

Board Work Session at 5:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
August 5, 2024**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**Present:** Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

**Excused Absent:** None

**Also Present:** Police Chief Thielbar, Accounting Director Joslyn, Fire Chief Ambrose, Planning/Zoning Administrator, DPW Director Smith, Building Inspector Reister, Fire Inspector Wydeck, County Commissioner Nash and 26 guests.

Meeting was recorded and labeled the August 5, 2024 regular Board meeting.

**C. APPROVAL OF AGENDA:** August 5, 2024

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the agenda as presented. **Motion Carried**

**D. HOUSING PRESENTATION – Ryan Kilpatrick, Flywheel**

Ryan Kilpatrick spoke on tiny homes, cottages, smaller apartment and duplex buildings. Muskegon Community Foundation hired Flywheel to speak with government and residents to answer all their questions.

**E. BADGE PINNING – Captain Promotion**

Fire Chief Ambrose came forward to do the Badge Pinning Ceremony for Captain Bradley Walters. Prior to the pinning of the badge the Chief gave a summary of the process and the training required to be promoted. Captain Walters eldest son Jason pinned him.

**F. PUBLIC COMMENTS FOR ITEMS OF AGENDA ONLY**

Mr. John Szucs just wants to make sure that he is kept up to date on the next steps on his refund and would like the minutes when they are ready.

**G. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – July 15, 2024**

**2. Second Quarter 2024 Cash and Investment Report**

**3. Second Quarter 2024 Revenue and Expenditure Report**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda as presented. **Motion Carried**

**H. UNFINISHED BUSINESS:** None

**I. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$356,125.85**

It was moved by Treasurer Theile and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$356,125.85 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

**2. Consideration of 3109 Evanston Sewer and Sanitation Refund**

It was moved by Trustee Grabinski and second by Trustee Kemp to table this item until the next meeting on August 19, 2024.

Unanimous Voice Vote **Motion Carried**

**3. Consideration of Conflict-of-Interest Waiver**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the conflict-of-interest waiver.

Unanimous Voice Vote **Motion Carried**

**4. Approval of Recreational Marijuana License Transfer of Ownership**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the ownership transfer of the recreational marijuana license.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

**5. Consideration of CMAR for Potential Building Renovation**

It was moved by Trustee Grabinski and second by Trustee Kemp to bring Clifford Buck Construction and Tridonn Construction for interviews with board members.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

**6. Resolution No. 24-25 Introduction of Ordinance No. 24-05 Amend Ordinance No. 54-76, 81, 87 Mandatory Sanitary Sewer Connection**

It was moved by Trustee Kemp and second by Treasurer Theile to approve Resolution No. 24-25, to adopt Ordinance No. 24-05 and to amend Ordinance No. 54-76, 81 and 87.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

**7. Approval to Hire Part-Time Firefighters**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve hiring Troy Teller, Derek Wright, Mitchell Moore and Allen Burch as part-time firefighters with a start date of August 26<sup>th</sup> contingent on the physical examination.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

**NEW BUSINESS: *continued***

**8. Consideration of Outfitting of PD Ford Explores**

It was moved by Clerk Westbrook and second by Trustee Kemp to approve outfitting the PD Ford Explores for \$13,337.93 per vehicle and to use Emergency Services to do the work.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried**

**9. Consideration of Clerk’s Office Position**

It was moved by Treasurer Theile and second by Trustee Grabinski to open it up for discussion with the Board.

Unanimous Voice Vote **Motion Carried**

It was moved by Supervisor Hodges and second by Trustee Grabinski to approve increasing the Deputy Clerk stipend up to \$5,000.00 per year depending on the experience the candidate has.

6 – Yeas: Hughes, Ream, Westbrook, Kemp, Grabinski, Hodges

1 – Nays: Theile Absent: None **Motion Carried**

**J. PUBLIC COMMENT**

Commissioner Nash stated that there is a delay in the operation of the airport. He also spoke about the County moving forward with hiring a housing specialist. He stated that the County is in desperate need of affordable housing.

Robert Skeels – 1390 Sauter – He stated that Tridonn was the construction company that built Fire Station 1 and Dalton Fire Station and there were problems with both.

**K. ANNOUNCEMENTS**

Trustee Hughes – He has been involved as a Trustee for 16 years. He stated that hopefully we will all stay.

Trustee Grabinski – He wished everyone good luck at the August election.

**J. ADJOURNMENT**

It was moved by Clerk Westbrook and second by Trustee Grabinski to adjourn the meeting at 7:00 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk