

**Muskegon Charter Township (MCT)
Board Meeting Minutes
October 6, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:01 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

Present: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

Excused Absent: Westbrook

Also Present: Police Chief VanDommelen, Deputy Fire Chief Attig, Deputy Supervisor/Director of Code Enforcement Fredericksen, Captain Brad Walters, DPW Director Smith

Meeting was recorded and labeled the October 6, 2025 regular Board meeting.

ELECTION OF CLERK PRO-TEM: It was moved by Treasurer Theile and second by Trustee Bowen to appoint Trustee Grabinski as Clerk Pro-Tem. **Motion Carried**

C. APPROVAL OF AGENDA:

It was moved by Trustee Jurecki and second by Trustee Grabinski to approve the agenda with the addition of New Business item 6- Approval of Walker Rd. Life Station Controller Upgrade. **Motion Carried**

D. PUBLIC COMMENT: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – September 15, 2025

2. Fire Department Run Report – September 2025

3. Police Department Stat Report – September 2025

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the consent agenda as presented. **Motion Carried**

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$387,715.26

It was moved by Trustee Grabinski and seconded by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$387,715.26 from the appropriate accounts.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

Motion Carried

2. Approval of Change Order for Town Hall Renovation Project

It was moved by Trustee Bowen and seconded by Treasurer Theile to approve Change Order for \$12,500.

6 – Yeas: Jurecki, Theile, Bowen, Browers, Grabinski, Hodges
0 – Nays: Absent: Westbrook

Motion Carried

3. Grant Match Request – Muskegon Lake Watershed Management Plan

It was moved by Trustee Grabinski and seconded by Trustee Jurecki to approve the match contribution of \$2,500.00 towards the Muskegon Lake Watershed Management Plan.

6 – Yeas: Theile, Bowen, Browers, Grabinski, Jurecki, Hodges
0 – Nays: Absent: Westbrook

Motion Carried

4. Resolution No. 25-26 Inservice Day for Township Offices

It was moved by Trustee Grabinski and seconded by Trustee Jurecki to approve

MUSKEGON CHARTER TOWNSHIP

RESOLUTION NO. 25-26

RESOLUTION FOR IN-SERVICE DAY FOR TOWNSHIP OFFICES

WHEREAS, the Muskegon Charter Township offices recognize the importance of maintaining a safe, organized, and efficient workplace for the benefit of township staff and residents; and

WHEREAS, the Township offices will conduct an in-service day on **October 13, 2025**, a day commonly assumed to be a holiday due to Christopher Columbus/Indigenous Peoples Day, though the township typically remains open on this date; and

WHEREAS, the purpose of this in-service day will be to focus on safety training, organization of records and documents, and catching up on outstanding tasks, thereby improving internal operations for the benefit of the public; and

WHEREAS, this day presents an opportunity to ensure our office is organized and safety measures are in place, enabling the Township to serve the public more effectively in the future; and

NOW, THEREFORE, BE IT RESOLVED, that the Muskegon Charter Township Board approves the funding to provide a meal for the office staff during this in-service day, and make the necessary budget amendments to the **Township Hall Operating Supplies** account, if required, to support this initiative.

The foregoing resolution offered by Board Member: Grabinski

Second offered by Board Member: Jurecki

Upon the roll call vote the following voted:

Ayes: Theile, Bowen, Browers, Grabinski, Jurecki, Hodges

Nays:

Absent: Westbrook

6 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

5. Consideration of Roosevelt Park Building & Trade Inspection Services

It was moved by Trustee Bowen and seconded by Treasurer Theile to approve moving forward with proposing Building & Trade Inspection Services to Roosevelt Park.

6 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

6. Approval of Walker Rd. Lift Station Controller Upgrade

It was moved by Treasurer Theile and seconded by Trustee Jurecki to approve the Walker Rd. Lift Station Controller Upgrade.

6 – Yeas: Browsers, Grabinski, Jurecki, Westbrook, Theile, Bowen, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

H. PUBLIC COMMENT

Chief Patrick VanDommellen - Officer Puls and his response to a check well being call where a young child did not have proper car seat safety and due to financial and language barriers the family was unable to acquire an appropriate car seat so Officer Puls purchased one for them. Chief noted that while Officer Puls does not want recognition for his actions he felt the board would want to hear.

I. ANNOUNCEMENTS

Treasurer Thiele – The senior food giveaway went very well. Aldi was great to work with and the seniors were able to receive around \$300 worth of food and goods. Thanks to Aldi, Senior Millage Funding, and all of the board members and Orchard View Community Education staff that helped.

L. ADJOURNMENT

It was moved by Treasurer Theile and second by Trustee Jurecki to adjourn the meeting at 6:22 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Trustee Bob Grabinski, Clerk Pro-Tem