

Board Work Session at 6:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
April 3, 2023**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Grabinski

**Present:** Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

**Excused Absent:** Kemp

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach and 3 guests.

Meeting was recorded and labeled the April 3, 2023 regular Board meeting.

**C. APPROVAL OF AGENDA:** April 3, 2023

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda with adding Special Meeting Minutes March 27, 2023, Closed Session Minutes March 6, 2023 and March 20, 2023 under Consent Agenda and amending the check run number under New Business. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGENDA**

**1. Maintenance and Inspection Planning and Zoning Committee Minutes**

**2. Special Meeting Minutes – March 27, 2023**

**3. Closed Session Minutes – March 6, 2023**

**4. Closed Session Minutes – March 20, 2023**

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the consent agenda. **Motion Carried**

**F. UNFINISHED BUSINESS:** None

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$280,035.34**

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$280,035.34 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**NEW BUSINESS: *continued***

**2. Consideration of Seasonal Employees for DPW**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve hiring Richard Kevern and Melvin Wilcox starting on May 1, 2023 to October 29, 2023 at the pay rate of \$12.50 per hour.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**3. Consideration of RFP – Parking Lot Construction at DPW Site**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the RFP for the DPW parking lot with the additional wording “Attention Clerk “added to the paperwork.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**4. Consideration of MCRC Agreement Renewal**

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the MCRC agreement renewal and to have the Supervisor and Clerk sign after the Township’s attorney reviews the agreement.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nay:

Absent: Kemp

**Motion Carried**

**5. Consideration of 2023 Brine Program with MCRC**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the 2023 Brine Program and Other Right of Ways.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hughes

0 – Nays:

Absent: Kemp

**Motion Carried**

**6. Consideration of FY23 Senior Millage Allocation**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the FY23 Senior Millage allocation as written.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**7. Consideration of Soda System Proposal for Softball World**

It was moved by Treasurer Theile and second by Clerk Westbrook to approve the purchase of the soda system for Softball World.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**NEW BUSINESS: *continued***

**8. Consideration of Sanitation Rates Increase**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the sanitation increases of 35% to the commercial rate, \$2.00 quarterly to the residential rate, \$10.00 increase per dumpster, and \$6.00 increase for an extra tote.

5 – Yeas: Westbrook, Theile, Grabinski, Hughes, Hodges

1 – Nays: Ream

Absent: Kemp

**Motion Carried**

**H. PUBLIC COMMENT**

Robert Skeels – 1390 Sauter St – He stated that he has lived in the Township his whole life. He said that he can't get our garbage service due to renting and that this year he was denied a dump pass for this reason. He said that it is hard to keep everything up and running without being able to have our garbage service.

Wesley Heikkila – 3153 Lenore – He stated that twice in the last year and a half he received a garbage bill with a late fee. He said that he never received the bill that the late fee is associated with and believes he shouldn't have to pay it and would like the fee waived. Supervisor Hodges explained the procedure to him to bring an item before the board.

**I. ANNOUNCEMENT**

Treasurer Theile stated that 2318 Wesley didn't pay their property taxes for 3 years. Foreclosure is taking place tomorrow.

**J. ADJOURNMENT**

It was moved by Clerk Westbrook and second by Trustee Grabinski to adjourn the meeting at 7:35 pm.

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk