

Board Work Session at 5:15 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
December 4, 2023**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Kemp

**Present:** Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

**Excused Absent:** Hughes

**Also Present:** Police Chief Thielbar, Fire Chief Ambrose, Deputy Chief Dornbush, DPW Director Smith, Planning Administrator Werschem and 4 guests.

Meeting was recorded and labeled the December 4, 2023 regular Board meeting.

**C. APPROVAL OF AGENDA:** December 4, 2023

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the agenda as presented. **Motion Carried**

**D. PUBLIC HEARING – Proposed Township Budget for 2024**

Supervisor opening the hearing at 6:01 pm. There were no questions or comments. Supervisor Hodges closed the hearing at 6:02 pm.

**E. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – November 20, 2023**

It was moved by Treasurer Theile and second by Trustee Ream to approve the consent agenda as presented. **Motion Carried**

**G. UNFINISHED BUSINESS:** None

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$298,950.19**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$298,950.19 from the appropriate accounts.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Hughes

**Motion Carried**

**2. MERS Revised DC Adoption Agreement**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the MERS revised DC Adoption agreement.

6 – Yeas: Westbrook, Theile, Kemp, Grabinski, Ream, Hodges

0 – Nays: Absent: Hughes

**Motion Carried**

**NEW BUSINESS: *continued***

**3. MERS DC Contribution Addendum**

It was moved by Treasurer Theile and second by Trustee Kemp to approve the MERS DC Contribution Addendum.

6 – Yeas: Theile, Kemp, Grabinski, Ream, Westbrook, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

**4. Approval to Purchase Eight Taser7 Units with Certification Bundle**

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the purchase of eight Taser7 units with certification bundle. This is a police committee recommendation.

6 – Yeas: Kemp, Grabinski, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

**5. Approval to Purchase a Portable Speed Radar Trailer**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the purchase of a portable speed radar trailer from Stalker Radar.

6 – Yeas: Grabinski, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

**6. Approval of Unpaid Leave of Absence Request**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the unpaid leave of absence for Deasha Hill until December 31, 2024.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

**7. Resolution 23-40, Intent to Participate in Public Act 196 Authority**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve Resolution 23-40 as presented by our township attorney.

5 – Yeas: Westbrook, Kemp, Grabinski, Ream, Hodges

1 – Nays: Theile Absent: Hughes **Motion Carried**

**8. Resolution 23-37, Adopt Ordinance 23-11 Rezone 385 S. Mill Iron to R1**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve Resolution 23-37 contingent on completion of boundary line by March 1, 2024.

6 – Yeas: Theile, Kemp, Grabinski, Ream, Westbrook, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

**9. Consideration of Employee Payment**

No motion was made.

**NEW BUSINESS: *continued***

**10. Consideration of Snow Plow Naming Contest**

It was moved by Trustee Grabinski and second by Trustee Ream to approve the snow plow naming contest.

Unanimous Voice Vote

**Motion Carried**

**I. PUBLIC COMMENT**

Robert Skeels – He stated that Muskegon Heights Fire Department names their new vehicles after retired employees in case we want to think about it for our new snow plow.

**J. ANNOUNCEMENTS**

Trustee Kemp – He stated that the Lions are going to arrange Christmas lighting for the Veterans Circle.

Supervisor Hodges – She stated that Shop with a Cop is on Wednesday night at 6:00 pm at Meijer on Holton Rd.

**K. ADJOURNMENT**

It was moved by Trustee Grabinski and second by Trustee Kemp to adjourn the meeting at 6:13 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk