

Board Work Session at 5:45 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
April 7, 2025**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Jurecki

**Present:** Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

**Excused Absent:** None

**Also Present:** Director of Code Compliance/Deputy Supervisor Fredericksen, Police Chief VanDommelen, Deputy Fire Chief Attig, DPW Director Smith, and 20 guests. Meeting was recorded and labeled the April 7, 2025 regular Board meeting.

**C. APPROVAL OF AGENDA – March 17, 2025 – Regular Meeting**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the agenda with removal of item #5. **Motion Carried**

**D. PRESENTATION**

**1. Police Department: Introduction and Swearing In**

Police Chief VanDommelen swore in Teddi Schofield as a Police Officer for Muskegon Township PD. He spoke about her professionalism and maturity. She was pinned by her son Nevin.

**2. Police Department: Life Saving Award**

Police Chief VanDommelen awarded Police Officer Aaron McConaughy with a Life Saving Award for his response to CPR in progress. Officer McConaughy took over chest compressions until EMS arrived. This is his 3<sup>rd</sup> lifesaving incident in the last 2 years.

**E. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – March 17, 2025**

**2. Police Department Monthly Stat Report – March 2025**

**3. Fire Department Monthly Run Report – March 2025**

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the consent agenda with the spelling corrections. **Motion Carried**

**G. UNFINISHED BUSINESS:** None

## H. NEW BUSINESS

### 1. Weekly Check Runs and Total of all Checks \$385,214.76

It was moved by Treasurer Theile and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$385,214.76 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browsers, Hodges

0 – Nays: Absent: None **Motion Carried**

### 2. Approval of Increase in Compensation for Election Inspectors

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the increase for election workers for Election Inspectors to \$14.00 per hour, Vice Chair to \$15.00 per hour and Chair to \$16.00 per hour.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

### 3. Approval of Adoption of the 2021 International Fire Code

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the 2021 fire code and to add it to the ordinance.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays: Absent: None **Motion Carried**

### 4. Approval of DPW Seasonal Employees

It was moved by Trustee Bowen and second by Clerk Westbrook to approve hiring Dave Baker with the start date of May 1, 2025 at \$13.00 per hour.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

### ~~5. Zoning Board of Appeals and Board of Review Appointments~~

## I. PUBLIC COMMENT

Benj Spencer – He thanked Supervisor Hodge’s for the invite to the meeting. He is on the Egelston Township Board. He would like to collaborate with Muskegon Township for sidewalks down Apple Avenue.

Rich Houtteman – Consumers Energy – He spoke about the Consumers Energy Fall Festival event that they held at Wesley Park last fall.

## J. ANNOUNCEMENTS

Supervisor Hodges reminded everyone about the Public Safety Millage Q & A at MTFD Station 1 on Tuesday, April 15<sup>th</sup> at 6:00 pm.

## K. ADJOURNMENT

It was moved by Trustee Grabinski and second by Trustee Jurecki to adjourn the meeting at 6:14 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk