

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
November 7, 2022**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Kemp

Present: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

Excused Absent: Hughes

Also Present: Police Chief Thielbar, Deputy Fire Chief Dornbush, Fire Chief Glotzbach, DPW Director Smith, Zoning Administrator Werschem, Rental Inspector Fredericksen, Legal Counsel Erika McGahan and 5 guests.

Meeting was recorded and labeled the November 7, 2022 regular Board meeting.

C. APPROVAL OF AGENDA: November 7, 2022

It was moved by Trustee Grabinski and second by Trustee Ream to approve the agenda with amending new business item #11 to state Resolution No. 22-27.

Motion Carried

D. PUBLIC HEARING – INDUSTRIAL DEVELOPMENT DISTRICT

Supervisor Hodges opened the public hearing at 7:01 pm. Morgan Carrol, Director of Business Development for Greater Muskegon Economic Development, was there for the request of the IDD for Cytiva, She spoke on the 202 new jobs and over \$400,000,000.00 in capital gain. She also stated that the MDOT A grant was approved for the widening of Whitehall Rd. Supervisor Hodges closed the public hearing at 7:04pm.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY

Toby Fredericksen asked the board if Item #17 included the board members.

F. CONSENT AGENDA

1. Regular Board Meeting Minutes – October 17, 2022

2. DPW Committee Minutes – October 24, 2022

3. Maintenance and Inspection Planning and Zoning Committee Minutes – October 18, 2022

4. Fire Committee Minutes – October 17, 2022.

5. Fire Department Monthly Report Jan. 2022

6. 3rd Quarter Cash & Investment Accounts

7. 3rd Quarter Revenue & Expenditure Report

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the consent agenda.

Motion Carried

G. UNFINISHED BUSINESS:

Trustee Ream inquired about the border maps for Muskegon Township. Supervisor Hodges stated that we are still waiting for them.

H. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$259,442.39

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$259,442.39 from the appropriate accounts.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

2. Resolution No. 22-28 Resolution Establishing an Industrial Development District for Cytiva

It was moved by Clerk Westbrook and second by Treasurer Theile to adopt Resolution No. 22-28.

6 – Yeas: Westbrook, Theile, Kemp, Grabinski, Ream, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

3. Approval to Purchase Backup Duty/Off Duty Handgun

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the purchase of 16 Glock 43X 9mm handguns for the total of \$5,888.00 which each officer will then agree to purchase through payroll deduction at \$14.00 per pay period for one year. This was a committee recommendation.

6 – Yeas: Theile, Kemp, Grabinski, Ream, Westbrook, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

4. Consideration of Construction Value Changes

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the construction value changes as listed in the packet and starting January 1, 2023. This was a committee recommendation.

6 – Yeas: Kemp, Grabinski, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

5. Consideration to Replace the Heater in Vestibule at Town Hall

It was moved by Trustee Grabinski and second by Trustee Ream to approve hiring J&J Electrical Services install the heater and masonry work for a total of \$3,400.00. This was a committee recommendation.

6 – Yeas: Grabinski, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

6. Consideration of Masonry Repairs for Town Hall

It was moved by Clerk Westbrook and second by Treasurer Theile to approve hiring Helm's Caulking for the masonry repairs for a total of \$20,300.00 minus the \$4,900.00 previously approved. This was a committee recommendation.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Hughes **Motion Carried**

NEW BUSINESS: *continued*

7. Resolution No. 22-29 Resolution to Approve/Support the Michigan Township Participating Plan Risk Reduction Grant Program

It was moved by Treasurer Theile and second by Trustee Kemp to adopt Resolution No. 22-29

Unanimous Voice Vote

Motion Carried

8. Approval to Purchase Intake Valves for Ladder Truck

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the purchase from Apollo Fire equipment in the amount of \$6,201.00. This was a committee recommendation.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Hughes

Motion Carried

9. Approval to Purchase Battery Powered PPV Fan

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the purchase of the PPV fan from Phoenix Safety Outfitters in the amount of \$4,133.33. This was a committee recommendation.

6 – Yeas: Westbrook, Theile, Kemp, Grabinski, Ream, Hodges

0 – Nays: Absent: Hughes

Motion Carried

10. Approval to Sell 2005 GMC Mini Pumper

It was moved by Trustee Kemp and second by Trustee Grabinski to sign a sales agreement with Fire Truck Resource for a 10% commission on the sale price.

Unanimous Voice Vote

Motion Carried

11. Resolution No. 22-27 Adoption of Ordinance 22-8 Garage & Estates Sales

It was moved by Trustee Grabinski and second by Treasurer Theile to adopt Resolution No. 22-27 and adopt Ordinance No. 22-8.

Unanimous Voice Vote

Motion Carried

12. Consideration of Large Item/Appliance Tags

It was moved by Trustee Grabinski and second by Trustee Ream to approve the large item/appliance tags with the rates of \$15.00 for sanitation customers and \$25.00 for non-sanitation customers. This was a committee recommendation.

6 – Yeas: Theile, Kemp, Grabinski, Ream, Westbrook, Hodges

0 – Nays: Absent: Hughes

Motion Carried

13. Consideration of Building at DPW

It was moved by Treasurer Theile and second by Trustee Kemp to approve hiring Maintenance Unlimited in the amount of \$42,388.00. This was a committee recommendation.

6 – Yeas: Kemp, Grabinski, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Hughes

Motion Carried

NEW BUSINESS: *continued*

14. Approval to Add Special Assessment to Tax Roll

It was moved by Trustee Grabinski and second by Trustee Ream to approve the special assessment to the tax roll.

6 – Yeas: Grabinski, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: Hughes

Motion Carried

15. Resolution No. 22-30 Approving Funds for Christmas Tree Lighting Ceremony

It was moved by Trustee Grabinski and second by Clerk Westbrook to adopt Resolution No. 22-30.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: Hughes

Motion Carried

16. Resolution No. 22-31 Approving Purchase/Sale Transaction w/Brax Ent.

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 22-31.

6 – Yeas: Westbrook, Theile, Kemp, Grabinski, Ream, Hodges

0 – Nays:

Absent: Hughes

Motion Carried

17. Consideration of 2022 Inflationary Payment

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the 2022 inflationary payment with \$100,000.00 from ARPA funds and the remaining amount from the general fund.

6 – Yeas: Theile, Kemp, Grabinski, Ream, Westbrook, Hodges

0 – Nays:

Absent: Hughes

Motion Carried

I. PUBLIC COMMENT

Trustee Kemp – Verplank Trucking is redoing the fountain at the Veterans Memorial Park. The two canons have been sanded and painted. Five trees are being removed from the park due to blocking the view from oncoming traffic if you were headed into Verplank's.

J. ANNOUNCEMENTS: None

K. ADJOURNMENT: It was moved by Treasurer Theile and second by Trustee Kemp to adjourn the meeting at 7:20pm.

Motion Carried

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk