

Board Work Session at 5:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
May 6, 2024**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Kemp

Present: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

Excused Absent: None

Also Present: Police Chief Thielbar, DPW Director Smith, Building Inspector Reister, Fire Chief Ambrose, Deputy Chief Dornbush, County Commissioner Nash and 6 guests. Meeting was recorded and labeled the May 6, 2024 regular Board meeting.

C. PRESENTATION – Brain Health Project

Dr. Joel Robinson is the CEO and founder of Robinson Health. He spoke about how anxiety and depression have gone up over 2 times what it was before Covid. He stated that first responders and government employees are under attack. He also went into detail about how the Brain Health Project works and their success rate.

D. APPROVAL OF AGENDA: May 6, 2024

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

E. PUBLIC COMMENTS FOR ITEMS OF AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – April 15, 2024

2. Election Commission Meeting Minutes – April 15, 2024

3. First Quarter 2024 Revenue and Expenditure Report

4. First Quarter 2024 Cash and Investment Reports

It was moved by Trustee Hughes and second by Trustee Grabinski to approve the consent agenda with a change in the Election Commission Meeting minutes under letter C to change the second “to” to “the”. **Motion Carried**

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$676,130.32

It was moved by Trustee Kemp and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$676,130.32 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

2. Consideration of Fire Equipment Purchase Offers

It was moved by Trustee Grabinski and second by Trustee Ream to approve selling the 2003 Tanker for \$35,000.00 and the 2008 Mini Pumper for \$15,000.00 for a total of \$50,000.00.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Consideration of Reeths-Puffer High School Graduation Firework Show

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve Captain Boom Fireworks, LLC to perform at RP’s 2024 graduation contingent on supplying Township Hall with insurance coverage naming Muskegon Charter Township.

Unanimous Voice Vote **Motion Carried**

4. Consideration for Fire Department to Purchase Structural Turnout Gear

It was moved by Treasurer Theile and second by Trustee Kemp to approve the purchase of 17 sets of turnout gear and boots from Municipal Emergency Services in the amount of \$53,550.00 for the gear and \$8,500.00 for the boots.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

5. Consideration for Fire Department to Purchase New Fire Engine

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the purchase of a fire truck from Spencer for \$827,882 with payments made as we go instead of payment up front.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

6. Approval of EAP Contract Renewal

It was moved by Treasurer Theile and second by Clerk Westbrook to approve renewing our EAP contract with Pine Rest.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

7. Resolution No. 24-07 Introduction of Ordinance No. 24-04 to Amend Chapter 54 Section 29 of the MCT Code of Ordinance

It was moved by Trustee Kemp and second by Treasurer Theile to approve Resolution No 24-07 and the intro of Ordinance No 24-04.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

8. Consideration of Wesley Park Irrigation Replacement

It was moved by Trustee Grabinski and second by Trustee Hughes to approve hiring Central Wells & Pumps LLC, price not to exceed \$13,500.00 and to use ARPA funds.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

9. Consideration of Electric Installation

It was moved by Clerk Westbrook and second by Treasurer Theile to approve hiring Wirtz Electric and Communications and to use ARPA funds.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

10. Consideration of Township Hall's 2024 Trick or Treat Event

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve holding Trick or Treating at Township Hall on October 30, 2024 from 4-6pm.

Unanimous Voice Vote **Motion Carried**

11. Consideration of Wage Increase for Part-Time Fire Dept. Clerical Employee

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the increase for Amie Price to \$18.25 per hour.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

12. Consideration of Brain Health Program – Police Dept

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the Brain Health Program for the police department for \$28,500.00 for 3 years using ARPA funds.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

13. Consideration of Brain Health Program – Fire Dept

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the Brain Health Program for the police department for \$28,500.00 for 3 years using ARPA funds.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

14. Consideration of Brain Health Program – Non-Public Safety

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the Brain Health Program for all non-public safety employees for \$51,750.00 for 3 years using ARPA funds.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Grabinski

0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

15. Consideration of Closing Township Hall on October 14, 2024

It was moved by Trustee Grabinski and second by Treasurer Theile to approve closing Township Hall on October 14, 2024.

Unanimous Voice Vote

Motion Carried

I. PUBLIC COMMENT: None

J. ANNOUNCEMENTS

Trustee Kemp stated that he will be attending the Muskegon County Veterans Affair meeting and will be asking if they know when the new VA Clinic will be opening.

Treasurer Theile stated that there are 29 vendors signed up for the Arts & Crafts show and the first movie night will be held on June 21, 2024 at Riverside Park.

Trustee Grabinski stated that HB 5516 and SB 760 are before the House and Senate this week and that we should reach out to House Rep. Synder and Senator Bumstead and let them know how we feel about these.

K. ANNOUNCEMENTS

It was moved by Clerk Westbrook and second by Trustee Grabinski to adjourn the meeting at 6:36 pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk