

**Muskegon Charter Township (MCT)  
Board Meeting Minutes  
July 21, 2025**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Clerk Westbrook

**Present:** Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

**Excused Absent:** None

**Also Present:** Police Chief VanDommelen, Fire Chief Ambrose, Deputy Fire Chief Attig, Deputy Supervisor/Director of Code Enforcement Fredericksen, DPW Director Smith, Finance Director Joslyn, and 9 guests.

Meeting was recorded and labeled the July 21, 2025 regular Board meeting.

**C. APPROVAL OF AGENDA:** July 21, 2025

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with adding Approval for up to double time for officers working with MDOT on Apple Ave as #4 under New Business. **Motion Carried**

**D. PRESENTATION**

**1. Robertson Brain Health: Findings of Phase 1, Expectations of Phase 2**

Dr. Robertson spoke on the statistics from the beginning of Phase 1 to the end of Phase 1 and what those numbers mean.

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – July 7, 2025**

**2. Election Commission Minutes – July 15, 2025**

It was moved by Trustee Bowen and second by Trustee Grabinski to approve the consent agenda as presented. **Motion Carried**

**G. UNFINISHED BUSINESS:** None

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$373,359.17**

It was moved by Clerk Westbrook and seconded by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$373,359.17 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays: Absent: None **Motion Carried**

**NEW BUSINESS: *continued***

**2. Consideration of Potential Acquisition of County-Owned Parcel**

It was moved by Clerk Westbrook and seconded by Trustee Bowen to approve moving forward with a discussion between Muskegon County and Deputy Supervisor Fredericksen about acquiring the parcel next to Quarter Oak Park.

Unanimous Voice Vote

**Motion Carried**

**3. Approval of Building Official Job Posting**

It was moved by Trustee Grabinski and seconded by Trustee Jurecki to approve the job posting for the Building Official.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browers, Grabinski, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**4. Approval for up to Double Time for Officers Working with MDOT on Apple Ave**

It was moved by Clerk Westbrook and seconded by Treasurer Theile to approve payroll to issue double time payments for officers working on Apple Ave during construction and have the cost covered by MDOT.

7 – Yeas: Westbrook, Theile, Bowen, Browers, Grabinski, Jurecki, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**I. PUBLIC COMMENT**

Alyson Donselar spoke about rezoning on Witham Rd to residential in order to be able to renovations and to be able to sell their property.

Deputy Chief Attig spoke about the relationship between the Fire and Police departments and presented Police Chief VanDommelen with a picture for his new office.

**J. ANNOUNCEMENTS**

Clerk Westbrook spoke on wanting to find a way to look at the rezoning of Witham Rd.

Trustee Grabinski spoke about the rezoning on Witham Rd.

Trustee Jurecki spoke about the rezoning on Witham Rd.

**K. ADJOURNMENT**

It was moved by Clerk Westbrook and second by Trustee Grabinski to adjourn the meeting at 6:39 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk