

**MUSKEGON CHARTER TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
May 19, 2025**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm

**Present:** Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

**Excused Absent:** Westbrook

**Also Present:** Police Chief VanDommelen, Deputy Fire Chief Attig, DPW Director Smith, Deputy Supervisor/Director of Code Compliance Fredericksen, Director of Finance Joslyn, and one guest

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Bowen

**APPROVAL OF CLERK PRO-TEM:** Moved by Treasurer Theile and second by Trustee Bowen to appoint Trustee Grabinski as Clerk Pro-Tem

Unanimous Voice Vote

**Motion Carried**

**C. APPROVAL OF AGENDA - May 19, 2025 - Regular Meeting**

It was moved by Trustee Grabinski and Second by Treasurer Theile to approve the agenda as presented.

**Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY**

Bob Skeels- regarding agenda item 5, the arrangement in place with Supervisor Hodges and Deputy Supervisory Fredericksen is working well so far. He had an issue to address and received prompt response from Supervisor Hodges and follow up from Deputy Supervisor Fredericksen. They're doing a good job.

**E. CONSENT AGENDA**

1. Regular Board Meeting Minutes - May 5, 2025
2. Special Board Meeting Minutes- May 12, 2025
3. Police Department Stat Report, April 2025
4. Quarterly Cash Summary Report by Account, Q1 2025
5. Quarter End Revenue & Expenditure Report, Q1 2025

It was moved by Treasurer Theile and second by Trustee Bowen to approve the consent agenda with one correction to the minutes.

**Motion Carried**

**F. UNFINISHED BUSINESS**

It was moved by Trustee Grabinski and second by Treasurer Theile to open discussion for unfinished business.

**Motion Carried**

Trustee Grabinski requested an update on the North Muskegon Baseball Facility located in Muskegon Township. Discussion ensued regarding potential next steps to halt use of the facility until compliance is attained. Supervisor Hodges explained that Clerk Westbrook is facilitating communication between the Township and North Muskegon and since she is on vacation Deputy Supervisor Fredericksen would follow up with the City Manager.

Treasurer Theile asked for an update on Softball World, she said the management team of TSA had reached out. Supervisor Hodges did not receive any communication from them but would reach out.

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$261,255.52**

It was moved by Treasurer Theile and Second by Trustee Bowen to approve payment of the weekly and bi-weekly bills of \$261,255.52 from the appropriate accounts.

6 - Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 - Nays:

Absent: Westbrook

**Motion Carried**

**2. Approval for Fire Department Thermal Imaging Camera Purchase**

It was moved by Trustee Jurecki and Second by Treasurer Theile to approve the purchase of the Thermal Imaging Camera's with the funds donated by Timothy Short, the Firehouse Subs fund raiser funds, and the remaining \$1,031 from the appropriate account.

6 - Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 - Nays:

Absent: Westbrook

**Motion Carried**

**3. Approval of Establishing Renovation Design Committee**

It was moved by Trustee Grabinski and Second by Trustee Bowen to approve the renovation committee.

Unanimous Voice Vote

**Motion Carried**

**4. Approval of MOU with OVCE for OST Grant Disbursement**

It was moved by Treasurer Theile and Second by Trustee Grabinski to approve the MOU with OVCE for the OST grant administration.

6 - Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 - Nays:

Absent: Westbrook

**Motion Carried**

**5. Consideration of Resolution 25-14 Reduction of Supervisors Salary**

It was moved by Treasurer Theile and Second by Trustee Grabinski to approve Resolution 25-14 Reduction of Supervisor Salary

6 - Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 - Nays:

Absent: Westbrook

**Motion Carried**

**H. PUBLIC COMMENT**

Deputy Supervisor Toby Fredericksen - Thanked the Fire Department, Police Department, and DPW department for the storm response. We received several calls and response in all departments was prompt. On behalf of resident Stephen Clark expressed gratitude for the rapid response and clean up at Evanston Park and Mr. Clark also noted appreciation for the Police Department's work on catching park vandals.

Deputy Fire Chief Attig - Fire Department had all but one full time Fire Fighter and three part time Fire Fighters responding to calls during and after the storm. Thank you to all those who came when off shift. Everything worked very well.

Trustee Jurecki - It is DPW Appreciation week and Trustee Browers and I have chips and water for the DPW staff.

**I. ANNOUNCEMENTS**

Treasurer Theile stated that it is DPW Appreciation week and that the office is closed on Memorial Day, DPW Yard Waste site will have extended hours on Saturday, May 31.

Supervisor Hodges reminded the board members that were interested in a tour at the Muskegon County Resource Recovery Center (AKA Wastewater) that the tour will be May 22 at 4:00 pm.

**J. ADJOURNMENT**

It was moved by Trustee Jurecki and second by Trustee Browers to adjourn the meeting at 6:24 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Bob Grabinski, Clerk ProTem