

Board Work Session at 6:15 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
September 3, 2019**

A. CALL TO ORDER: Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

Absent: None

Also present: Legal Counsel – Enrika McGahan, Staff – Police Chief Wypa, Fire Chief Glotzbach, Planning Zoning Community Development Administrator Werschem, Clerical Dobben and 5 guests. (Commissioner Susie Hughes)

Meeting was recorded and labeled the September 3, 2019 regular Board meeting.

C. APPROVAL OF AGENDA, September 3, 2019:

It was moved by Trustee Ream and second by Trustee Grabinski to approve the agenda with the addition of, G. New Business #7. Resolution No.19-37-Resolution to Approve Proposed Additional Millage Rate. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA:

1. Approval of Regular Board Meeting Minutes – August 19, 2019

It was moved by Clerk Oakes and second by Trustee Grabinski to approve the consent agenda as presented. **Motion Carried**

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$303,657.08

It was moved by Trustee Hughes and second by Trustee Grabinski to approve payment of the weekly and semi-weekly bills of, \$ 303,657.08 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

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G. NEW BUSINESS continued:

2. Approval to Hire Full Time Clerical for Rental Inspections

It was moved by Trustee Grabinski and second by Treasurer Theile to hire Jamie Beach at a starting wage of \$14.69/hour, effective September 9, 2019, pending passing drug screen test.

7 - Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hodges
0 - Nays: Absent: None **Motion Carried**

3. Resolution No. 19-31 Introduction of Ordinance No. 19-8 to add Article XI Marihuana Zoning Ordinance to Chapter 58 of the Code of Ordinances

It was moved by Trustee Kemp and second by Trustee Grabinski to adopt Resolution No. 19-31, the Introduction of Ordinance No 19-8.

6 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges
1 - Nay: Oakes Absent: None **Motion Carried**

4. Resolution No. 19-33, Introduction of Ordinance No. 19-7 to add Chapter 5 Marihuana Licensing Ordinance to the Code of Ordinances

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 19-33, the Introduction of Ordinance No. 19-7.

6 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Hodges
1 - Nay: Oakes Absent: None **Motion Carried**

5. Resolution No. 19-35 Introduction of Ordinance No. 19-9 to Amend section 58-257 and section 58-287 of Chapter 58 of the Code of Ordinances

It was moved by Trustee Kemp and second by Treasurer Theile to adopt Resolution No. 19-35, the Introduction of Ordinance No. 19-9. Trustee Grabinski and Supervisor Hodges thanked everyone who worked to get these Ordinances as written to present to the Board. Supervisor Hodges noted that in November 2018, the majority of the Township electorate voted in favor to legalize marijuana. The Board moved forward to put in place these ordinances.

6 - Yeas: Kemp, Grabinski, Hughes, Ream, Theile, Hodges
1 - Nay: Oakes Absent: None **Motion Carried**

6. Approval to Purchase 2 Sided ID Maker

It was moved by Trustee Grabinski and second by Supervisor Hodges to purchase a 2-sided ID Maker as detailed in the Board packet for a cost not to exceed \$3,000. Supervisor Hodges noted, no budget amendment will be needed because the cost will be shared among all the following departments, Township Hall, Fire, Police and DPW.

7 - Yeas: Grabinski, Hughes, Ream, Oakes, Theile, Kemp, Hodges
0 - Nays: Absent: None **Motion Carried**

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G. NEW BUSINESS continued:

7. Resolution No. 19-37: Resolution to Approve Proposed Additional Millage Rate

It was moved by Clerk Oakes and second by Treasurer Theile to adopt Resolution No. 19-37. This Resolution also sets the date/time/place (September 16, 2019, 7:00 pm, Township Hall) for the Truth in Taxation Public Hearing.

7 – Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hodges

0 – Nays: Absent: None **Motion Carried**

H. PUBLIC COMMENTS:

1. Fire Chief Glotzbach – a) Sportsmen for Youth Event: (includes the MCT Fire Safety Activities) at the Fairgrounds, Saturday September 7th, 9 am – 3 pm.
b) The Annual Fire Department Open House will be held at North Muskegon Fire Department, Thursday September 26th, 6 pm – 8 pm.
2. Commissioner Susie Hughes, 2425 Safari Lane – a) Senior Millage Open House – Friday September 13th, 10 am – Noon, Forrest Park Covenant Church, 3814 Henry Street, Norton Shores. (flyer provided)
b) Commissioner Hughes also encouraged all to attend the Sportsmen for Youth event and bring some youth.
3. Police Chief Wypa – Holton Road construction project is scheduled to be completed this Friday. We are experiencing some traffic issues at the Giles Road construction project.
4. **David Jacobs – guest**

I. ANNOUNCEMENTS:

1. Supervisor Hodges – a) Michigan Townships Association (MTA) Muskegon Chapter will meet Monday September 30th, 6 pm at Muskegon Charter Township. There is a special request to have all Township Board members to attend. We would like to discuss Board members ideas/plans for MTA-Muskegon.
b) Kudos to Treasurer Theile for collecting over \$14,000 in late taxes.
2. Clerk Oakes – Anyone interested in working the 2020 Census, minimum requirements, 18 years old and transportation. Job available starting August 2019 – August 2020. Starting pay \$14/hr. For more information, contact the following website.
3. Trustee Ream - Democratic Party Annual Pig Roast, Saturday September 7th, 3 pm. at Pat's Road House.

J. ADJOURNMENT: It was moved by Trustee Grabinski and second by Trustee Kemp to adjourn the meeting at 7:18 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, Clerk

