

Board Work Session at 6:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
December 5, 2022**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Trustee Kemp

**Present:** Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

**Excused Absent:** None

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach, Deputy Chief Dornbush and 2 guests.

Meeting was recorded and labeled the December 5, 2022 regular Board meeting.

**C. PUBLIC HEARING – Proposed Township Budget for 2023**

Supervisor Hodges opened the public hearing at 7:00 p.m. There were no comments, Supervisor Hodges closed the public hearing at 7:01 p.m.

**D. APPROVAL OF AGENDA:** December 5, 2022

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda with adding 2318 Wesley under Unfinished Business.

**Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – November 21, 2022**

**2. Monthly Report – Fire Department – January 2022 – October 2022**

**3. Monthly Report – Police Department – November 2022**

**4. Parks and Recreation Committee Meeting Minutes – October 20, 2022**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda.

**Motion Carried**

**G. UNFINISHED BUSINESS**

**1. Resolution No. 22-33 Introduction of Ordinance 22-9 to Amend Chapter 54 Sections 29 and 30 of the MCT Code of Ordinances**

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 22-33 introduction of Ordinance 22-9 with the correction on Section 54-30 (b) (3) replacing building permit with certificate of occupancy.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**UNFINISHED BUSINESS: *continued***

**2. The Clean-up and Demo of 2318 Wesley**

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the clean-up and demo at 2318 Wesley in the amount of \$4,000.00.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$268,268.73**

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$268,268.73 from the appropriate accounts.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**2. Consideration to Renew Wrecker Contracts**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the contracts with Ramos/ASAP Towing and Stafford's Towing. This is a police committee recommendation.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**3. Consideration to Purchase Two Pole Mounted Speed Units**

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the purchase of two speed units in the amount of \$6,499.00 for both.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**4. Consideration of Audit Services**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Brikley DeLong for the 2022, 2023, and 2024 audit years.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**I. PUBLIC COMMENT: None**

**J. ANNOUNCEMENTS**

Trustee Kemp stated that the fountain at the Veteran's Memorial will cost around \$130,000.00 and Verplank's have stated that they won't be able to cover the entire cost. Municipalities around the memorial are in talks to see what can be done. He also mentioned the DTE provides grants for services like this.

Trustee Ream stated that there will be a gun raffle upstairs at the CIO office on Tuesday, December 6<sup>th</sup> at 5:30 pm.

**K. ADJOURNMENT:** It was moved by Trustee Ream and second by Trustee Grabinski  
to adjourn the meeting at 7:10pm. **Motion Carried**

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk