

**Muskegon Charter Township (MCT)
Board Meeting Minutes
June 2, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Browers

Present: Jurecki, Westbrook, Theile, Browers, Hodges

Excused Absent: Grabinski, Bowen

Also Present: Police Chief VanDommelen, Fire Chief Ambrose, Deputy Supervisor/Director of Code Enforcement Fredericksen, Finance Director Joslyn, County Commissioner Nash and 24 guests.

Meeting was recorded and labeled the June 2, 2025 regular Board meeting.

C. APPROVAL OF AGENDA: June 2, 2025

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the agenda as presented.

Motion Carried

D. PRESENTATIONS

1. Badge Pinning – Police Department – ERT Team

Chief VanDommelen pinned Corporal Buckingham with his own badge from his time on the ERT Team. Chief VanDommelen stated that he passed all the exams with flying colors. Corporal Buckingham has also been awarded 2 Medal of Honor from the Michigan Sheriffs' Association.

2. Badge Pinning – Police Department – Promotions

Chief VanDommelen promoted Officer Aaron McConaughy to Corporal. Chief VanDommelen stated that Corporal McConaughy is a Field Training Officer for MTPD. Corporal McConaughy was pinned by his son Mason.

Chief VanDommelen promoted Corporal Stoddard to Sergeant. Chief VanDommelen stated that Sergeant Stoddard is hardworking, makes good decisions and is a model of what a officer should be in this department. Sergeant Stoddard was pinned by his daughter Remy.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – May 19, 2025

It was moved by Treasurer Theile and second by Trustee Browers to approve the consent agenda as presented.

Motion Carried

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$576,452.08

It was moved by Clerk Westbrook and second by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$576,452.08 from appropriate accounts.

5 – Yeas: Jurecki, Westbrook, Theile, Browers, Hodges

0 – Nays: Absent: Grabinski, Bowen

Motion Carried

2. Approval of Parks & Recreation Township Events

It was moved by Supervisor Hodges and second by Clerk Westbrook to approve the schedule of Parks & Rec events.

Unanimous Voice Vote

Motion Carried

3. Approval of Resolution No. 25-14 – Deficit Elimination – For Capital Projects – Plan – Street Paving Funds

It was moved by Treasurer Theile and second by Trustee Jurecki to approve Resolution No. 25-14.

Yeas: Westbrook, Theile, Browers, Jurecki, Hodges

Nays: Absent: Grabinski, Bowen

Motion Carried

RESOLUTION 25-14

Resolution Approving Deficit Elimination Plan
For Capital Projects - Street Paving Funds

Whereas, the Uniform Accounting Act requires that where a deficit occurs in any fund of the Township that a Deficit Elimination Plan be submitted to the Michigan Department of Treasury, and;

Whereas, a deficit remains in the Capital Projects – Paving Projects Fund for the fiscal year ended 2024 and;

Whereas, a Deficit Elimination Plan has been prepared.

Now, therefore, be it resolved;

1. The Deficit Elimination Plan attached hereto be and is here by approved.
2. The Township Supervisor be and is hereby directed to file the Plan with the Michigan Department of Treasury.
3. All resolutions and parts of resolutions in conflict herewith be and are hereby rescinded.

The forgoing resolution offered by Theile and seconded by Jurecki.

AYES: Westbrook, Theile, Browers, Jurecki, Hodges

NAYS: None

ABSENT: Grabinski, Bowen

Resolution declared approved this 2nd Day of June, 2025.

Carrie Westbrook
Muskegon Charter Township Clerk

I, Carrie Westbrook, the duly elected and acting Clerk of Muskegon Charter Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township, at a regular meeting of said Board held on June 2, 2025 at which meeting a quorum was present by a roll call vote of said members as herein before set forth; that said resolution was ordered to take immediate effect.

Carrie Westbrook
Muskegon Charter Township Clerk

4. Consideration of Employee Assistance Contract Renewal

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the Employee Assistance Contract renewal with Pine Rest.

5 – Yeas: Theile, Browsers, Jurecki, Westbrook, Hodges

0 – Nays: Absent: Grabinski, Bowen

Motion Carried

I. PUBLIC COMMENT: None

J. ANNOUNCEMENTS

Treasurer Theile stated that Movies in the Park will be held on September 5th at dusk at Riverside Park. The movie playing will be Minecraft. She also spoke about the Senior Lunch and Movie on August 22nd and the Arts and Craft Show on June 14th at Softball World.

K. ADJOURNMENT

It was moved by Clerk Westbrook and second by Treasurer Theile to adjourn the meeting at 6:12 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk