

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
November 6, 2017**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft, Absent – None  
**Also present:** Staff - Planning Zoning Development Director Werschem and 3 guests (Commissioner S. Hughes).

Meeting was recorded and labeled the November 6, 2017 regular board meeting.

**C. APPROVAL OF AGENDA** - It was moved by Trustee Hernandez and second by Trustee Kemp to approve the agenda. **Motion Carried**

**D. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – October 16, 2017
2. Maintenance/Inspection & Planning/Zoning Committee Meeting Minutes – October 17, 2017
3. Department of Public Works Committee Meeting Minutes – October 17, 2017
4. Fire Department Monthly Report – September 2017

It was moved by Trustee Kemp and second by Treasurer Wood to approve the consent agenda. **Motion Carried**

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** None

**F. UNFINISHED BUSINESS:** None

**G. NEW BUSINESS**

1. Weekly Check Runs and Total of all Checks - \$ 963,682.36

It was moved by Trustee Hernandez and second by Trustee Kemp to approve payment of the weekly and semi-weekly bills of \$ 963,682.36 from the appropriate accounts.

7- Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft  
0 – Nays                      Absent: None                      **Motion Carried**

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**G. NEW BUSINESS cont.**

**2. Approval to Add Special Assessments to Tax Roll**

It was moved by Trustee Hughes and second by Clerk Oakes to add the Special Assessments to the Tax Roll.

7- Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0- Nays

Absent: None

**Motion Carried**

**3. Resolution No. 17-37 – Adoption of Ordinance No. 17-15 – Amend Chapter 58 Section 102 (Zoning Map) to Rezone Parcel located at 601 W. Giles Rd. from R-3 Fourplex and Townhouse Residential, to R-1 Single Family Residential**

It was moved by Trustee Kemp and second by Trustee Hernandez to approve.

Resolution No. 17-37, the adoption of Ordinance No. 17-15.

7 - Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays:

Absent: None

**Motion Carried**

**4. Resolution No. 17-40 – Adoption of Ordinance No. 17-16 - Amend Chapter 58 Section 102 to Rezone Vacant Parcel on Holton Rd., Parcel 61-10-007-200-0015-00 from (C-1) Neighborhood Commercial/(R-4) High Rise & (P) Parks and Conservancy to (P) Parks and Conservancy only.**

It was moved by Trustee Hughes and second by Trustee Kemp to approve Resolution No. 17-40, the adoption of Ordinance No. 17-16.

7 - Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays:

Absent: None

**Motion Carried**

**H. PUBLIC COMMENTS:**

1. Commissioner S. Hughes 2425 Safari Lane - a) Breakfast with Supervisor Kieft and Commissioner Hughes at Mr. B's, 8 am tomorrow morning, b) Good luck on the Road Millage

**I. ANNOUNCEMENTS:**

1. Trustee Kemp - Long time serving elected official, for Muskegon Charter Township, Jack Joslyn passed away last week. Treasurer Wood mentioned several contributions Jack made to this community. Clerk Oakes asked if the Board would do a resolution. It was agreed and Planning Zoning Development Director Werschem volunteered to write the resolution.

**J. ADJOURNMENT:** It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:10 pm. **Motion Carried**

Reviewed by \_\_\_\_\_  
David A. Kieft Jr, Supervisor

Recorded \_\_\_\_\_  
Ann D. Oakes, Clerk CMC, CMMC