

Board Work Session at 6:30 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
June 5, 2017**

**A. INVOCATION:** Given by Reverend William Naill Sr., Interim Pastor  
Church of the Brethren

**B. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm  
and led the pledge of allegiance.

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent – None  
**Also present:** 7 guests, (County Commissioner S. Hughes)

Meeting was recorded and labeled the June 5, 2017 regular board meeting.

**C. APPROVAL OF AGENDA** - It was moved by Trustee Kemp and second by  
Treasurer Wood to approve the agenda. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY** – None

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – May 15, 2017
2. Maintenance & Inspection/Planning & Zoning Committee Meeting Minutes  
– May 16, 2017
3. Department of Public Works Committee Meeting Minutes – May 16, 2017
4. Police Department Monthly Report – April 2017
5. Police Department Monthly Report - May 2017

It was moved by Trustee Hernandez and second by Treasurer Wood to approve  
the consent agenda. **Motion Carried**

**F. UNFINISHED BUSINESS** - None

**1. Weekly Check Runs and Total of all Checks - \$ 554,978.09**

It was moved by Trustee Kemp and second by Treasurer Wood to approve  
payment of the weekly and semi-weekly bills of \$ 554,978.09 from the  
appropriate accounts.

7 - Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft  
0 – Nays                                      Absent: None                      **Motion Carried**

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**G. NEW BUSINESS continued:**

**2. Resolution No. 17-21 – Adoption of Ordinance No. 17-07 – Rezone Vacant Property East of and Adjacent to 1249 E. Laketon from C-1 Neighborhood Commercial to M, Commercial/Industrial**

It was moved by Trustee Hernandez and second by Trustee Kemp to approve Resolution No. 17-21 the adoption of Ordinance No. 17-07. This is a recommendation from the Planning Commission.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays: Absent: None **Motion Carried**

**3. Resolution No. 17-23 – Adoption of Ordinance No. 17-08 - Amend Chapter 58 of the Code Ordinance for Site Plan Review**

It was moved by Trustee Kemp and second by Trustee Hernandez to approve Resolution No. 17-23, the adoption of Ordinance No. 17-08. This is a recommendation from the Planning Commission.

7 – Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0– Nays: Absent: None **Motion Carried**

**4. Approval to Hire Part-Time Clerical Employee**

It was moved by Clerk Oakes and second by Trustee Hughes to hire Sherry Steele as a part-time clerical employee, for an average of 25 hours per week, \$11.00/hour, effective June 19, 2017. Clerk Oakes and Supervisor Kieft commended Sherry for the work she has done and how well she fits in with staff.

7 – Yeas: Wood, Kemp, Hernandez, Hughes, Ream, Oakes, Kieft

0 – Nays: Absent: None **Motion Carried**

Supervisor Kieft introduced Brian Werschem. The Board approved, last month, to contract with Fresh Coast Planning for Professional Zoning and Planning Consulting Services. Brian is the Associate who will be working with us. Brian stated that he is glad to be here to provide these services. He will be here at the township Wednesday and Friday each week; but can be reached by email for any concerns. The Board has access to his personnel cell phone.

**H. PUBLIC COMMENTS:**

1. Commissioner S. Hughes, 2425 Safari Lane – a) Tomorrow please join myself and Supervisor Kieft for the monthly community breakfast, 8 am at Mr. B's. b) May is Cemetery Awareness Month. The County is doing some work at the cemetery, "Poor Farms Cemetery", across from Quarter Oak Park. (Planting flowers, identifying graves, placing grave markers, etc.)

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**I. ANNOUNCEMENTS:** 1) Supervisor Kieft – Wa+ter Policy Board meets Tuesday June 13<sup>th</sup> at 2:00 pm. 2) Clerk Oakes – Informed the Board that we have received all the new Election equipment. It was quite a lengthy process.

**J. Adjournment:** It was moved by Trustee Hernandez and second by Trustee Kemp to adjourn the meeting at 7:12 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by \_\_\_\_\_  
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC