

**Muskegon Charter Township (MCT)
Board Meeting Minutes
December 1, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Grabinski

Present: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

Excused Absent: None

Also Present: Police Chief VanDommelen, Deputy Fire Chief Attig, Deputy Supervisor/Director of Code Enforcement Fredericksen, Finance Director/Deputy Treasurer Joslyn and 4 guests.

Meeting was recorded and labeled the December 1, 2025 regular Board meeting.

C. APPROVAL OF AGENDA: December 1, 2025

It was moved by Trustee Grabinski and second Treasurer Theile to approve the agenda with adding #3 – Closed Session Minutes under Consent Agenda.

Unanimous Voice Vote

Motion Carried

D. PUBLIC COMMENT: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – November 17, 2025

2. Special Board Meeting Minutes – November 13, 2025

3. Closed Session Minutes – November 17, 2025

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the consent agenda as presented.

Unanimous Voice Vote

Motion Carried

F. UNFINISHED BUSINESS:

Trustee Grabinski asked where we are with a contract for Softball World. Supervisor Hodges stated that Treasurer Theile is taking the lead on getting the contract with Softball World now.

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$139,876.33

It was moved by Treasurer Theile and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$139,876.33 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: None

Motion Carried

NEW BUSINESS: *continued*

2. Consideration of FOIA Appeal Request

It was moved by Trustee Grabinski and second by Treasurer Theile to deny the FOIA appeal request by Eryne W. Clark.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Approval to Hire Selected DPW Candidate

It was moved by Clerk Westbrook and second by Treasurer Theile to approve hiring Eric Rop at the 24-month step with a hire date of December 3, 2025 pending physical results.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Approval of Retiree First Service Agreement

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Retiree First service agreement with the change on page 20 section 6.1 and 6.2 to have them both stated “material breach” and on page 21 where it states New Jersey in two places that we add Michigan according to our legal counsel.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges

5. Approval of FY26 Senior Millage Allocation

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the FY26 senior millage allocations.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

6. Approval of Letter of Support

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the letter of support for the between Muskegon County and River Acres.

Unanimous Voice Vote **Motion Carried**

H. PUBLIC COMMENT: None

I. ANNOUNCEMENTS

Treasurer Theile stated that Township Hall has adopted both Christian Care facilities this year and that the tags are available at Township Hall.

K. ADJOURNMENT

It was moved by Treasurer Theile and second by Trustee Jurecki to adjourn the meeting at 6:52 pm.

Reviewed by: _____ Recorded by _____
Jennifer Hodges, Supervisor Carrie Westbrook, Clerk