

Board Work Session at 5:15 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
March 17, 2025**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**Present:** Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

**Excused Absent:** None

**Also Present:** Director of Code Compliance/Deputy Supervisor Fredericksen, Police Chief Thielbar, Sergeant VanDommelen, DPW Director Smith, Planning/Zoning Administrator Werschem, County Commissioner Nash, State Representative Snyder and 19 guests.

Meeting was recorded and labeled the March 17, 2025 regular Board meeting.

**C. APPROVAL OF AGENDA – March 3, 2025 – Regular Meeting**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the agenda with adding Agenda Item C1 – Presentation for Police Chief Thielbar.

**Motion Carried**

**C1. Presentation for Police Chief Thielbar**

State Representative Snyder and Christina Achterhoff, District Representative for Senator Bumstead, presented Chief Thielbar with a Proclamation for his dedication and years of service to Muskegon Township Police Department. It was signed by Governor Whitmer, Lt. Governor Gilchrist, Senator Bumstead and State Representative Snyder.

**D. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – March 3, 2025**

**2. Police Department Stats – February 2025**

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the consent agenda as presented.

**Motion Carried**

**F. UNFINISHED BUSINESS:** None

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$346,899.65**

It was moved by Treasurer Theile and second by Trustee Jurecki to approve payment of weekly and bi-weekly bills of \$346,899.65 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**NEW BUSINESS: *continued***

**2. Consideration of Special Use Permit – Component Repair Management**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the special use permit for Component Repair Management.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges  
0 – Nays: Absent: None **Motion Carried**

**3. Approval of 2025 MCRC Brining Contract**

It was moved by Trustee Jurecki and second by Trustee Bowen to approve the 2025 Muskegon County Road Commission brining contract.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges  
0 – Nays: Absent: None **Motion Carried**

**4. Consideration of V&V Assessing Contract Renewal**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve renewing the contract with V&V Assessing beginning May 1, 2025 for an annual fee of \$96,000.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges  
0 – Nays: Absent: None **Motion Carried**

**5. Consideration of Hiring Police Department Property Room Manager**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve hiring Chad Petersen as the property room manager starting on April 1<sup>st</sup> for \$18.76 per hour.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges  
0 – Nays: Absent: None **Motion Carried**

**6. Approval of Motorola Contract Renewal for Police Dept. Equipment**

It was moved by Trustee Grabinski and second by Trustee Browsers to approve renewing the 5-year contract with Motorola with a fee of \$66,075.00 for all 5 years.

7 – Yeas: Browsers, Grabinski, Jurecki, Westbrook, Theile, Bowers, Hodges  
0 – Nays: Absent: None **Motion Carried**

**7. Consideration of Light Duty Work Policy**

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the Light Duty Work policy with language added from legal counsel and effective immediately.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browsers, Hodges  
0 – Nays: Absent: None **Motion Carried**

**8. Consideration of FY25 Senior Millage Allocation**

It was moved by Treasurer Theile and second by Trustee Jurecki to approve the FY25 Senior Millage allocation with changing the Parks & Recreation Senior event to a food give away.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges  
0 – Nays: Absent: None **Motion Carried**

**NEW BUSINESS: *continued***

**9. Consideration of Authorizing Legal Counsel to Discuss Contract with City of North Muskegon**

Supervisor Hodges ask for a motion three times and no Board members made a motion. **Motion Failed**

**H. PUBLIC COMMENT**

Justin Kerlina stated that he was at the Board of Review last week and expressed an interest on sitting on a Board for Muskegon Township. He and his wife are both looking to volunteer.

County Commissioner Nash stated that he would to congratulate Supervisor Hodges on becoming the new Housing Coordinator for Muskegon County. He also discussed the airport and what's new there.

State Representative Snyder went over the committees he is sitting on this year and talk about the budget and the plan for the 6% gas tax.

Christina Achteroff spoke on what Senator Bumstead is working on, such as fees for vaping and nicotine tax, gun safety in schools and workers comp for part-time and paid on call firefighters.

**I. ANNOUNCEMENTS**

Trustee Grabinski stated that State Fire Marshal Kevin Sehlymeyer has retired. He also spoke about how extremely happy he is to see the secession of Chief Thielbar and now Sergeant VanDommelen and he would like everyone to join him in a standing ovation for Chief Thielbar.

**K. ADJOURNMENT**

It was moved by Clerk Westbrook and second by Treasurer Theile to adjourn the meeting at 6:31 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk