

**Muskegon Charter Township (MCT)
Board Meeting Minutes
July 7, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Clerk Westbrook

Present: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

Excused Absent: None

Also Present: Police Chief VanDommelen, Fire Chief Ambrose, Deputy Fire Chief Attig, Deputy Supervisor/Director of Code Enforcement Fredericksen, DPW Director Smith, Finance Director Joslyn, County Commissioner Nash and 6 guests.

Meeting was recorded and labeled the July 7, 2025 regular Board meeting.

C. APPROVAL OF AGENDA: July 7, 2025

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with the removal of #6 under New Business. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – June 16, 2025

2. Police Department Stat Report – June 2025

3. Fire Department Run Report – June 2025

It was moved by Trustee Bowen and second by Trustee Grabinski to approve the consent agenda as presented.

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$389,105.89

It was moved by Trustee Jurecki and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$389,105.89 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Consideration for Part-time Firefighter Holiday Pay Incentive

It was moved by Clerk Westbrook and second by Treasurer Theile to approve holiday pay incentive effective today.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browers, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *Continued*

3. Approval to Hire Selected Police Recruit

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve hiring Michael Wagner as police recruit pending his physical examination with MCOLES. Chief VanDommelen will apply for the MCOLES grant to cover the cost of the academy. If the grant is closed, Muskegon Township will send Mr. Wagner to the academy and cover the cost along with a wage of \$20.00 per hour while attending. This is a police committee recommendation.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays:

Absent: None

Motion Carried

4. Approval to Hire Selected Police Officer

It was moved by Clerk Westbrook and second by Treasurer Theile to approve hiring Ryan Pieske at the 24-month step and with a start date no later than July 18, 2025. This is a police recommendation.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges

0 – Nays:

Absent: None

Motion Carried

5. Approval of Employee Handbook Policies with Implementation Date

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the policies implementation date as January 1, 2025.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

~~6. Consideration of Proposed Fee Schedule Update~~

7. Consideration of Building Inspection Services

It was moved by Clerk Westbrook and second Trustee Jurecki to approve posting for a building official instead of renewing the contract with Norton Shores for building services.

7 – Yeas: Browsers, Grabinski, Jurecki, Westbrook, Theile, Bowen, Hodges

0 – Nays:

Absent: None

Motion Carried

H. PUBLIC COMMENT

Commissioner Nash spoke on items that are going on with the County.
Jim McCain spoke on storm drains, utilities and roads.

I. ANNOUNCEMENTS

Treasurer Theile spoke about the upcoming millage Q & A's.

K. ADJOURNMENT

It was moved by Clerk Westbrook and second by Trustee Grabinski to adjourn the meeting at 6:20 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk