

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)
Regular Board Meeting Minutes
September 18, 2017**

A. CALL TO ORDER: Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

B. INVOCATION: Given by Clerk Oakes

Present: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent – None
Also present: Staff: Fire Chief Glotzbach, Assessor Good, Building Official Sheldon, Police Chief Wypa, DPW Director Sanders and 3 guests. Commissioner S. Hughes)

Meeting was recorded and labeled the September 18, 2017 regular board meeting.

C. APPROVAL OF AGENDA - It was moved by Trustee Kemp and second by Trustee Hernandez to approve the agenda. **Motion Carried**

D. CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes – September 5, 2017
2. Police Department Monthly Report – August 2017
3. Fire Department Monthly Report – August 2017
4. Department of Public Works Committee Meeting Minutes – Aug. 22, 2017

It was moved by Trustee Hughes and second by Trustee Kemp to approve the consent agenda. **Motion Carried**

E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY None

F. UNFINISHED BUSINESS: None

G. NEW BUSINESS

1. Weekly Check Runs and Total of all Checks - \$ 140,204.73

It was moved by Trustee Hughes and second by Treasurer Wood to approve payment of the weekly and semi-weekly bills of \$ 140,204.73 from the appropriate accounts.

7- Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft
0 – Nays Absent: None **Motion Carried**

G. NEW BUSINESS continued:

2. Approval to Purchase Multi-Band Radio

It was moved by Treasurer Wood and second by Trustee Kemp to purchase, for the Fire Department, one multi-band radio plus pay the State programming fee. Total cost is \$5,628.92. This is a recommendation from the Fire Committee.

7 - Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 - Nays Absent: None **Motion Carried**

3. Consideration of Canceling Shared Services Contracts

It was moved by Clerk Oakes and second by Supervisor Kieft to authorize Supervisor Kieft to cancel the shared service contracts listed in the Board packet.

7 - Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 - Nays: Absent: None **Motion Carried**

4. Approval to Contract for Mechanical Inspections

It was moved by Trustee Hughes and second by Treasurer Wood to hire Michael Reagan (CDS Code Consulting, LLC) to do Mechanical Inspections per contract in Board packet.

7 - Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 - Nays Absent: None **Motion Carried**

5. Approval to Print/Mail Millage Newsletter Mailer

It was moved by Trustee Hernandez and second by Trustee Kemp to approve KCI to print/mail the millage newsletter as presented in the Board packet. The total estimated cost of the project is \$3,201.97.

7 - Yeas: Kemp, Hernandez, Hughes, Ream, Oakes, Wood, Kieft

0 - Nays Absent: None **Motion Carried**

6. Resolution No. 17-38 – Performance Resolution for Governmental Agencies

It was moved by Treasurer Wood and second by Trustee Hernandez to approve Resolution No. 17-38 with the addition of DPW Director Jerry Sanders as an authorize name to apply to the Michigan Department of Transportation for necessary permits. .

7 - Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft

0 - Nays Absent: None **Motion Carried**

7. Approval to Hire Clerical Employee through Office Staffing

It was moved by Trustee Kemp and second by Clerk Oakes to hire a clerical employee through Office Staffing.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 - Nays Absent: None **Motion Carried**

**Page 3: Muskegon Charter Township Regular Board Minutes
September 18, 2017**

H. PUBLIC COMMENTS: 1) Commissioner Susie Hughes – a) The County has a balanced budget that is ready to present. b) Commissioner Hughes wanted to make it perfectly clear that the dollars generated from the upcoming countywide Youth, Family and Community millage (if passed) will not be used to pay the debt on the jail. Treasurer Wood strongly disagreed with this statement. Commissioner Hughes and Treasurer Wood gave several comments in support of their position on where the millage dollars will be spent.

I. ANNOUNCEMENTS: 1) Supervisor Kieft/Treasurer Wood announced that there will be a Township meeting on Tuesday October 10th at 6 pm, in this Board room, to answer questions and discuss the upcoming Township Road millage that is on the November 7th ballot. Ken Hulka, Director of Muskegon County Road Commission will also be present to speak.

J. ADJOURNMENT: It was moved by Treasurer Wood and second by Trustee Hernandez to adjourn the meeting at 7:41 pm. **Motion Carried**

Reviewed by _____ Recorded by _____
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC