

Board Work Session at 6:15 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
April 17, 2023**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Kemp

Present: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

Excused Absent: None

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, Deputy Chief Dornbush, DPW Director Smith, Building Inspector Sheldon and 12 guests.

Meeting was recorded and labeled the April 17, 2023 regular Board meeting.

C. APPROVAL OF AGENDA: April 17, 2023

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with amending the date to April 11, 2023 for the DPW Committee Minutes under Consent Agenda. **Motion Carried**

D. PUBLIC HEARING – CYTIVA IFT

Supervisor Hodges opened the hearing at 7:01 pm.

Morgan Carroll – Director of Business Development for Greater Muskegon Economic Development stated that Cytiva is building on the old BASF site. They are requesting a \$719,000,000.00 tax abatement. The construction will be done in 2026 and it will be bringing over 200 jobs to the area with the average pay rate of \$90,000.00 annually. This is the largest project ever done in Muskegon County.

Supervisor Hodges closed the hearing at 7:04 pm.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – April 3, 2023

2. Election Commission Meeting Minutes – April 3, 2023

3. Monthly Reports – Police Department – March 2023

4. DPW Committee Minutes – April 11, 2023

5. Parks and Recreation Committee Meeting Minutes – February 2023

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda. **Motion Carried**

G. UNFINISHED BUSINESS: None

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$115,186.75

It was moved by Treasurer Theile and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$115,186.75 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

2. Consideration of Late Fee Removal

It was moved by Trustee Grabinski and second by Clerk Westbrook to not consider removal of fee due to ordinance language.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

3. Consideration of Local Road Project Contract

It was moved by Trustee Kemp and second by Treasurer Theile to approve the Local Road Project contract.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

4. Consideration of Parks and Recreation 2023 Fall Events

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the Parks and Recreation 2023 fall events with adding \$100.00 for the DJ for trick or treat at Township Hall.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

5. Consideration of Riverside and Parslow Parks Hockey Rink/Pickle Ball Courts

It was moved by Trustee Grabinski and second by Treasurer Theile to approve using FlexCourt for both Riverside and Parslow Park project using ARPA funds to not exceed \$120,000.00.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

6. Consideration for Softball World Lighting Contract

It was moved by Trustee Grabinski and second by Trustee Kemp to approve using GeoSport Lighting and Windemuller Electric quote for replacing A and B poles, utilizing the C poles as the wooden poles and adding parking lot lights in the amount of \$419,590.00 using the enterprise fund if possible. This is a committee recommendation.

6 – Yeas: Grabinski, Ream, Westbrook, Theile, Kemp, Hodges

1 – Nays: Hughes Absent: None **Motion Carried**

NEW BUSINESS: *continued*

7. Consideration of Kitchen Equipment for Softball World

It was moved by Trustee Kemp and second by Trustee Ream to approve the purchase of kitchen equipment for Softball World up to \$25,000.00.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

8. Consideration of Crane Truck for the Sewer Department

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the purchase of a 2008 Dodge Ram 3500 for \$21,000.00 from Reliable. This is a committee recommendation.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: None **Motion Carried**

9. Consideration of Pay Increase for Police Recruit Position

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the pay increase to \$20.00 per hour for the police recruit position.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: None **Motion Carried**

10. Consideration of Berry Junction Trail Resurfacing Cost Share

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the resurfacing cost of \$16,292.96 out of committed funds.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: None **Motion Carried**

11. Resolution No. 23-12 Approving IFT Application

It was moved by Trustee Ream and second by Treasurer Theile to approve Resolution No. 23-12.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: None **Motion Carried**

12. Consideration of Meeting Time Change for May 1, 2023

It was moved by Trustee Grabinski and second by Trustee Kemp to approve moving the May 1, 2023 meeting to begin an hour earlier at 6:00 pm.

Unanimous Voice Vote **Motion Carried**

13. Request to Hire Paid On-Call Firefighters

It was moved by Treasurer Theile and second by Trustee Kemp to approve hiring Joel Friday, Austin Smith, Ian Noyes, Ashton Greene, and Chris Mitchell as paid on-call firefighters upon successful completion of the pre-employment physical.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: None **Motion Carried**

NEW BUSINESS: *continued*

14. Request to Hire Part-Time Firefighter

It was moved by Treasurer Theile and second by Trustee Grabinski to approve hiring Chris Patterson as a part-time firefighter upon successful completion of the pre-employment physical.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

Motion Carried

I. PUBLIC COMMENT: None

J. ANNOUNCEMENT

Trustee Kemp stated that the Veterans Affairs Center is now located at the Regional Center in the old Baker College facility. They will be holding a meeting at the end of April.

K. ADJOURNMENT

It was moved by Treasurer Theile and second by Trustee Grabinski to adjourn the meeting at 7:29 pm.

X

Reviewed by:

Recorded by: _____

Jennifer Hodges, Supervisor

Carrie Westbrook, Clerk