second by Trustee Bowen to approve the security system upgrade at Township Hall.

6 – Yeas: Theile, Bowen, Browers, Jurecki, Westbrook, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

5. Approval of HVAC Control Upgrades

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the HVAC control upgrades at Township Hall.

6 – Yeas: Bowen, Browers, Jurecki, Westbrook, Theile, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

6. Approval of Door Access System Upgrades

It was moved by Trustee Bowen and second by Treasurer Theile to approve the door access system upgrades at Township Hall.

6 – Yeas: Browers, Jurecki, Westbrook, Theile, Bowen, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

7. Township Hall Christmas Tree Discussion

It was moved by Treasurer Theile and second by Trustee Bowen to approve the purchase of an 8-9 ft Douglas Fir tree not to exceed \$1,700.00.

6 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

8. MiLEAP Out of School (OST) Grant Partnership Renewal with OVCE

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the grant partnership renewal with OVCE.

Unanimous Voice Vote

Motion Carried

H. PUBLIC COMMENT

Ron Hower – He questioned what was going on with the North Muskegon Sports Complex.

Deputy Chief Attig – He stated that on Halloween all on-duty staff from both stations went to 4 locations and handed out about 1,000 pieces of candy. On Saturday, both stations ushered the Reeths-Puffer marching band back to the high school from winning the state championship.

I. ANNOUNCEMENTS

Treasurer Theile stated that there were over 400 kids at Trick or Treating at Township Hall and they passed out around 4,500 pieces of candy. MDAL, MTFD, MTPD, MCC, D2D and Family Bond were helping to hand out candy.

J. ADJOURNMENT

It was moved by Treasurer Theile and second by Trustee Bowen to adjourn the meeting at 6:13 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk