

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
March 21, 2022**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm.

**B. PLEDGE OF ALLEGIANCE:** Led by Supervisor Hodges

**Present:** Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

**Absent:** Kemp

**Also Present:** Police Chief Thielbar, Fire Chief Glotzbach, Zoning Administrator Werschem, DPW Director Sanders, County Commissioner Nash and 2 guests.

Meeting was recorded and labeled the March 21, 2022 regular Board meeting.

**C. APPROVAL OF AGENDA:** March 21, 2022

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the agenda as presented.

**Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**E. CONSENT AGENDA**

**1. Regular Board Meeting Minutes – March 7, 2022**

**2. Department of Public Works Committee Minutes – March 9, 2022**

**3. Police Department Monthly Stat Sheet**

**4. Fire Department Monthly Stat Sheet**

**5. Planning Commission Monthly Reports January – March 2022**

It was moved by Trustee Hughes and second by Treasurer Theile to approve the consent agenda.

**Motion Carried**

**F. UNFINISHED BUSINESS:** None

**G. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks \$92,121.70**

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$92,121.70 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

**Motion Carried**

**NEW BUSINESS: *continued***

**2. Consideration of Temporary Price Reduction for Dumpster Rental Fee**

It was moved by Trustee Grabinski and second by Clerk Westbrook to reduce the price of the dumpster fees by 50% from April 1, 2022 to April 29, 2022 as stated in the board packet.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**3. Approval of New Roof for DPW Building**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the quote of \$108,880.00 from J. Stevens Construction and to bypass the RFP process due to the severe leaking from the roof and the rapid rise in cost of the materials. This is a committee recommendation.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**4. Approval of New Z-Turn Mower for DPW**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve the purchase from White Lake Nursery for \$14,699.97. This is a committee recommendation.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**5. Consideration of 2022 Local Road Brine Policy**

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the 2022 policy with both opt in options.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nay: Absent: Kemp **Motion Carried**

**6. Resolution No. 22-10 Introduction to Ordinance 22-5 Rezone V/L on River to Fourplex/Townhouse Residential (R3)**

It was moved by Trustee Grabinski and second by Treasurer Theile to adopt Resolution 22-10 and introduction of Ordinance 22-5.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nay: Absent: Kemp **Motion Carried**

**7. Approval of Senior Millage Allocation FY 2022 Plan**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the Senior Millage Allocation FY 2022 plan.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**NEW BUSINESS: *continued***

**8. Approval to Hire Full Time Police Officer**

It was moved by Treasurer Theile and second by Trustee Grabinski to approve hiring Robert Sypien with a start date of April 6, 2022 pending physical examination. This is a committee recommendation.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

**9. Consideration of DPW Director Search**

It was moved by Trustee Grabinski and second by Treasurer Theile to move forward on the hiring process for replacing the DPW Director.

Voice Vote

**Motion Carried**

**10. Consideration of Tentative Agreement for 1956 Dangl**

It was moved by Clerk Westbrook and second by Treasurer Theile to approve the agreement for 1956 Dangl tentative on our legal counsel approving it.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

**H. PUBLIC COMMENT:**

Commissioner Charles Nash – He stated that he is filing his paperwork for Commissioner for Muskegon Township and is hopeful for being our next Commissioner. He said that he enjoys what he does and working for the community.

**I. ANNOUNCEMENTS:** None

**J. ADJOURNMENT:** It was moved by Clerk Westbrook and second by Trustee Ream to adjourn the meeting at 7:19pm. **Motion Carried**

Reviewed by: \_\_\_\_\_  
Jennifer Hodges, Supervisor

Recorded by: \_\_\_\_\_  
Carrie Westbrook, Clerk

