

Board Work Session at 5:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
March 4, 2024**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**Present:** Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

**Excused Absent:** Kemp

**Also Present:** Building Inspector Sheldon, Rental Inspector Fredericksen, Planning/Zoning Administrator Werschem, County Commissioner Nash and 5 guests. Meeting was recorded and labeled the March 4, 2024 regular Board meeting.

**C. APPROVAL OF AGENDA:** March 4, 2024

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with removal of New Business item #8. **Motion Carried**

**D. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – February 19, 2024**

**2. Board of Review Meeting Minutes – December 12, 2023**

**3. Treasurer’s Department Annual 2023 Report**

**4. Parks and Recreation Board Meeting Minutes – January 25, 2024**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the agenda as presented. **Motion Carried**

**F. UNFINISHED BUSINESS:** None

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$399,831.02**

It was moved by Treasurer Theile and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$399,831.02 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**2. Consideration of Professional Services Contract for Township Hall**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the contract with SEH for Professional Services.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**NEW BUSINESS: *continued***

**3. Resolution 24-06 Adoption of Ordinance 24-01 Rezone Vacant Lot S. Mill Iron**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution 24-06 and to adopt Ordinance 24-01.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**4. Consideration of Using ARPA Funds to Replace John Wierengo Industrial Park Sign**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve hiring Postema Signs and Graphics to replace the John Wierengo Industrial Park sign for \$28,757.00 using ARPA funds.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**5. Consideration of Using ARPA Funds to Replace P. Don Aley Industrial Park**

It was moved by Trustee Ream and second by Treasurer Theile to approve hiring Postema Signs and Graphics to replace the P. Don Aley Industrial Park sign for \$29,039.00 using ARPA funds.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**6. Consideration of Using ARPA Funds to Replace Township Hall Sign**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve hiring Postema Signs and Graphics to replace the Township Hall sign for \$57,619.00 using ARPA funds.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**7. Consideration of Using ARPA Funds to Update Township Offices Sign on Apple and Quarterline**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve hiring Postema Signs and Graphics to replace the Township Offices sign at the corner of Apple and Quarterline for \$12,545.00 using ARPA funds.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**~~8. Consideration of Sewer Agreement Payment~~**

**NEW BUSINESS: *continued***

**9. Consideration of Purchasing 2023 Ford Explorer for Police Department**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the purchase of a 2023 Ford Explorer for \$48,000.00 and \$14,000.00 for outfitting the vehicle.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**H. PUBLIC COMMENT**

Commissioner Nash – spoke about the airport. The FAA will rebid services and they're hoping to add direct flights to Detroit. He stated that there are a lot of improvements going on at the Hall of Justice and how they are trying to move employees to the south campus.

Kendra Robinson – She is running for Probate Judge on this year's ballot. She has been a resident in Muskegon County for over 15 years. She started in family law and is now in felony court.

**I. ANNOUNCEMENTS**

Supervisor Hodges stated that Steven Sheldon, our Building Inspector, has resigned. He accepted a position with the State of Michigan as an inspector. It will be a great opportunity for himself and his family. His last day will be two weeks from today.

Trustee Hughes stated that on Dangl down by Black Creek there is a house that has lots of junk in their yard. It just keeps getting worse.

Treasurer Theile stated that the craft show will be on June 15<sup>th</sup> at Softball World. The easter egg drop will be held on April 5<sup>th</sup>. Registration will remain open until we have 200 kids signed up.

**J. ADJOURNMENT**

It was moved by Treasurer Theile and second by Trustee Grabinski to adjourn the meeting at 6:32 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk