



Muskegon Charter Township
1990 E Apple Ave, Muskegon, MI 49442
Telephone: (231)777-2555

GENERAL CHECKLIST FOR RESIDENTIAL FIRE REPAIR –
WILL VARY DEPENDING ON TYPE OF DAMAGE

REQUIREMENTS FOR REPAIRS:

- _____ SIGNED & COMPLETED BUILDING PERMIT APPLICATION
- _____ SIGNED & COMPLETED ELECTRICAL PERMIT APPLICATION, IF APPLICABLE
- _____ SIGNED & COMPLETED MECHANICAL PERMIT APPLICATION, IF APPLICABLE
- _____ SIGNED & COMPLETED PLUMBING PERMIT APPLICATION, IF APPLICABLE
- _____ REPAIR SMOKE DAMAGE, WHERE APPLICABLE
- _____ NEW DRYWALL, PAINT, FLOOR COVERINGS, CABINETS, WINDOWS, DOORS, FRAMING, IF APPLICABLE
- _____ REPLACE ELECTRICAL CIRCUITS, FIXTURES & WIRING, IF APPLICABLE
- _____ REPLACE MECHANICAL APPLIANCES OR SYSTEM, IF APPLICABLE
- _____ REPLACE PLUMBING FIXTURES, PIPES OR WATER CONNECTED APPLIANCES, IF APPLICABLE
- _____ REQUIREMENTS WILL BE DIFFERENT DEPENDING ON THE EXTENT OF FIRE DAMAGE
- _____ REFER TO THE INSPECTOR FOR MORE INFORMATION REGARDING YOUR SPECIFIC SITUATION

REQUIREMENTS FOR STRUCTURAL DAMAGE:

- _____ FOLLOW THE REQUIREMENTS LISTED IN THE REMODEL AND/OR ADDITION CHECKLIST

OWNER RESPONSIBLE TO ACQUIRE PRIOR TO BUILDING PERMIT ISSUANCE (IF APPLICABLE)

- _____ DEQ – WETLAND AND CRITICAL DUNES
- _____ SOIL EROSION – WITHIN 500’ OF ANY BODY OF WATER, INCLUDING WETLANDS
- _____ DESIGN FLOOD ELEVATION

REQUIRED INSPECTIONS:

INITIAL DAMAGE INSPECTION
ENERGY AIR BARRIER, UNLESS DONE BY A 3RD PARTY, THEN WE NEED THEIR REPORT
ROUGH-IN AND A FINAL

FOR OFFICE USE ONLY:

- _____ CREATE ENFORCEMENT (INCLUDE ALL PERTAINANT INFORMATION, LOCATION OF FIRE IN STRUCTURE, ADDRESS(ES), DATE OF FIRE, NAMES, PRELIMINARY CAUSE & PRELIMINARY DAMAGE)
- _____ SCHEDULE INSPECTION (DATE WHEN THE INSPECTOR WENT OUT OR WILL GO OUT TO INSPECT THE FIRE DAMAGE)
- _____ PRELIMINARY LIST OF REPAIRS PER INITIAL DAMAGE INSPECTION