

Board Work Session at 6:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
January 17, 2023**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Grabinski

Present: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

Excused Absent: Kemp

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, Planning/Zoning Administrator Werschem, Captain Fethke, 2nd Lt. Walters, 2nd Lt. Westbrook, 2nd Lt. Gabriel, Fire Inspector Wydeck, Firefighter Briggs and 11 guest.

Meeting was recorded and labeled the January 17, 2023 regular Board meeting.

C. APPROVAL OF AGENDA: January 17, 2023

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with the addition of #8 – Consideration of approval for a \$50.00 credit for Township’s eight clerical staff and 3 non-union staff members to be used on the Trophy House online store.

Motion Carried

D. PRESENTATION – BADGE PINNING CEREMONY, FIRE DEPARTMENT

Fire Chief Glotzbach came forward to do the Badge Pinning Ceremony. Prior to the pinning of the badge by each recipients designated person, the Chief gave a summary of the process and the training required to be promoted. The following list of personnel were presented their badge:

Paid On Call Fire Fighter – Richard Briggs, pinned by his wife

Full Time Fire Inspector – Jack Wydeck, pinned by his daughter

Full Time Captain – Michael Mayette, was unable to attend tonight’s meeting.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – January 3, 2023

2. DPW Committee Minutes – December 20, 2022

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the consent agenda.

Motion Carried

G. UNFINISHED BUSINESS

1. Consideration of Plumbing Services Contract

It was moved by Trustee Grabinski and second by Treasurer Theile to remove this item from the table.

Unanimous Voice Vote

Motion Carried

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Plumbing Services contract with the review by Township's legal counsel.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

2. Consideration of Mechanical Contractor Contract

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Mechanical Contractor contract with review by Township's legal counsel.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$113,992.01

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$113,992.01 from the appropriate accounts.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

2. Resolution No. 23-1 Designation of Depositories for 2023

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve Resolution No. 23-1.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

3. Consideration of Policy and Guidelines for Poverty Exemptions from Taxation for the year of 2023

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the policy with the changes from our legal counsel and changing the word "if" to "of" in the first sentence of the policy.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

4. Resolution No. 23-2 Introduction of Ordinance 23-1 Rezoning at 3811 Evanston Ave

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 23-2 and the introduction of Ordinance 23-1.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

NEW BUSINESS: *continued*

5. Resolution No. 23-4 Introduction of Ordinance 23-2 Rezoning at 1616 Marquette and 1642 Marquette

It was moved by Treasurer Theile and second by Trustee Hughes to approve Resolution No. 23-4 and the introduction of Ordinance 23-2.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp

Motion Carried

6. Consideration of Sanitation Tote Purchase

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the purchase of sanitation totes. This is a committee recommendation.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp

Motion Carried

7. Approval to Hire Part-time Firefighter

It was moved by Treasurer Theile and second by Clerk Westbrook to approve the hiring of Jason Newfer as a Part-time Firefighter.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Kemp

Motion Carried

8. Consideration of Approval for a \$50.00 Credit for Township’s Eight Clerical Staff Members and 3 Non-union Staff Members to be used on the Trophy House Online Store and to make the necessary budget amendments.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Kemp

Motion Carried

I. PUBLIC COMMENT: None

J. ANNOUNCEMENTS

Trustee Grabinski will not be at the February 6, 2023 board meeting.

K. ADJOURNMENT: It was moved by Treasurer Theile and second by Clerk Westbrook to adjourn the meeting at 7:19pm.

Motion Carried

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk