

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
November 19, 2018**

**A. CALL TO ORDER:** Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Oakes, Wood, Kemp, Grabinski, Hernandez

**Excused Absence:** Ream

**Also present:** Staff: Fire Chief Glotzbach, Police Chief Wypa, DPW Director Sanders, Planning/Zoning/Economic Development (P/Z/ED) Administrator Werschem, Deputy Clerk McKenna, Zoning Board of Appeals Mortensen and 13 guests. (92<sup>nd</sup> District State Representative T, Sabo, Commissioner S. Hughes)

Meeting was recorded and labeled the November 19, 2018 regular Board meeting.

**C. PRESENTATION – REPRESENTATIVE TERRY SABO TO PEGGY WATKINS**

Supervisor Hernandez asked Representative Sabo to come to do the presentation. Representative Sabo asked Peggy to join him up front. He stated, Peggy Watkins, better known in the community as “Miss Peggy”, is being recognized for her many contributions to her community and this Township. He read the Tribute from the State of Michigan which was signed by Representative Terry Sabo, Senator Geoff Hansen and Governor Rick Snyder. Representative Sabo presented the large framed Tribute to Peggy and the audience applauded as they gave her a standing ovation.

**D. APPROVAL OF AGENDA – November 19, 2018**

It was moved by Treasurer Wood and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:**

1. New Business Agenda item No. 2: Deputy Clerk Robyn McKenna – Thanked Clerk Oakes for getting the additional help. Robyn stated her daughter had several emergency medical issues. We had over 1,000 application requests for absentee ballots to process. The Clerk’s office could not have processed these ballots and got them in the mail without this help. Totally we processed 1,651 absentee ballots. I am requesting the Board to approve paying the three election inspectors through payroll and not as vendors which would cause a delay in them receiving compensation for their work.

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**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY continued:**

2. New Business Agenda item No. 4: Danny Sutton – This ordinance needs to be modified. I pick up my leaves several times during the year. Primarily because my neighbors do not rake their leaves and they blow into my yard. It costs much more money in purchasing leaf bags and time to rake the leaves. Part of home ownership is maintaining the yard. The Township yards in general do not look as well kept as the cities. It would also help if DPW was open longer for dropping off leaves.

**F. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – November 5, 2018
2. Police Department Monthly Report

It was moved by Trustee Grabinski and second by Trustee Kemp to approve the consent agenda. **Motion Carried**

**G. UNFINISHED BUSINESS - None**

**H. NEW BUSINESS**

**1. Weekly Check Runs and Total of all Checks - \$ 385,876.76**

It was moved by Trustee Hughes and second by Treasurer Wood to approve payment of the weekly and semi-weekly bills of - \$ 385,876.76 from the appropriate accounts.

6 - Yeas: Hughes, Oakes, Wood, Kemp, Grabinski, Hernandez

0 – Nays                      Absent: Ream                      **Motion Carried**

**2. Consideration of Pay for Emergency Clerk Office Assistance**

It was moved by Trustee Grabinski and second by Trustee Kemp to approve \$11/hour for Emergency Clerk Office Assistance to Jeanne Tenbrink, Erma Gibson and Darlene Watson for hours worked as listed in the Board packet and pay through payroll. Treasurer Wood stated that per email from Attorney Hughes, they would have to be paid as vendors.

6 - Yeas: Oakes, Wood, Kemp, Grabinski, Hughes, Hernandez

0 – Nays                      Absent: Ream                      **Motion Carried**

**3. Resolution No. 18-27 – Introduction of Ordinance No. 18-4 – Add Section 58-344 Adding a Table of Minimum Standards for Parking Space Sizes and Parking Aisles**

It was moved by Trustee Kemp and second by Clerk Oakes to adopt Resolution No.18-27, the introduction of Ordinance No.18-4.

6 - Yeas: Wood, Kemp, Grabinski, Hughes, Oakes, Hernandez

0 – Nays                      Absent: Ream                      **Motion Carried**

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**H. NEW BUSINESS continued:**

**4. Resolution No. 18-29 – Introduction of Ordinance No. 18-5 – Amend Section 18-5 to Better Define and Abate Nuisances in Violation of this Ordinance Including Creating a Better Defined Timeline to Abate**

It was moved by Treasurer Wood and second by Trustee Kemp to adopt Resolution No. 18-29, the introduction of Ordinance No.18-5.

3 - Yeas: Kemp, Hughes, Wood

3 – Nays: Grabinski, Oakes, Hernandez Absent: Ream **Motion Failed**

**5. Resolution No. 18-31 – Introduction of Ordinance No. 18-6 – Add Article XI, Sections 30-275 through Section 30-288 to Chapter 30 to Establish and Regulate Truck Traffic Routes within Muskegon Charter Township**

It was moved by Trustee Grabinski and second by Trustee Kemp to adopt Resolution No. 18-31, the introduction of Ordinance No. 18-6.

6 - Yeas: Grabinski, Hughes, Oakes, Kemp, Wood, Hernandez

0 – Nays Absent: Ream **Motion Carried**

**6, Reappointments of Zoning Board of Appeals and Board of Review**

It was moved by Trustee Grabinski and second by Treasurer Wood to approve the following reappointments: Zoning Board of Appeals (ZBA) for a four year term – Dan Frein and Helen Mortensen and Board of Review (BOR) for a two year term- Tim Koen, John Morano and Kevin Wright. Treasurer Wood noted that all members serve well in their capacities, are very knowledgeable and are an asset to our Township. The recommendations are from P/Z/ED Administrator Werschem and Assessor Good, respectively. **Motion Carried**

**7. Consideration of Blue Care Network/Blue Cross Coverage Change**

It was moved by Treasurer Wood and second by Trustee Kemp to authorize Supervisor Hernandez to sign the documents for the Blue Care Network/Blue Cross Coverage change.

6 - Yeas: Hughes, Oakes, Wood, Kemp, Grabinski, Hernandez

0 – Nays Absent: Ream **Motion Carried**

**I. PUBLIC COMMENTS:**

1. Commissioner S. Hughes, 2425 Safari Lane – a) She announced the closing of Heritage Park at Hilts Landing in Whitehall\*+.

2. Dale Sinker - 1743 Langland was concerned about the dirt roads being paved and the cars going too fast on the newly paved roads. Treasurer Wood stated that the street millage dollars are used to maintain roads. We do plan on doing some work on the dirt roads. If residents want their road/street paved they do it by a special assessment process. Supervisor Hernandez asked if there is a speed limit sign. Dale stated yes, 25 miles/hour.

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**J. ANNOUNCEMENTS:**

1. Supervisor Hernandez: a) Thanked Jeanne Tenbrink, Erma Gibson and Darlene Watson for the work they did to help with the election. b) Acknowledged Helen Mortensen and thanked her for her services. c) Budget work session Monday November 26<sup>th</sup> at 4 pm in the Board room.
2. Trustee Kemp asked about the Orchard View sinking fund recount. Clerk Oakes stated, it is scheduled for December 5<sup>th</sup> at Laketon Township Hall. She will email the Board the time. The recount is considered an open meeting.

**K. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:33 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_

Jennifer Hernandez, Supervisor

Ann D. Oakes, Clerk CMC, CMMC