

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
October 2, 2017**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent – None
Also present: Legal Counsel – D. Hughes Staff: Fire Chief Glotzbach, Police Chief Wypa, Planning Zoning Development Director Werschem, DPW Director Sanders and 3 guests (Commissioner S. Hughes).

Meeting was recorded and labeled the October 2, 2017 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Treasurer Wood and second by Trustee Hernandez to approve the agenda. **Motion Carried**

D. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – September 18, 2017

It was moved by Trustee Kemp and second by Treasurer Wood to approve the consent agenda with the one correction to the Board minutes: Present - add DPW Director Sanders. **Motion Carried**

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY None

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$ 121,931.30

It was moved by Trustee Kemp and second by Trustee Hernandez to approve payment of the weekly and semi-weekly bills of \$ 121,931.30 from the appropriate accounts.

7- Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

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G. NEW BUSINESS continued:

2. Approval of Equipment Rental for Manhole Repairs

It was moved by Trustee Hughes and second by Trustee Hernandez to approve rental of a back hoe, from Macallister Renters, October and November if needed to complete manhole repairs, Cost of rental is \$1850/month plus a one time charge of \$250 to delivery and pick up the equipment.

7 - Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays Absent: None **Motion Carried**

3. Resolution No. 17-33 – Adoption of Ordinance No. 17-12 – Amend Chapter 58 Section 318 to Remove Improper Language from Special Uses in the Parks and Conservancy District

It was moved by Clerk Oakes and second by Treasurer Wood to approve Resolution No. 17-33, the adoption of Ordinance No. 17-12.

7 - Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays: Absent: None **Motion Carried**

4. Resolution No. 17-35 – Adoption of Ordinance No. 17-13 – Amend Chapter 58 Section 26 of Division 1 to Add Language to Permit Detached Accessory Building to be Located in Side Yards and to Add Language to Define Construction Quality for Detached Accessory Buildings

It was moved by Treasurer Wood and second by Supervisor Kieft to approve Resolution No. 17-35, the adoption of Ordinance No. 17-13 as presented.

4 - Yeas: Wood, Kemp, Hughes, Kieft

3– Nays: Hernandez, Ream, Oakes Absent: None **Motion Carried**

5. Approval of Additional Cleaning Requirements for Edwards Janitorial

It was moved by Trustee Hernandez and second by Supervisor Kieft to have the shower in the Police Department and the DPW professionally cleaned and sealed. After this is completed, add the weekly maintenance of the shower in the Police Department to the Edwards Janitorial cleaning contract for an additional cost of \$48/month. (The total cost of the 3 day/week amended contract is \$789.69/month)

7 - Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 – Nays Absent: None **Motion Carried**

6. Consideration of Contract Extension with Fresh Coast Planning

It was moved by Trustee Hughes and second by Trustee Kemp to extend the contract with Fresh Coast Planning. Extension begins November 18, 2017. Trustee Ream stated that he did not agree with including the automatic renewal language in this contract.

6 - Yeas: Hernandez, Hughes, Oakes, Wood, Kemp, Kieft

1 – Nays: Ream Absent: None **Motion Carried**

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G. NEW BUSINESS continued:

7. Approval to Lease Copy Machine for Treasure's Department

It was moved by Trustee Hernandez and second by Clerk Oakes to lease a copy machine for the Treasure's Department as follows: 60 months at \$151.97/month as presented in the Board packet.

7- Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays

Absent: None

Motion Carried

H. PUBLIC COMMENTS: None

I. ANNOUNCEMENTS: 1) Supervisor Kieft announced - a) Community meeting for the Township, Tuesday October 10th at 6 pm, in this Board room. The purpose is to discuss and answer questions about the upcoming Township Road millage that is on the November 7th ballot. Ken Hulka, Director of Muskegon County Road Commission will also be present to speak. b) Water Policy board meeting Tuesday October 10th, 2 pm at the County Building.

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:23 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes,