

Board Work Session at 6:00 pm, prior to the regular Board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
February 22, 2022**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm.

B. PLEDGE OF ALLEGIANCE: Led by Trustee Grabinski

Present: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

Absent: Kemp

Also Present: Police Chief Thielbar, Fire Chief Glotzbach, Deputy Fire Chief Dornbush, Zoning Administrator Werschem, and 8 guests.

Meeting was recorded and labeled the February 22, 2022 regular Board meeting.

C. APPROVAL OF AGENDA: February 22, 2022

It was moved by Trustee Grabinski and second by Trustee Hughes to amend the agenda by adding #13 – Tandem truck purchase from Western Star at the price of \$239,671.00 for the DPW under New Business and then approved the amended agenda. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA

1. Regular Board Meeting Minutes – January 18, 2022

2. Police Department Monthly Stat Sheet – January 2022

3. Fire Department Monthly Stat Sheet – January 2022

4. Department of Public Works Committee Minutes – February 16, 2022

5. Annual Treasurer’s Report 2021

It was moved by Trustee Grabinski and Treasurer Theile to approve the consent agenda. **Motion Carried**

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks \$99,151.38

It was moved by Trustee Hughes and second by Trustee Ream to approve payment of weekly and bi-weekly bills of \$99,151.38 from the appropriate accounts.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays:

Absent: Kemp

Motion Carried

NEW BUSINESS: *continued*

2. Approval to sell property at 176 Vernon

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the sale of 176 Vernon to Mr. Mackenzie for the amount of \$2,500.00 and offer to let him do a quitclaim deed if he would prefer.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

3. Consideration of Closing Township Hall during System Upgrade

It was moved by Clerk Westbrook and second by Trustee Grabinski to approve closing Township Hall on March 17th and 18th, as needed, due to moving to our new computer server. Employees may either use their PTO during those times or may clean and/or organize at Township Hall.

Motion Carried

4. Consideration of Code Enforcement Contract with MCT & Fruitland Township

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the Code Enforcement Contract with MCT & Fruitland Township with the correction on #2 for removing the wording within 30 days to quarterly.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

5. Consideration to Approve Bid for New Ceiling Tiles

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the bid from Central Ceiling in the amount of \$ 4,425.00

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

6. Consideration to Hire Full Time Police Officer

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the hiring of a full time police officer to fill the vacant spot from Officer Weaver retiring.

Motion Carried

7. Consideration to Promote Lt. Mayette to Captain

It was moved by Clerk Westbrook and second by Treasurer Theile to approve promoting Lt. Mayette to Captain effective February 20, 2022 with an annual base salary of \$65,811.64.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

8. Consideration to Hire Full Time 2nd Lieutenants

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve hiring Chad Forward, James Coman, Colin VanderWall and Matthew Gabriel to full time 2nd lieutenants with a start date of March 6, 2022 and an annual starting salary of \$52,197.89.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

NEW BUSINESS: *continued*

9. Resolution No. 22-6 Adoption of Ordinance 22-3, Amendment to Chapter 30, Section 107 adding subsection (D) for Sale or Consumption of Marihuana/Marihuana Accessories in Public

It was moved by Trustee Grabinski and second by Treasurer Theile to approve Resolution No. 22-6 and adopt Ordinance 22-3.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

10. Resolution No. 22-8 Adoption of Ordinance 22-4, Amendments and Additions to Chapter 5. Marihuana Licensing Ordinance, for Temporary Marihuana Events

It was moved by Treasurer Theile and second by Trustee Grabinski to approve Resolution 22-8 and adopt Ordinance 22-4.

6 – Yeas: Westbrook, Theile, Grabinski, Hughes, Ream, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

11. Consideration of Temporary Marihuana Event Application

It was moved by Treasurer Theile and second by Trustee Grabinski to remove this item from the table for discussion.

6 – Yeas: Theile, Grabinski, Hughes, Ream, Westbrook, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

It was moved by Trustee Grabinski and second by Treasurer Theile to approve the temporary marihuana event application with the amendment of \$500.00 per day with \$250.00 for day one going into the Parks and Recreation Fund and the remaining monies will go into the General Fund.

6 – Yeas: Grabinski, Hughes, Ream, Westbrook, Theile, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

12. Resolution No. 22-3 Introduction of Ordinance 22-2 Zone Change

It was moved by Trustee Grabinski and second by Clerk Westbrook to approve Resolution No. 22-3 and the introduction of Ordinance 22-7.

6 – Yeas: Hughes, Ream, Westbrook, Theile, Grabinski, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

13. Purchase for a Tandem Truck for DPW

It was moved by Trustee Grabinski and second by Trustee Hughes to approve the purchase of a Western Star truck 47X and up fitted by Truck and Retailer Specialties at a total cost of \$239,671.00. This is a committee recommendation.

6 – Yeas: Ream, Westbrook, Theile, Grabinski, Hughes, Hodges

0 – Nays: Absent: Kemp **Motion Carried**

H. PUBLIC COMMENT

1. Brian Werschem stated that Skymint opened last week and is number 6 out of 7 provisioning centers for Muskegon Township. He stated that Lucky Pablo's will be opening around May or June. He also spoke about new business and buildings that are happening in the township.

PUBLIC COMMENT: *continued*

2. Chief David Glotzbach spoke about his appreciation and excitement for the hiring of four firefighters for Muskegon Township Fire Department and thanked the board for helping to make this happen.

3. Mark Cleveland – Egelston Fire Chief spoke about a fatal accident that occurred last week Wednesday. He stated that it happened at the intersection of Apple Ave. and Carr Rd. He thanked Muskegon Township Fire along with Fruitport Fire for their assist to the accident.

I. ANNOUNCEMENTS: None

J. ADJOURNMENT: It was moved by Trustee Grabinski and second by Treasurer Theile to adjourn the meeting at 7:29pm. **Motion Carried**

Reviewed by: _____
Jennifer Hodges, Supervisor

Recorded by: _____
Carrie Westbrook, Clerk