



Muskegon Charter Township
1990 E Apple Ave, Muskegon, MI 49442
Telephone: (231)777-2555

CHECKLIST FOR RESIDENTIAL BASEMENT FINISH
ITEMS REQUIRED ON ALL DRAWINGS PRIOR TO PLAN REVIEW

_____ **TWO (2) SETS OF DRAWINGS / FLOOR PLAN**

ONE SET WILL BE APPROVED AND RETURNED TO YOU. THIS SET MUST BE ON THE JOB SITE OR **NO** INSPECTIONS WILL BE CONDUCTED. THE DRAWINGS MUST BE ACCOMPANIED WITH ANY ENGINEERED SHOP DRAWINGS RELEVANT TO YOUR PROJECT.

CONSTRUCTION DOCUMENTS SHALL BE OF SUFFICIENT CLARITY TO INDICATE THE LOCATION, NATURE AND EXTENT OF THE WORK PROPOSED AND SHOWN IN DETAIL AND WILL CONFORM TO THE PROVISIONS OF THIS CODE.

_____ FLOOR PLAN, INCLUDING LOCATION & DIMENSIONS OF ROOMS

_____ SIGNED & COMPLETED BUILDING PERMIT APPLICATION

ITEMS REQUIRED TO BE INDICATED ON DRAWINGS

_____ WINDOW SIZES AND LOCATIONS

_____ SMOKE DETECTOR/CARBON MONOXIDE ALARM LOCATION(S)

_____ FURNACE AND WATER HEATER LOCATION

_____ TYPE OF INSULATION FOR EXTERIOR WALLS, INCLUDING R-VALUE

REQUIRED INSPECTIONS:

ENERGY, UNLESS DONE BY A 3RD PARTY, THEN WE NEED THEIR REPORT
ROUGH-IN
FINAL