

Board Work Session at 6:15 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
March 20, 2023**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by All

Present: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

Excused Absent: Kemp

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Smith, Planning/Zoning Administrator Werschem, Deputy Fire Chief Dornbush, Accounting Director Joslyn, Attorney McGahan and 8 guest.

Meeting was recorded and labeled the March 20, 2023 regular Board meeting.

C. APPROVAL OF AGENDA: March 20, 2023

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the as presented. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY

Kelly Stone – Northport Village – She stated that they are trying to support the community, however, it seems like there are a lot of hoops they have to jump through.

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – March 6, 2023

2. Monthly Reports – Fire Department January – February 2023

3. Department of Public Works Committee Minutes – March 6, 2023

4. Parks and Recreation Committee Meeting Minutes – January 26, 2023

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the consent agenda. **Motion Carried**

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$192,133.29

It was moved by Clerk Westbrook and second by Trustee Hughes to approve payment of weekly and bi-weekly bills of \$192,133.29 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

NEW BUSINESS: *continued*

2. Consideration of Additional Funds for HAAS Safety Cloud Project

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the additional funds for the HAAS Safety Cloud Project. This is a committee recommendation.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

3. Consideration of Resolution No. 23-11 Support of Safe Routes to School Partnership and Application

It was moved by Clerk Westbrook and second by Treasurer Theile to approve Resolution No. 23-11.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

4. Consideration of Recruit Position in Police Department

It was moved by Treasurer Theile and second by Trustee Grabinski to approve creating a recruit position for Joseph Puls for the Police Department. He will earn \$10.10 per hour while attending the Police Academy and will be hired upon successful completion from the Academy, pre-employment physical and background check. This was a committee recommendation.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

5. Consideration of Microsoft Office Upgrade

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Microsoft Office upgrade.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

6. Consideration to Purchase Replacement Laptops

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve the purchase of replacement laptops for the Rental Department for \$4,140.02 with making the appropriate budget amendment.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

7. Consideration to Purchase Movies in the Park Equipment

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the purchase of movies in the park equipment not to exceed \$2,000.00.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

NEW BUSINESS: *continued*

8. Consideration of Space Analysis

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the space analysis not to exceed \$18,000.00 using ARPA funds.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp

Motion Carried

9. Consideration of Special Use Permit for Automobile Gas Station Holton @ Giles

It was moved by Trustee Grabinski and second by Trustee Ream to approve the special use permit for Kum and Go at the corner of Holton Rd and Giles Rd.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Kemp

Motion Carried

10. Consideration of Site Condominium

It was moved by Treasurer Theile and second by Trustee Hughes to open up for discussion.

It was moved by Treasurer Theile and second by Trustee Hughes to approve the site condominium that was the Planning Commission determination.

4 – Yeas: Hughes, Ream, Theile, Hodges

2 – Nays: Grabinski, Westbrook Absent: Kemp

Motion Carried

H. PUBLIC COMMENT

Robert Skeels – 1390 Sauter – He stated that he agrees with Trustee Grabinski on how he voted for item #10. He thinks there are too many variations and there needs to be more definition for the site plan.

Brian Werschem – He stated that the site plan has been approved for Aldi’s and they are purchasing the old Plumb’s. The closing is scheduled for next week.

I. ANNOUNCEMENT

J. CLOSED SESSION

It was moved by Clerk Westbrook and second by Trustee Grabinski to go into closed session at 7:30pm.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays: Absent: Kemp

Motion Carried

It was moved by Trustee Grabinski and second by Treasurer Theile to exit closed session at 8:31pm.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays: Absent: Kemp

Motion Carried

L. ADJOURNMENT

It was moved by Trustee Grabinski and second by Clerk Westbrook to adjourn the meeting at 8:31pm.

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk