

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
August 1, 2022**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Supervisor Hodges

**Present:** Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

**Absent:** Ream Excused

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach, Deputy Fire Chief Dornbush, Rental Inspector Fredericksen, DPW Director Smith, Accounting Director Joslyn, Building Inspector Sheldon and 12 guests.

Meeting was recorded and labeled the August 1, 2022 regular Board meeting.

**C. APPROVAL OF AGENDA:** August 1, 2022

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented.

**Motion Carried**

**D. PUBLIC COMMENT FOR ITEMS ON AGENDA ONLY:**

Alice Dobben – She stated that she initially voted yes for the 4 day work week proposal but she has since changed her mind due to closing at 6:00 pm instead of 5:30 pm. She said that closing at the later time will disrupt employees households, especially those with small children. She also isn't in agreement with losing 2 personal days. She stated that she was speaking on behalf of her department.

Andria Muskovin – She stated that the topic of a 4 day work week was brought up last year and again before talking to the Executive Board and that all union members approved it. She stated that not one person has come to her as a union head. She also said that the one person who does have small children is all for the 4 work week proposal.

Shae Pendall – She stated that she is the one with small children and she sees the benefit with the proposed 4 day work week. She will be able to attend her son's field trips and with the 7:30 am – 6:00 pm hours she will have an easier time getting them ready in the morning.

Brenda Neidlinger – She stated she supports the proposed 4 day work week. She looks at the giving up of 2 personal days as a give and take in negotiations.

Kelly Sluyter – She stated she is very supportive of the proposed 4 day work week and she believes this is a great benefit for new hires and to keep current employees on for a long time.

**E. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – July 18, 2022**

**2. Cash & Investment Report – 2<sup>nd</sup> Quarter**

**3. Revenue & Expenditure Report – 2<sup>nd</sup> Quarter**

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda as presented. **Motion Carried**

**F. UNFINISHED BUSINESS: None**

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$276,203.57**

It was moved by Trustee Hughes and second by Trustee Grabinski to approve payment of weekly and bi-weekly bills of \$276,203.57 from the appropriate accounts.

6 – Yeas: Hughes, Westbrook, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: Ream **Motion Carried**

**2. Consideration of Copy Machine for Treasurers Office**

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve the purchase of the copy machine through Office Machine Company, Inc. in the total amount of \$4,900.00, to add it to the current contract with Office Machine Company, Inc. and to amend the budget accordingly.

6 – Yeas: Westbrook, Theile, Kemp, Grabinski, Hughes, Hodges

0 – Nays: Absent: Ream **Motion Carried**

**3. Consideration of Roberts Rd.**

It was moved by Trustee Grabinski and second by Treasurer Theile to let MCRC know that the desire of the Township is to re-open Roberts Rd north of M120.

Voice Vote – 6 Yeas **Motion Carried**

**4. Consideration of Broadband Inventory Survey Participation**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the broadband survey in the amount of \$10,000.00. \$5,000.00 will come from the general fund and the other \$5,000.00 will come from ARPA funds.

6 – Yeas: Theile, Kemp, Grabinski, Hughes, Westbrook, Hodges

0 – Nays: Absent: Ream **Motion Carried**

**5. Consideration of 4 Day Work Week Letter of Agreement**

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve speaking with the DPW/Clerical Union to negotiate holidays that fall on a Saturday and the days off for Thanksgiving and then sending the letter to the Township's legal counsel.

Voice Vote – 5-Yeas 1-Nays **Motion Carried**

**NEW BUSINESS: *continued***

**6. Consideration of Agreement Regarding Dodson Parcels**

It was moved by Trustee Grabinski and second by Treasure Theile to approve the agreement with RHG Properties regarding the 1660 and 1680 Dodson parcels.

6 – Yeas: Kemp, Grabinski, Hughes, Westbrook, Theile, Hodges

0 – Nays:

Absent: Ream

**Motion Carried**

**H. PUBLIC COMMENT**

Robert Skeels – He stated that while he was getting signatures for a ballot that he spoke with several lifelong residents who stated that they need more information about things happening in the Township. He suggested printing more newsletters. He applauded DPW Director Smith on how the front of Town Hall looks.

**I. ANNOUNCEMENTS**

Trustee Hughes stated that the back parking lot looks very nice.

Supervisor Hodges stated the water tank by Northway Lanes needs to be repainted.

Muskegon County would like to know what colors we would like and if we would like any wording.

Treasurer Theile stated that there is a senior citizens event taking place on Friday, August 26<sup>th</sup> at Reeths-Puffer Intermediate School. The Parks and Recreation committee are finalizing a few details.

**J. ADJOURNMENT**

It was moved by Clerk Westbrook and second by Treasurer Theile to adjourn the meeting at 7:29pm. **Motion Carried**

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk