

**MUSKEGON CHARTER TOWNSHIP
PLANNING COMMISSION MINUTES
PC-18-11
NOVEMBER 13, 2018**

CALL TO ORDER

Chairperson Bouwman called the meeting to order at 7:00 p.m.

ROLL

**Present: Hower, VandenBosch, Hughes, Singerling, Frein, Borushko,
Bouwman**

Absent: None

Excused: None

**Also present: Planning and Zoning Administrator Brian Werschem, and
Recording Secretary Andria Muskovin were present.**

Approval of Agenda

**Motioned by Hower, supported by Singerling, to approve the agenda as
submitted.**

Motion carried.

Approval of Minutes

**Motioned by Singerling, supported by Hower, to approve the minutes of
October 8, 2018 as presented.**

Motion carried.

Communications

**Borushko questioned board minutes reflecting ISO rating improving but
Insurance rate going up from the 9/14/18 meeting.**

Unfinished business

Grass, truck routes, kennels

New Business

1. PC 18-10 Public Hearing – Ordinance 8-4

**Purpose: Amend Chapter 58 of the Muskegon Charter
Township Code of Ordinances adding a new
Section 58-344, a table of minimum standards
for sizes of parking spaces and drive aisles.**

Open public hearing at 7:09-p.m.

Discussion on parking space size included Wade VandenBocsh commenting that a 9' x 18' space was a good size.

Handicap spaces are regulated by the ADA. Van accessible spaces are 8' x 8' access. Handicap total % of spots are 1 per 25 spaces.

Chairman Bouwman explained that the Planning Commission has the latitude to increase/decrease per discretion to reduce if it makes sense for what the business is.

Borushko asked about the Fire Department and access to a structure. Brian Werschem explained that there must be a 150' of any point around structure. Fire Department can request denial on site plan.

John Hughes asked about parking spaces & drive aisle for parallel parking. They are 8 1/2'. Hughes asked if that was too small.

VandenBosch suggested up to 53 degree (as shown in chart) for parallel parking, and to change the 0 to 30 degree to 30 to 53 degree. 90 degree parking spaces need 24' wide width on one way as well as 2 way. From the last column, 40' to 60' is needed for one way.

Motion to close public hearing by Singerling, second Borushko.

Closed public hearing at 7:13 pm

Motion by Singerling, supported by Borushko to recommend approval to the township board Ordinance 18-4 parking spaces and drive aisles noting changes made.

Ayes: Hower, VandenBosch, Hughes, Singerling, Frein, Borushko, Bouwman

Nays: none

Public comment – None

Planner informed the committee of upcoming potential plans.

Next meeting The next scheduled meeting for the Planning Commission is on December 10th, 2018 at 7:00 pm in the Board Room at Town Hall.

Adjournment

Motioned by Singerling, supported by Hower to adjourn at 7:19 pm.

Motion carried.

Respectfully submitted by,

**Sandra Frein
Secretary**