

Board Work Session at 5:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
May 5, 2025**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Treasurer Theile

**Present:** Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

**Excused Absent:** Westbrook

**Also Present:** Police Chief VanDommelen, DPW Director Smith, Deputy Supervisor/Director of Code Compliance Fredericksen, Director of Finance Joslyn, 5 guests.

Meeting was recorded and labeled the May 5, 2025 regular Board meeting.

**Approval of Clerk Pro-Tem:** Moved by Treasurer Theile and second by Trustee Bowen to appoint Trustee Grabinski as Clerk Pro-Tem  
Unanimous Voice Vote

**Motion Carried**

**C. APPROVAL OF AGENDA – May 5, 2025 – Regular Meeting**

It was moved by Trustee Grabinski and second by Trustee Jurecki to approve the agenda as presented.

Unanimous Voice Vote

**Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – April 21, 2025**

**2. Parks and Rec Meeting Minutes – November 21, 2024**

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the consent agenda as presented.

Unanimous Voice Vote

**Motion Carried**

**F. UNFINISHED BUSINESS**

**1. Approval of Resolution 25-10 Supervisor Salary Reduction**

**No Motion**

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$409,192.92**

It was moved by Treasurer Theile and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$409,192.92 from the appropriate accounts.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**NEW BUSINESS: *continued***

**2. Approval of Police Chief Salary**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Police Chief VanDommelen's salary as presented in the packet effective March 30, 2025 with retro pay.

6 – Yeas: Jurecki, Theile, Bowen, Browers, Grabinski, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**3. Approval of Police Department Promotions**

It was moved by Trustee Jurecki and second by Treasurer Theile to approve the police department promotions effective June 8, 2025.

6 – Yeas: Theile, Bowen, Browers, Grabinski, Jurecki, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**4. Approval of Labor Relations Committee- Letter of Agreement**

It was moved by Trustee Jurecki and second by Treasurer Theile to approve the Letter of Agreement with the AFSME union regarding Fire Department Clerical Schedule to be retroactive to December 2, 2024 and for the Director of Finance to adjust the accumulated hours as appropriate.

6 – Yeas: Bowen, Browers, Grabinski, Jurecki, Theile, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**5. Approval to Purchase Replacement Copier/Printers**

It was moved by Treasurer Theile and second by Trustee Bowen to approve purchasing the replacement copiers/printers as presented in the packet.

6 – Yeas: Browers, Grabinski, Jurecki, Theile, Bowen, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**6. Approval of Fire Works Display- Reeths Puffer Graduation**

It was moved by Trustee Jurecki and second by Trustee Grabinski to approve the Reeths Puffer Fire Works Display.

Unanimous Voice Vote

**Motion Carried**

**7. Approval of Buel Park Painting Design**

It was moved by Treasurer Theile and second by Trustee Browers to approve the Buel Park Painting Design.

Unanimous Voice Vote

**Motion Carried**

**8. Consideration of Resolution 25-11 Adoption of Muskegon County Hazard Mitigation Plan**

It was moved by Trustee Grabinski and second by Treasurer Theile Resolution 25-11 Adoption of Muskegon County Hazard Mitigation Plan as presented.

6 – Yeas: Grabinski, Jurecki, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**9. Approval of Request to Remove Fees on Sanitation Account**

It was moved by Treasurer Theile and second by Trustee Jurecki the removal of sanitation account fees as presented in the board packet.

6 – Yeas: Jurecki, Theile, Bowen, Browers, Grabinski, Hodges

0 – Nays:

Absent: Westbrook

**Motion Carried**

**I. PUBLIC COMMENT**

Joe Kemp – 750 Jones. Update on the Veterans Advisory Committee Meeting, the Director of Veterans Services will be meeting regularly with the VA clinic in Muskegon Township to resolve ongoing issues. There have been a lot of staff changes at the Veterans Services Department and they had a 47% decrease in state grant funding for 2025. Missing memorial markers at Veterans Park will be replaced May 9. The State needs to address the unfunded mandates that have occurred due to veterans property tax exemptions.

Captain Bryan Fethke – tomorrow is a big day, please go out and vote and support the public safety millage. We need this. The Union did canvassing over the weekend and had good response.

Justin Kerlina – Thanked the Board for appointing him to the Board of Review. He looks forward to serving.

**J. ANNOUNCEMENTS**

Treasurer Theile – Just go vote tomorrow.

**K. ADJOURNMENT**

It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 6:19 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Bob Grabinski, Clerk Pro-tem