

Board Work Session at 5:45 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
May 20, 2024**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Grabinski
Moment of Silence in remembrance of employee Deasha Hill

Present: Hughes, Ream, Theile, Kemp, Grabinski, Hodges

Excused Absent: Westbrook

Also Present: Police Chief Thielbar, Fire Chief Ambrose, 4 guests.

Meeting was recorded and labeled the May 20, 2024 regular Board meeting.

Supervisor Hodges requested nominations of Clerk Pro Tem. It was moved by Treasurer Theile and second by Trustee Ream to appoint Trustee Grabinski as Clerk Pro Tem. **Motion Carried**

D. APPROVAL OF AGENDA: May 20, 2024

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

E. PUBLIC COMMENTS FOR ITEMS OF AGENDA ONLY:

Bob Skeels appreciates the ordinance number being listed on the agenda for New Business numbers 2 and 5.

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – May 6, 2024

It was moved by Trustee Kemp and second by Treasurer Theile to approve the consent agenda correcting “police department” to “fire department” under item 13.

Motion Carried

G. UNFINISHED BUSINESS: Trustee Ream asked about patching for pot holes and was informed there is a delay due to equipment issues.

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$251,380.33

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$251,380.33 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: Westbrook

Motion Carried

NEW BUSINESS: *continued*

2. Resolution 24-08 Adoption of Ordinance 24-04 Amend Water Bill Due Date

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution 24-08.

6 – Yeas: Ream, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

3. Approve 2024 Road Plan Agreement with MCRC

It was moved by Treasurer Theile and second by Trustee Ream to approve the 2024 road plan agreement with Muskegon County Road Commission.

6 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

4. Approval of Cost Difference for Police Interceptors

It was moved by Treasurer Theile and second by Trustee Kemp to approve the additional cost of \$18,398 for the 2023 Police Interceptors.

6 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

5. Resolution 24-09 Introduction of Ordinance 24-02 Zone Change- Shopping Center (C2) to Neighborhood Commercial (C1)

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution 24-09.

6 – Yeas: Kemp, Grabinski, Hughes, Ream, Theile, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

6. Approval to Hire DPW Seasonal Employees

It was moved by Trustee Grabinski and second by Treasurer Theile to approve hiring the DPW Seasonal Employees, Richard Kevern and Melvin Wilcox effective June 3, 2024 through November 29, 2024 with the hourly rate of \$12.50.

6 – Yeas: Grabinski, Hughes, Ream, Theile, Kemp, Hodges

0 – Nays: Absent: Westbrook

Motion Carried

I. PUBLIC COMMENT

Mike Brann, owner of Culvers, introduced himself and thanked the board for the consideration of the zone change. He is happy to be opening a restaurant in Muskegon Township.

Bob Skeels, regarding the yard waste site, he feels that tax payers in Muskegon Township should be able to purchase a seasonal yard waste pass too. Supervisor Hodges reminded the board that the yard waste site is funded through the sanitation enterprise fund not general fund dollars and that renters are able to buy one day passes to the site.

PUBLIC COMMENT: *continued*

Police Chief Tim Thielbar expressed his thanks for the support of the Police Department during Police Week.

J. ANNOUNCEMENTS

Treasurer Theile, this week is DPW appreciation week and a post has been shared on social media.

Trustee Kemp asked Chief Thielbar if the Police Department has been to the new VA clinic yet. Chief Thielbar replied not yet, but they are trying to coordinate time.

Trustee Ream thanked Mike Brann for bringing a Culvers to Muskegon Township.

K. ADJOURNMENT

It was moved by Treasurer Theile and second by Trustee Kemp to adjourn the meeting at 6:16 pm.

Motion Carried

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Robert Grabinski, Clerk Pro Tem