

Board Work Session at 5:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
January 21, 2025**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

Present: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

Excused Absent: None

Also Present: Fire Chief Ambrose, Police Chief Thielbar, DPW Director Smith, Rental Inspector Frederickson, Planning/Zoning Administrator Werschem, Building Inspector Reister, and 8 guests.

Meeting was recorded and labeled the January 21, 2025 regular Board meeting.

C. APPROVAL OF AGENDA – January 21, 2025 – Regular Meeting

It was moved by Trustee Grabinski and second by Trustee Bowen to approve the agenda with removal of #8 under New Business.

Motion Carried

D. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – January 6, 2025

2. Police Department Monthly Stat Report December 2024

3. DPW Committee Meeting Minutes, December 2024

4. Annual Inspections Department Report 2024

5. Annual Fire Department Report 2024

6. Closed Session Meeting Minutes, January 6, 2025

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the consent agenda as presented.

Motion Carried

F. UNFINISHED BUSINESS:

Treasurer Theile asked where we are at with Softball World. Supervisor Hodges stated that she is hopeful to have a discussion about Softball World in the next few weeks.

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$480,309.53

It was moved by Treasurer Theile and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$480,309.53 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays:

Absent: None

Motion Carried

NEW BUSINESS: *continued*

2. Hiring Fire Department Second Lieutenant

It was moved by Clerk Westbrook and second by Treasurer Theile to approve hiring David Dennings as a 2nd Lieutenant with an effective date of February 1, 2025.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges

0 – Nays:

Absent: None

Motion Carried

3. DPW Committee Recommendation of Sewer Rate Increase

No Motion

4. Approval of Resolution No. 25-03, Increase Sewer Rates and Charges

It was moved by Trustee Grabinski and second by Trustee Jurecki to approve Resolution 25-03.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges

0 – Nays:

Absent: None

Motion Carried

5. Consideration of Commercial Pricing Waste Disposal, E&A Grocery

It was moved by Treasurer Theile and second by Trustee Grabinski to approve to add two dumpsters for E&A Grocery for \$2,288.80.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges

0 – Nays:

Absent: None

Motion Carried

6. Approval of Policy and Guidelines for Poverty Exemptions 2025

It was moved by Treasurer Theile and second by Trustee Bowen to approve the policy and guidelines for the poverty exemptions for 2025.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

7. Reconsideration Request for Boundary Adjustment

It was moved by Trustee Grabinski and second by Trustee Jurecki to table this item until we have a chance to hear from our township legal counsel.

7 – Yeas: Browsers, Grabinski, Jurecki, Westbrook, Theile, Bowen, Hodges

0 – Nays:

Absent: None

Motion Carried

~~**8. Consideration of Amendment to Professional Service Agreement**~~

9. Discussion of Building Official

It was moved by Treasurer Theile and second by Trustee Jurecki to approve a temporary 6-month contract with the City of Norton Shores as our building inspector.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browsers, Hodges

0 – Nays:

Absent: None

Motion Carried

NEW BUSINESS: *continued*

10. Discussion of Township Superintendent

It was moved by Trustee Grabinski and second by Trustee Jurecki to postpone this discussion.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges

0 – Nays:

Absent: None

Motion Carried

H. PUBLIC COMMENT: None

I. ANNOUNCEMENTS

Treasure Theile stated that she attended the Land Bank Meeting today and they spoke about the Willow Stone Community and that they have everything they need to move forward with the development company.

Trustee Grabinski asked to keep John Hughes in our thoughts and prayers.

J. ADJOURNMENT

It was moved by Treasurer Theile and second by Trustee Grabinski to adjourn the meeting at 6:12 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk