

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
August 6, 2018**

A. CALL TO ORDER: Supervisor Hernandez called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. Invocation: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

Absent: None

Also present: Staff: Fire Chief Glotzbach, Building Official Sheldon and 23 guests. (Commissioner S. Hughes)

Meeting was recorded and labeled the August 6, 2018 regular Board meeting.

C. APPROVAL OF AGENDA – August 6, 2018

It was moved by Trustee Grabinski and second by Treasurer Wood to approve the agenda with removal of Consent Agenda item No. 8. Police Department Monthly Report – July 2018. **Motion Carried**

D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY: None

E. CONSENT AGENDA:

1. Approval of Regular Board Meeting Minutes – July 16, 2018
2. Election Commission Meeting Minutes – July 17, 2018
3. Maintenance/Inspection - Planning/Zoning Committee Meeting Minutes – July 17, 2018
4. Fire Committee Meeting Minutes – July 16, 2018
5. Fire Committee Meeting Minutes – July 30, 2018
6. Department of Public Works Committee Meeting Minutes – July 31, 2018
7. Fire Department Monthly Report – June 2018
8. ~~Police Department Monthly Report – July 2018~~

It was moved by Trustee Kemp and second by Treasurer Wood to approve the consent agenda with the removal of Consent Agenda item No.8. **Motion Carried**

F. UNFINISHED BUSINESS - None

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G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$ 272,900.46

It was moved by Trustee Grabinski and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of - \$ 272,900.46 from the appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Grabinski, Hernandez

0 – Nays Absent: None **Motion Carried**

2. Approval to Hire Paid On Call Fire Fighters

It was moved by Trustee Grabinski and second by Trustee Kemp to hire Ashley Forward, Matthew Frizzle, Raymond Hargett, Michael Theil and Cameron Williams pending passing the pre-employment medical evaluation. This is a recommendation from the Fire Committee.

7 - Yeas: Ream, Oakes, Wood, Kemp, Grabinski, Hughes, Hernandez

0 – Nays Absent: None **Motion Carried**

3. Approval to Hire Full-Time 2nd Lieutenant

It was moved by Treasurer Wood and second by Trustee Hughes to hire Elon Martin to the full time position of 2nd Lieutenant, effective August 12, 2018. This is a recommendation from the Fire Committee.

7 - Yeas: Oakes, Wood, Kemp, Grabinski, Hughes, Ream, Hernandez

0 – Nays Absent: None **Motion Carried**

3a. Badge Pinning/Oath Ceremony

Supervisor Hernandez asked Fire Chief Glotzbach to come to do the badge pinning ceremony. Chief Glotzbach stated that Elon began his fire-fighting service in 2003 as a paid on call fire fighter with Egelston Township until June 2012, when he joined the Muskegon Charter Township. He is currently a member of the department, Elon worked full time, from 2008 to present for the MI Department of Corrections. Chief Glotzbach gave Elon the Oath of Office and Elon's wife pinned his badge. Everyone applauded and the Board congratulated him.

4. Approval to Hire Full-Time Police Officer

It was moved by Treasurer Wood and second by Trustee Kemp to hire a full time police officer effective the week of September 2, 2018. (reasons as stated in the Board packet). Chief Wypa will inform the Board, later this month, as to his selection. This a Police Committee recommendation.

7 - Yeas: Wood, Kemp, Grabinski, Hughes, Ream, Oakes, Hernandez

0 – Nays Absent: None **Motion Carried**

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G. NEW BUSINESS continued:

5. Approval to Hire Part-Time Police Officer

It was moved by Trustee Grabinski and second by Treasurer Wood to hire a part-time police officer right away (reasons as stated in Board packet). Chief Wypa will notify the Board, later this month, as to his selection. This is a Police Committee recommendation.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Wood, Hernandez
0 - Nays Absent: None **Motion Carried**

6. Resolution No. 18-15 – Approval to Adopt Ordinance No. 18-2 – Rezone Parcel 61-10-036-400-0023-00 Vacant Parcel upon Mink Road from Neighborhood Commercial (C1) to Single Family Residential (R1)

It was moved by Trustee Hughes and second by Clerk Oakes to adopt Resolution No. 18-15, the adoption of Ordinance No. 18-02.

7 - Yeas: Grabinski, Hughes, Ream, Oakes, Wood, Kemp, Hernandez
0 - Nays Absent: None **Motion Carried**

7. Approval to Amend Budget for Drain Assessments

It was moved by Trustee Hughes and second by Trustee Grabinski to amend the budget to pay the 2018 drain assessments of \$9,379.39.

7 - Yeas: Kemp, Grabinski, Hughes, Ream, Oakes, Wood, Hernandez
0 - Nays Absent: None **Motion Carried**

H. PUBLIC COMMENTS:

1. Commissioner S. Hughes, 2425 Safari Lane – a) the August Water Policy Board meeting cancelled. b) Update on Veterans Memorial (County), c) Breakfast at Mr. B's tomorrow with Commissioner S. Hughes and Supervisor Hernandez, d) Update on cell tower lease agreement

I. ANNOUNCEMENTS; 1. Supervisor Hernandez- a) we are making progress with the Veterans Memorial. b) Thanks to Penny and Neda for cleaning the Township cars. 2. Treasurer Wood - Reminded everyone to vote tomorrow.

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:24 pm. **Motion Carried**

Reviewed by _____ Recorded by: _____

Jennifer Hernandez, Supervisor

Ann D. Oakes, Clerk CMC, CMMC