

Board Work Session at 5:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
August 21, 2023**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 6:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Kemp

**Present:** Hughes, Ream, Westbrook, Theile, Kemp, Hodges

**Excused Absent:** Grabinski

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach, Deputy Fire Chief Dornbush, DPW Director Smith, Building Inspector Sheldon, and 18 guest.

Meeting was recorded and labeled the August 21, 2023 regular Board meeting.

**C. APPROVAL OF AGENDA:** August 21, 2023

It was moved by Treasurer Theile and second by Trustee Ream to approve the agenda with the removal of #5 and moving the Approval to Hire Fire Chief to #5.

**Motion Carried**

**D. BADGE PINNING AND OATH OF OFFICE – Officer Puls**

Police Chief Thielbar swore Joseph Puls in and stated that Officer Puls will begin working tomorrow doing administrative duties and should be on the road by Wednesday or Thursday of this week. The Board along with members of the police department, fire department and public congratulated Officer Puls.

**E. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY**

Brad Walters – Muskegon Township – spoke on agenda #5. He stated that he was impressed with the process the Board took in hiring Matt Amborse as Fire Chief and he is looking forward to working with him.

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – August 7, 2023**

**2. Special Board Meeting Minutes – August 17, 2023**

**3. Monthly Stats Report – Police Department – July 2023**

**4. Evidence Report – Police Department**

It was moved by Trustee Kemp and second by Treasurer Theile to approve the consent agenda as presented.

**Motion Carried**

**G. UNFINISHED BUSINESS:** None

## **H. NEW BUSINESS**

### **1. Weekly Check Runs and Total of all Checks \$274,119.56**

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$274,119.56 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: Grabinski

**Motion Carried**

### **2. Reeths Puffer Neighborhood Improvement Associations Deposit Refund Request**

It was moved by Trustee Kemp and second by Trustee Hughes to deny the refund request.

Unanimous Voice Vote

Absent: Grabinski

**Motion Carried**

### **3. Consideration of BS&A Delinquent Personal Property Module Purchase**

It was moved by Trustee Hughes and second by Clerk Westbrook to approve the purchase of the BS&A delinquent personal property module for \$3,955.00 along with a \$500.00 annual service fee after one year.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Hughes, Hodges

0 – Nays:

Absent: Grabinski

**Motion Carried**

### **4. Resolution 23-28 Introduction of Ordinance 23-09 Rezone 1410 S. Quarterline**

It was moved by Treasurer Theile and second by Trustee Kemp to approve Resolution 23-28 and intro of Ordinance 23-09.

6 – Yeas: Westbrook, Theile, Kemp, Hughes, Ream, Hodges

0 – Nays:

Absent: Grabinski

**Motion Carried**

### **~~5. Consideration of Purchasing Two New Police Cruisers~~**

### **5. Approval to Hire Fire Chief**

It was moved by Treasurer Theile and second by Clerk Westbrook to approve the employment to hire Matt Ambrose as Fire Chief effective September 24, 2023 and offer training pay of \$35.00 per hour not to exceed 40 hours per week upon a satisfactory pre-employment physical through September 23, 2023 and to add a stipend for Matt to continue to use his personal cell phone as per the Township policy.

6 – Yeas: Theile, Kemp, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: Grabinski

**Motion Carried**

## **I. PUBLIC COMMENT**

Police Chief Thielbar gave the Board an update on the shooting that occurred last week. Three of our Township officer were involved in what started as a traffic stop which turned into a police chase. The subject opened fire on officers and they responded by firing back. On August 18, 2023 Prosecutor D.J. Hilson called and cleared all three Township officers in the shooting and they are cleared to return to work.

**J. ANNOUNCEMENTS:** None

**K. ADJOURNMENT**

It was moved by Treasurer Theile and second by Trustee Kemp to adjourn the meeting at 6:11 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk