



**Fire Departments**

Norton Shores	799-6809	Fruitport	865-6106	White Lake	893-6503
Muskegon	724-6792	Ravenna	638-1142	Montague	893-3311
North Muskegon	744-1766	Moorland Twp	853-2105	Holton	821-2685
Muskegon Heights	733-8890	Casnovia	332-6721	Dalton	766-3277
Muskegon Twp	773-4316	Egelston	788-2254	Blue Lake	894-5926

**\*Do not fill out form in web browser. You must save document to computer, re-open and fill out form before Submitting.**

Location: \_\_\_\_\_

# SMOKE ALARM INSTALL

Date: \_\_\_\_\_ Requested Install Date: \_\_\_\_\_ Time: \_\_\_\_\_

First name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**FOR OFFICE USE ONLY BELOW THIS LINE**

# of Children  # Children under 10  # of Adults  # of Adults over 65 yrs. of age

# of existing smoke alarms  Working?  # Yes  # No  # of smoke alarms installed

# of existing CO alarms  Working?  # Yes  # No  # of carbon monoxide alarms installed

# of Smoke Alarms over 10-years old  # of Carbon Monoxide Alarms over 7-years old

Declined service  Not Home

Notes: \_\_\_\_\_

**Locations to install alarms**

- One in every bedroom (each sleeping areas).
- Common areas between bedrooms (hallways, entryways, or nooks).
- One on every level of home including basement.
- Not outside bathrooms or kitchen where steam or cooking fumes could trigger alarm activation.
- Don't install smoke alarms near windows, doors or ducts where drafts might interfere with their operation.
- All alarms should be installed high on the wall (4-12 inches from ceiling) or on the ceiling (4 inches from wall).

**Common reasons for alarm failure**

- Missing or disconnected battery
- Dead or discharged battery
- Lack of cleaning
- Defective unit
- Improper placement
- Hardwire failure or shortage

**Instructions on maintaining alarm**

- Clean and test monthly. **(Show & make occupant test alarm)**
- Never paint smoke alarms. Paint, sticker, or other decorations could cause the alarms to malfunction.

These are key points to explain to the residents for proper cleaning and maintenance.

Public Ed Requested Emergency Run#  Other

Who Installed: \_\_\_\_\_ Date Installed: \_\_\_\_\_