

**MUSKEGON CHARTER TOWNSHIP  
PLANNING COMMISSION MINUTES  
PC-17-10sp  
OCTOBER 4, 2017**

**CALL TO ORDER**

Chairperson Bouwman called the meeting to order at 7:00 PM.

**ROLL**

Present: Hower, Singerling, VandenBosch, Bouwman, Hughes, Frein, Borushko

Absent: none

Excused: none

Also Present: Planning and Zoning Administrator Brian Werschem, Recording Secretary Andria Muskovin, Fire Inspector Mark Nicolai and 2 guest(s).

**APPROVAL OF AGENDA**

**Motioned Hower, supported Singerling to approve the agenda as presented.**

**Motion carried.**

**APPROVAL OF MINUTES**

**Motioned Singerling, supported Vandenbosch to approve the minutes of September 11, 2017 as presented.**

**Motion carried.**

**COMMUNICATIONS**

**Staff Report**

Chairperson Bouwman thanked Brian Werschem for the Staff Report.

**Township Board Minutes September 5 and September 18, 2017**

**Information only, no action taken.**

**UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

Site Plan Revisions – Apple Ventures LLC (Kmart) – 1501 Apple Ave. Dodson  
Bix Box Retail to Multi-Tenant Retail

Chad Barton from Apple Ventures LLC, 645 Cherry St SE, Grand Rapids, MI 49503 discussed future plans of site.

Discussion on signage for building/property.

Discussion on portion of Isabella that is not owned by anyone and idea of blocking it off.

Mark Nicolai, Muskegon Township Fire Inspector discussed lock boxes for each tenant entry in building, and making sure each suite would be identified if alarm were to be called in.

Chairman Bouwman stated that this is a positive move for both Muskegon Township and for Apple Ventures LLC.

**Motion by Singerling, supported by Borushko to Approve the Site Plan Amendment for 1501 E Apple Avenue as submitted contingent on Adherence to All Federal, State, County and local rules and regulations.**

**Ayes: Hower, Singerling, VandenBosch, Bouwman, Hughes, Frein, Borushko**

**Nays: none**

**Motion approved.**

## **PUBLIC COMMENT**

None

## **NEXT MEETING**

The next scheduled meeting for the Planning Commission is on October 9, 2017 at 7:00 PM in the Board Room at Town Hall.

## **ADJOURNMENT**

**Motioned Singerling, supported Hughes to adjourn at 7:22 PM.**

**Motion Carried.**

Respectfully submitted,

*Sandra Frein*  
*Secretary*