

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
October 3, 2022**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by All

**Present:** Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

**Absent:** None

**Also Present:** Police Chief Thielbar, Deputy Fire Chief Dornbush, Fire Chief Glotzbach, DPW Director Smith, Accounting Director Joslyn, Muskegon County Deputy Administrator Farrar and 5 guests.

Meeting was recorded and labeled the October 3, 2022 regular Board meeting.

**C. APPROVAL OF AGENDA:** October 3, 2022

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda.

**Motion Carried**

**D. PUBLIC HEARING – Scherdel Sales and Technology, Inc.**

Supervisor Hodges opened the public hearing at 7:01 pm. Margaret Eastley, Head of Finance for Scherdel, is kindly asking for approval for the IFT application and hoping to get started as soon as possible. Supervisor Hodges closed the public hearing at 7:03 pm.

**E. PUBLIC COMMENTS FOR ITEMS OF AGENDA ONLY:** None

**F. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – September 19, 2022**

**2. DPW Committee Minutes September 19, 2022**

**3. Maintenance and Inspection Planning and Zoning Committee Minutes – September 20, 2022**

It was moved by Clerk Westbrook and second by Trustee Ream to approve the consent agenda.

**Motion Carried**

**G. UNFINISHED BUSINESS:** None

## **H. NEW BUSINESS**

### **1. Weekly Check Runs and Total of all Checks \$1,351,696.56**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$1,351,696.56 from the appropriate accounts.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

**Motion Carried**

### **2. Resolution No. 22-25 Approving Industrial Facilities Exemption Certificate Application for Scherdel Sales and Technology, Inc.**

It was moved by Trustee Hughes and second by Trustee Ream to adopt Resolution No. 22-25 with clarification from legal counsel on the wording for the property description.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:

Absent: None

**Motion Carried**

### **3. Consideration of Muskegon County Transit Authority**

It was moved by Trustee Grabinski and second by Treasurer Theile to elect Supervisor Hodges to continue discussions with the Muskegon County Transit Authority.

Unanimous Voice Vote

**Motion Carried**

### **4. Consideration of Sanitation Contract**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Hauler Contract with Muskegon County. This is a DPW Committee recommendation.

7 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Ream, Hodges

0 – Nays:

Absent: None

**Motion Carried**

### **5. Approval to Purchase New Sanitation Truck**

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the purchase of the side load arm sanitation truck from Bell Equipment in the amount of \$375,897.00. This is a DPW Committee recommendation.

7 – Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: None

**Motion Carried**

### **6. Consideration of Rental Department Fee Increase**

It was moved by Treasurer Theile and second by Trustee Kemp to approve the fee increase for the Rental Department effective January 1, 2023. This is an Inspection Committee recommendation.

7 – Yeas: Kemp, Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: None

**Motion Carried**

### **7. Approval of RFP for Softball World**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the RFP for Softball World with legal council's recommendations.

7 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**NEW BUSINESS: *continued***

**8. Consideration of Additional Mini Pumper Change Order**

It was moved by Treasurer Theile and second by Supervisor Hodges to approve the additional mini pumper change order in the amount of \$2,327.00.

7 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**9. Consideration of Fire Equipment Fund Deficit**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the transfer of \$177,232.00 from the general fund to the fire equipment fund to eliminate the deficit in 2022 and then budget transfers back to the general fund in subsequent years to reimburse the general fund.

7 – Yeas: Ream, Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays:

Absent: None

**Motion Carried**

**I. PUBLIC COMMENT:** None

**J. ANNOUNCEMENTS**

Supervisor Hodges stated that the new office hours began this week and there have been no complaints.

**K. ADJOURNMENT:** It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 7:20pm.

**Motion Carried**

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk