

Board Work Session at 5:30 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
May 16, 2022**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Kemp

Present: Hughes, Ream, Westbrook, Theile, Kemp, Hodges

Absent: Grabinski

Also Present: Police Chief Thielbar, Deputy Fire Chief Dornbush, Fire Chief Glotzbach, DPW Director Sanders, Rental Inspector Fredericksen and 4 guests.

Meeting was recorded and labeled the May 2, 2022 regular Board meeting.

C. APPROVAL OF AGENDA: May 16, 2022

It was moved by Trustee Kemp and second by Trustee Hughes to approve the agenda with the removal of item E and adding the hiring of the DPW Director position as number 11.

D. BADGE PINNING – Police Department

Chief Thielbar swore in Cameron Green as a police officer for Muskegon Charter Township Police Department.

F. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

G. CONSENT AGENDA

1. Regular Board Meeting Minutes – May 16, 2022

2. Police Department Monthly Report – April 2022

3. Fire Department Monthly Report – January 2022 – April 2022

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the consent agenda with the removal of the duplicate Announcement item.

H. UNFINISHED BUSINESS: None

I. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$225,419.88

It was moved by Trustee Kemp and second by Treasurer Theile to approve payment of weekly and bi-weekly bills of \$225,419.88 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

NEW BUSINESS: *continued*

2. Approval of Additional Service Credit Purchase – Matt Anderson

It was moved by Trustee Kemp and second by Trustee Ream to approve the additional service credit purchase in the amount of \$27,407.00 for Matt Anderson.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Hughes, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

3. Approval to Purchase Structural Fire Fighting Turn Out Gear

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the purchase from Macqueen Equipment in the amount of \$5381.00.

6 – Yeas: Westbrook, Theile, Kemp, Hughes, Ream, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

4. Approval of Reeths Puffer Schools Public Fireworks Display Application

It was moved by Treasurer Theile and second by Trustee Hughes to approve the Reeths Puffer Schools fireworks display.

Voice Vote

Motion Carried

5. Approval of Rental Agreement with MCT and City of North Muskegon

It was moved by Trustee Kemp and second by Clerk Westbrook to approve the rental agreement with MCT and City of North Muskegon.

6 – Yeas: Theile, Kemp, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

6. Approval of Vacant Property Enforcement with MCT and City of North Muskegon

It was moved by Trustee Hughes and second by Treasurer Theile to approve the vacant property enforcement with MCT and City of North Muskegon.

6 – Yeas: Kemp, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

7. Approval of Draft Master Plan for Public Review

It was moved by Treasurer Theile and second by Trustee Kemp to approve the master plan draft for public review.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Kemp, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

8. Approval to Hire Seasonal Worker for DPW

It was moved by Treasurer Theile and second by Trustee Kemp to approve hiring Melvin Wilcoxson starting on May 23, 2022 with a wage of \$12.00 per hour pending a background check and physical.

6 – Yeas: Ream, Westbrook, Theile, Kemp, Hughes, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

NEW BUSINESS: *continued*

9. Approval to Purchase Absentee Voter Ballot Drop Box (2)

It was moved by Treasurer Theile and second by Trustee Hughes to approve the purchase of two AV ballot drop boxes through American Security Cabinets not to exceed \$8,000.00 using ARPA funds and applying for the Election Security Grant.

6 – Yeas: Westbrook, Theile, Kemp, Hughes, Ream, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

10. Approval to Purchase Locked Storage Cabinets (2) for Elections

It was moved by Treasurer Theile and second by Supervisor Hodges to approve the purchase of two locked storage cabinets through Home Depot not to exceed \$1,200.00 using ARPA funds and applying for the Election Security Grant.

6 – Yeas: Theile, Kemp, Hughes, Ream, Westbrook, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

11. Consideration of Hiring Saxson Smith for Director of DPW

It was moved by Clerk Westbrook and second by Treasurer Theile to hire Saxson Smith for Director of DPW starting as early as June 1, 2022 with starting wage of \$75,000.00 per year pending his background check and physical.

6 – Yeas: Kemp, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays:

Absent: Grabinski

Motion Carried

J. PUBLIC COMMENT

Matthew Kacel – He introduced himself and that he is a candidate for the 14th Circuit Court Judge. He has been an attorney in town for the last 12 years. He knows what it will take to be a judge and said that it is his privilege to see people overcome their problems.

K. ANNOUNCEMENTS

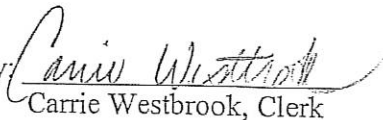
Treasurer Theile spoke about the two flyers in the back of the board packet. One is for the Arts and Crafts Show and one is for the Meet the Machines. MCT has a new Facebook page at Muskegon Township Parks and Recreation.

L. ADJOURNMENT: It was moved by Trustee Kemp and second by Trustee Ream to adjourn the meeting at 7:26pm. **Motion Carried**

Reviewed by:


Jennifer Hodges, Supervisor

Recorded by:


Carrie Westbrook, Clerk