

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
June 3, 2019**

A. CALL TO ORDER: Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hernandez

Absent: None

Also present: Staff – Police Chief Wypa, Fire Chief Glotzbach, Assessor Good, DPW Director Sanders and 9 guests. (Commissioner Susie Hughes, Muskegon County Road Commission (MCRC) Director Ken Hulka)

Meeting was recorded and labeled the June 3, 2019 regular Board meeting.

C. APPROVAL OF AGENDA, June 3, 2019:

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

D. PUBLIC HEARING – SYLVAN AVENUE PAVING PROJECT SP-47

Supervisor Hernandez opened the Public hearing and stated this is an opportunity for anyone to speaking on the paving of Sylvan Avenue. We can begin with the public comment forms I have received from Margaret Riley and Laurel Brown.

1. Margaret Riley – 2897 Sylvan Avenue – a) she wanted to know if the monies that was used to brine and grade Sylvan Avenue could be deducted from the cost of this special assessment. Supervisor Hernandez responded no. The cost to brine and grade is minimal when we are looking at just one road. Also the road millage that was recently approved will be used to maintain Sylvan once it is paved. b) She and Jerry Ross have received a copy of the Truck Ordinance. They were concerned if anything can be done about all the semi-trucks coming down Sylvan Avenue? Supervisor Hernandez responded, truck signs have been order and will be posted.

2. Laurel Brown – 2905 Sylvan Avenue – a) she stated, we would like the 13ft section of dirt at the end of her drive-way be included in the paving. MCRC Director Ken Hulka responded, she could contact him to discuss the possibility of having this section paved and the cost associated with this. b) Laurel and Russell Brown were also concerned about the construction of Sylvan paving in regards to how the ditching will be constructed or if there will be ditching. MCRC Director

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D. PUBLIC HEARING – SYLVAN AVENUE PAVING PROJECT SP-47 cont.:

Ken Hulka said there will be curves on the corners and there will be ditching on both sides of the road per engineering specifications. c) When will the project get started? MCRC Director Ken Hulka stated, late summer. It really depends on the asphalt company. d) Will our road continue to be graded and brined? MCRC Director stated normal maintenance will be done until the project gets started.

e) She also had some general questions regarding stopping the semi-trucks from going down Sylvan Avenue. Supervisor Hernandez stated, after the truck signs are posted, we will provide a copy of the Truck Ordinance to Monroe business. DPW Director Sanders added, the signs have a universal NO TRUCK sign on them. Police Chief Wypa stated, we will have no problem enforcing the ordinance. Contact me with the names of the semi - truck companies going down your road. You can give the information to her also. Assessor Good wanted to remind the property owners that this is the last time they can add or remove their name from the petition. Laurel questioned if the process can be stopped after tonight: Supervisor Hernandez stated, only the Board can stop the process now. If the cost of the project comes in greater than 10% of what is on the assessment roll we will have to hold another hearing. Clerk Oakes added, she has provided Jerry Ross copies of all the Resolutions as they appear in the Board packet. The two resolutions on the agenda (Resolutions 19-21 and Resolution 19-22) if adopted by the Board tonight will give you as property owner's opportunity to review the assessment roll. This roll is created by the Assessor at the request of the Supervisor. The assessment roll will show the number of years the project will be financed and the interest rate. You can review this assessment roll in the Clerk's office but we also set a public hearing to review this document. After this, the project is a done deal unless as Supervisor Hernandez stated. When the project is completed the actual cost will be used to calculate the actual assessment each property owner will be assessed,

There being no further questions or comments, Supervisor Hernandez closed the Public hearing at 7:25 pm.

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

F. CONSENT AGENDA:

1. Approval of Regular Board Meeting Minutes - May 20, 2019
2. Maintenance, Inspection, Planning & Zoning Committee Min. – May 21, 2019
3. Fire Committee Meeting Minutes – May 20, 2019

It was moved by Trustee Kemp and second by Trustee Grabinski to approve the consent agenda with two corrections to the Board minutes: G. New Business No. 8... Form ~~547~~ 548 and No. 9... Form ~~548~~ 547. **Motion Carried**

G. UNFINISHED BUSINESS: None

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H. NEW BUSINESS:

1. Weekly Check Runs and Total of all Checks - \$ 62,411.03

It was moved by Trustee Hughes and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of - \$ 62,411.03 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hernandez
0 – Nays: Absent: None **Motion Carried**

2. Approval to Purchase Structural Fire Fighter Gear

It was moved by Trustee Kemp and second by Trustee Grabinski to purchase structural fire fighter gear for a total cost of \$93,480.50 as detailed in the Board packet. This is a Fire Committee recommendation.

7 - Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hernandez
0 – Nays: Absent: None **Motion Carried**

3. Approval to Replace Motor in Mini Pumper (Unit 211)

It was moved by Trustee Hughes and second by Trustee Grabinski to replace the motor in Unit 211, by Dalton Fleet Services, for a cost not to exceed \$25,000.

7 – Yeas: Oakes, Theile, Kemp, Grabinski, Hughes, Ream, Hernandez
0 – Nays: Absent: None **Motion Carried**

4. Approval to Hire Full-Time Employee - DPW

It was moved by Trustee Grabinski and second by Trustee Ream to hire David Drum full time, at a starting wage of \$17.89/hour. Effective date June 10, 2019, contingent on a favorable physical and background investigation. This is a recommendation from the Interview Committee.

7 - Yeas: Theile, Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez
0 – Nays: Absent: None **Motion Carried**

5. Approval to Purchase Six New 6-yard Containers for DPW

It was moved by Trustee Hughes and second by Trustee Grabinski to purchase from Fredrickson Supply LLC, six new 6-yard dumpsters for a total cost, including shipping, is \$8,961.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Theile, Hernandez
0 – Nays: Absent: None **Motion Carried**

6. Resolution No. 19-21: Sylvan Avenue Paving Project SP-47

It was moved by Trustee Grabinski and second by Clerk Oakes to adopt Resolution No. 19-21.

7 – Yeas: Grabinski, Hughes, Ream, Oakes, Theile, Kemp, Hernandez
0 – Nays: Absent: None **Motion Carried**

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H. NEW BUSINESS continued:

7. Resolution No. 07 Approving Deficit Elimination Plan

It was moved by Trustee Kemp and second by Trustee Hughes to adopt Resolution No. 19-07.

7 - Yeas: Hughes, Ream, Oakes, Theile, Kemp, Grabinski, Hernandez
0 – Nays: Absent: None **Motion Carried**

8. Resolution 19-22: Sylvan Avenue Paving Project SP-47

It was moved by Trustee Hughes and second by Trustee Grabinski to adopt Resolution No. 19-22. This resolution sets the date and time of the Public hearing to review the special assessment tax roll. (June 17, 2019 at 7 pm)

7 - Yeas: Ream, Oakes, Theile, Kemp, Grabinski, Hughes, Hernandez
0 – Nays: Absent: None **Motion Carried**

I. PUBLIC COMMENTS:

1. Heath Scarbough, 8025 Ramblewood Drive – He was present to plead with the Township an urgency to put some type of guard rail at the end of Creston. After the death of his cousin, he feels if some type of railing was there it could possible prevent anyone else from going into the river. He is willing to help anyway he can to work with the Township to get this done. Supervisor Hernandez gave our condolences from the Board. She thanked him for taking time to come to the meeting and asked Heath to share his contact information with her and they could talk regarding this request.

2. Fire Chief Glotzbach – He invited all to look at the new Fire truck. It is in the parking lot.

J. ANNOUNCEMENTS: None

.K. ADJOURNMENT: It was moved by Trustee Kemp and second by Trustee Grabinski to adjourn the meeting at 7:44 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____
Jennifer Hernandez, Supervisor Ann D. Oakes, Clerk CMC