

Board Work Session at 5:15 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
March 3, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Browers

Present: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

Excused Absent: None

Also Present: Fire Chief Ambrose, Director of Code Compliance/Deputy Supervisor Fredericksen, Sergeant VanDommelen, Fire Inspector Wydeck, and 8 guests.
Meeting was recorded and labeled the March 3, 2025 regular Board meeting.

C. APPROVAL OF AGENDA – March 3, 2025 – Regular Meeting

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the agenda with the removal of #11.

Motion Carried

D. PRESENTATION – Badge Pinning Ceremony

Fire Chief Ambrose introduced Jordan Dykman. Jordan got off recruit status about 6 months ago and is now an Equipment Operator. He has been running shifts since then and is a huge asset to Muskegon Township Fire Department. Jordan's father pinned him with his EO badge.

E. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – February 18, 2025

2. Treasurer's Department Annual 2024 Report

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the consent agenda as presented.

Motion Carried

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$325,978.91

It was moved by Trustee Jurecki and second by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$325,978.91 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: None

Motion Carried

NEW BUSINESS: *continued*

2. Approval of Fire Department Lieutenant Promotions

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the promotions of 2nd Lieutenants Chad Forward, Colin Vanderwal, Aaron Westbrook and Elon Martin to Lieutenants effective March 16, 2025.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges
0 – Nays: Absent: None **Motion Carried**

3. Approval of Revised 457 Participation Agreement – To Allow Loans in Police Division

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the revised 457 Participation Agreement and for it to take effect immediately.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges
0 – Nays: Absent: None **Motion Carried**

4. Consideration of Budget for Buel Park Building Project

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the purchase of supplies to paint the Buel Park building by the Reeths-Puffer National Art Honor Society in the amount of \$2,500.00.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges
0 – Nays: Absent: None **Motion Carried**

5. Consideration of MCRC 2025 Road Projects

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the 2025 road projects with Muskegon County Road Commission with the township's amount due of \$208,361.58.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges
0 – Nays: Absent: None **Motion Carried**

6. Consideration of Hiring Police Officer

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve hiring Teddi Schofield with her hire date of April 7, 2025 and starting wage at the 12-month step in the Police Union contract. This is a police committee recommendation.

7 – Yeas: Browsers, Grabinski, Jurecki, Westbrook, Theile, Bowen, Hodges
0 – Nays: Absent: None **Motion Carried**

7. Consideration of Purchase for Police Department LIDAR

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the purchase of one LIDAR unit from Decatur Electronics. This is a police committee recommendation.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen Browsers, Hodges
0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

8. Consideration of Purchase for Police Department Flock Cameras

It was moved by Clerk Westbrook and second by Trustee Bowen to approve the purchase of 5 Flock cameras from Flock Safety. This is a police committee recommendation.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

9. Consideration of Purchase of DPW Plow Truck

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the purchase of a 2026 Western Star 47A from D and K Truck Company in the amount of \$291,165.00.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays: Absent: None **Motion Carried**

10. Approval of Recreational Marijuana License Transfer of Ownership

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the transfer of the recreational marijuana license for Warren Elite LLC DBA as Pure Options at 1965 Holton Road.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

~~11. Consideration of Light-Duty Policy~~

I. PUBLIC COMMENT: None

J. ANNOUNCEMENTS: None

K. ADJOURNMENT

It was moved by Trustee Grabinski and second by Trustee Jurecki to adjourn the meeting at 6:15 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk