

**MUSKEGON CHARTER TOWNSHIP  
PLANNING COMMISSION MINUTES  
PC-17-09  
September 11, 2017**

**CALL TO ORDER**

Chairperson Bouwman called the meeting to order at 7:00 PM.

**ROLL**

Present: Hower, Singerling, VandenBosch, Bouwman, Hughes, Frein, Borushko

Absent:

Excused:

Also Present: Planning and Zoning Administrator Brian Werschem, Recording Secretary Gloria Vega and one (1) guest

**APPROVAL OF AGENDA**

**Motioned Singerling, supported Hower to approve the agenda as presented.**

**Motion carried.**

**APPROVAL OF MINUTES**

**Motioned Singerling, supported Hughes to approve the minutes of August 14, 2017 as presented.**

**Motion carried.**

**COMMUNICATIONS**

**Staff Report**

Chairperson Bouwman thanked Brian Werschem for the Staff Report.

**Township Board Minutes August 7 and August 21, 2017**

**Information only, no action taken.**

**UNFINISHED BUSINESS**

Review of Accessory Building Size Ordinance

After review of the amended ordinance it was determined that it was acceptable and to proceed with a public hearing.

## **NEW BUSINESS**

Site Plan Revisions – Emergency Services – 1660 Dodson  
Fence and Gate Revision  
Three (3) Accessory Building Additions

During an inspection it was discovered that additional fencing and a gate had been added and/or moved. There were also an additional three accessory buildings located on the property. In addition, the buffer was removed. Emergency Services was informed that they will not receive an Occupancy Permit until the buffer has been replaced and the Michigan Building and Fire Codes are met.

There was discussion regarding the amount of fine to be assessed on these changes to the property without permits. The ordinance calls for double the permit fees in this instance.

**Motion by Singerling, supported by Hughes to recommend approval to the Township Board contingent on all fire and building codes and requirements for approval of the placement of the accessory buildings.**

**Ayes: Hughes, VandenBosch, Singerling**  
**Nays: Borushko, Frein, Bouwman, Hower**

**Motion fails.**

**Motion by Singerling, supported by Borushko to recommend approval to the Township Board of the Site Plan Amendment of fencing, gates, and placement of the three accessory buildings, contingent on compliance with all building and fire codes, replacement of the berm with trees and doubling the permit fees.**

**Motion carried.**

## **PUBLIC COMMENT**

None

## **NEXT MEETING**

The next scheduled meeting for the Planning Commission is on October 9, 2017 at 7:00 PM in the Board Room at Town Hall.

## **ADJOURNMENT**

**Motioned Hower, supported Borushko to adjourn at 7:47 PM.**

**Motion Carried.**

Respectfully submitted,

*Sandra Frein*  
*Secretary*