

Board Work Session at 5:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
December 16, 2024**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Jurecki

Present: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

Excused Absent:

Also Present: Police Chief Thielbar, Fire Chief Ambrose, Accounting Director/Deputy Treasurer Joslyn, and 4 guests.

Meeting was recorded and labeled the December 16, 2024 regular Board meeting.

C. APPROVAL OF AGENDA – December 16, 2024 – Regular Meeting

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda as presented. **Motion Carried**

D. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – December 2, 2024

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the consent agenda as presented. **Motion Carried**

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$188,780.60

It was moved by Treasurer Theile and second by Trustee Bowen to approve payment of weekly and bi-weekly bills of \$188,780.60 from the appropriate accounts.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browers, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Approval of Gallagher Business Agreement

It was moved by Trustee Grabinski and second by Trustee Jurecki to approve the Business Associate Agreement with Gallagher for our health insurance.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browers, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

3. Year End Budget Amendments for FY2024

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the amended budget for fiscal year 2024.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges
0 – Nays: Absent: None **Motion Carried**

4. Resolution 24-29 General Appropriations for 2025

It was moved by Treasurer Theile and second by Trustee Jurecki to approve Resolution 24-29.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges
0 – Nays: Absent: None **Motion Carried**

5. Resolution 24-31 Trustee Salary for 2025

It was moved by Treasurer Theile and second by Clerk Westbrook to approve Resolution 24-31.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges
0 – Nays: Absent: None **Motion Carried**

6. Resolution 24-32 Treasurer Salary for 2025

It was moved by Clerk Westbrook and second by Supervisor Hodges to approve Resolution 24-32.

7 – Yeas: Browsers, Grabinski, Jurecki, Westbrook, Theile, Bowen, Hodges
0 – Nays: Absent: None **Motion Carried**

7. Resolution 24-33 Supervisor Salary for 2025

It was moved by Treasurer Theile and second by Trustee Grabinski to approve Resolution 24-33.

7 – Yeas: Grabinski, Jurecki, Westbrook, Theile, Bowen, Browsers, Hodges
0 – Nays: Absent: None **Motion Carried**

8. Resolution 24-34 Clerk Salary for 2025

It was moved by Treasurer Theile and second by Trustee Browsers to approve Resolution 24-34.

7 – Yeas: Jurecki, Westbrook, Theile, Bowen, Browsers, Grabinski, Hodges
0 – Nays: Absent: None **Motion Carried**

9. Approval Non-Union Salaries for 2025

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the non-union salaries for 2025 with increasing the Deputy Treasurer's stipend to \$5,150 to match the Deputy Clerk.

7 – Yeas: Westbrook, Theile, Bowen, Browsers, Grabinski, Jurecki, Hodges
0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

10. Resolution 24-30 Water Rate Increase

It was moved by Trustee Jurecki and second by Treasurer Theile to approve Resolution 24-30.

7 – Yeas: Theile, Bowen, Browsers, Grabinski, Jurecki, Westbrook, Hodges

0 – Nays:

Absent: None

Motion Carried

11. Approval of Property and Liability Insurance with PAR Plan

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the property and liability insurance with PAR plan with amending the plan with an increase to General Liability, EPL, and Public Officials Liability to \$5,000.00 deductible.

7 – Yeas: Bowen, Browsers, Grabinski, Jurecki, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

Motion Carried

H. PUBLIC COMMENT: None

I. ANNOUNCEMENTS

Trustee Grabinski said Merry Christmas to everyone.

Supervisor Hodges stated that all the tags were taken off the Christmas tree by employees and residents and also went over the holiday hours for township hall and garbage pick-up.

K. ADJOURNMENT

It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 6:10 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk