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Board Work Session at 5:30 pm, prior to the regular Board meeting.

Muskegon Charter Township (MCT) Regular Board Meeting Minutes October 16, 2023

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 6:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Supervisor Hodges

Present: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

Excused Absent: None

Also Present: Police Chief Thielbar, Fire Chief Ambrose, Deputy Chief Dornbush, DPW

Director Smith, County Commissioner Nash and 7 guests.

Meeting was recorded and labeled the October 16, 2023 regular Board meeting.

C. APPROVAL OF AGENDA: October 16, 2023

It was moved by Trustee Grabinski and second by Trustee Ream to approve the agenda with the removal of badge pinning for Katie Scott and changing the amount on New Business item# 1 from \$320,981.43 to \$321,081.43 due to adding a \$100.00 check for DJ services for Trick or Treating at Township Hall.

Motion Carried

D. BADGE PINNING AND OATH OF OFFICE - Officer Katie Scott

E. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY:

Brad Walters – President IAFF Union – He stated that the union stands in support of the Strategic Planning Proposal for our police and fire departments.

F. CONSENT AGENDA

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve to consent agenda as presented.

Motion Carried

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$320,981.43 \$321,081.43

It was moved by Treasurer Theile and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$321,081.43 from appropriate accounts.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

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H. NEW BUSINESS: continued

2. Resolution No. 23-35, Opposition to Legislation Preempting Local Control

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 23-25 with the correction of Executive Directive 2010-10 to 2020-10.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Approval of Purchasing and Bid Policy Amendment

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the Purchasing and Bid Policy with additional changes to the policy with increasing the Supervisor amount to \$10,000.00 and Department Heads to \$5,000.00 and also adding "her" to paragraph 4.

7 - Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Consideration of Strategic Planning Proposal

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the Strategic Planning proposal with spending \$21,800.00 from the general fund account.

6 – Yeas: Theile, Kemp, Grabinski, Ream, Westbrook, Hodges

1 – Nays: Hughes Absent: None **Motion Carried**

5. Approval of Planning Commission Appointments

It was moved by Treasurer Theile and second by Trustee Kemp to approve reappointing Joe Singerling and Wade Vandenbosch for another term and to appoint Michael Hornak for the remainder of 2023 to fill Sandra Frein's open position and for the following 3 year term.

Unanimous Voice Vote Motion Carried

6. Approval to Hire Potential Secretary for the Police Department

It was moved by Trustee Grabinski and second by Trustee Kemp to approve conducting interviews and hiring for the secretary position at the starting wage per the DPW/Clerical Union contract.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

I. PUBLIC COMMENT

County Commissioner Nash – He stated that the County has passed their budget and they have done a wage study and will be adjusting the budget. The County has started a new Parks Commission. They are making adjustments to the County building on Marquette Ave.

Supervisor Hodges – Stated that the ORV Ordinance that the County will be talking about next week will be tying the hands of the townships if it passes. Commissioner Nash agreed and is not for the ordinance.

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J. ANNOUNCEMENTS

Trustee Grabinski stated that the iPads are in for the trustees and we're just waiting for Central Dispatch to create email addresses.

Treasurer Theile stated that we are 2 weeks away from Trick or Treating at Township Hall. The theme this year is a glow party and we are still taking donations for candy. Supervisor Hodges stated that Fall Clean-up was very successful. The DPW took in around 54 tons. Muskegon County Road Commission's Annual Road Kill dinner will be on November 1st if anyone would like to attend. She also stated that she would like to schedule the budget work session on November 21st and November 28th and to please check our calendars to see if those dates will work.

K. AJOURNMENT

It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 6:24 pm.

Reviewed by:	Recorded by:
Jennifer Hodges, Supervisor	Carrie Westbrook, Clerk