

Board Work Session at 6:00 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
May 1, 2017**

**A. CALL TO ORDER:** Supervisor Kieft called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft; Absent – None  
**Also present:** Legal Counsel – D. Hughes, Staff: Fire Chief Glotzbach, Deputy Fire Chief Grabinski, Fire fighter Wydeck, DPW Director Sanders, Zoning/Planning/Community Development Director Grabinski and 34 guests. (92<sup>nd</sup> District State Representative Terry Sabo, County Commissioner S. Hughes and former 100<sup>th</sup> District State Representative Jon Bumstead)

Meeting was recorded and labeled the May 1, 2017 regular board meeting.

**C. APPROVAL OF AGENDA** - It was moved by Trustee Kemp and second by Treasurer Wood to approve the agenda. **Motion Carried**

**D. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY –**

New Business Agenda item number 7. Consideration of Special Use Permit at 3925 E. Apple Ave: 1) Ed Higgins – 3925 E. Apple Ave. was present to speak regarding this special use permit and stated that he would like the special uses to stay with this address.

**E. CONSENT AGENDA**

1. Approval of Regular Board Meeting Minutes – April 17, 2017
2. Election Commission Meeting Minutes – April 3, 2017
3. Board of Appeals Meeting Minutes – April 12, 2017
4. Board of Appeals Meeting Minutes – April 20, 2017
5. Fire Committee Meeting Minutes – April 17, 2017
6. Department of Public Works Meeting Minutes – April 18, 2017
7. Treasurer’s Report 1<sup>st</sup> Quarter ending March 31, 2017
8. Revenue and Expenditure Report 1<sup>st</sup> Quarter 2017



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**G. NEW BUSINESS continued:**

**5. Resolution No. 17-16 – Adoption of Ordinance No. 17-06 - Amend Chapter 58 to Provide for and Regulate Solar Energy Systems**

It was moved by Trustee Hernandez and second by Clerk Oakes to approve Resolution No. 17-16, the adoption of Ordinance No. 17-06.

7 – Yeas: Oakes, Wood, Kemp, Hernandez, Hughes, Ream, Kieft

0 – Nays: Absent: None **Motion Carried**

Trustee Hughes commended Zoning/Planning/Community Development Director Grabinski for the great job on research to get this Ordinance completed. It is a good start because we had nothing in place to address this issue, commented Trustee Hughes and Supervisor Kieft.

**6. Resolution No. 17-09 – Adoption of Ordinance No. 17-04 - Amend Chapter 58 of the Code Ordinance for Accessory Buildings and Temporary Storage Units**

It was moved by Treasurer Wood and second by Supervisor Kieft to approve Resolution No. 17-09 the adoption of Ordinance No. 17-04 as presented.

3 – Yeas: Wood, Hughes, Kieft

4 – Nays: Kemp, Hernandez, Ream, Oakes Absent: None **Motion Denied**

**Note: The Township ordinance regarding Accessory Buildings and Temporary Storage Units is unchanged.**

**7. Consideration of Special Use Permits at 3925 Apple Avenue**

The supervisor asked for a motion on this agenda item three times and no motion was received. He then stated that there would be no Board action on this agenda item.

**8. Approval to Rent Excavator for Sewer System**

It was moved by Trustee Hughes and second by Treasurer Wood to approve the rental of an excavator for a total of three (3) months to work on the sewer system. This is a DPW Committee recommendation.

7 – Yeas: Hernandez, Hughes, Ream, Oakes, Wood, Kemp, Kieft

0 – Nays: Absent: None **Motion Carried**

**9. Approval to Purchase Backhoe/Trailer for DPW**

It was moved by Treasurer Wood and second by Trustee Hernandez to postpone action on this agenda item.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays: Absent: None **Motion Carried**

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**G. NEW BUSINESS continued:**

**10. Approval to Replace Wesley Park Pavilion Roofing**

It was moved by Treasurer Wood and second by Trustee Kemp to award the bid to Hughes Builders Inc. for a total cost of \$4,795 per specifications as presented in the Board packet. Treasurer Wood stated, the township appreciates the donation towards this project, from Kendall Electric per Mr. Tom Dake, Location Manager. The donation was given in memory of an employee "Steve" who passed away. They also will provide a plaque with Steve's name inscribed and we would like to do a ceremony at Wesley Park after the roof is completed.

6 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays: 1- Abstain: Hughes Absent: None **Motion Carried**

**11. Approval to Hire Full Time Police Officer**

It was moved by Trustee Kemp and second by Clerk Oakes to hire part time Police Officer Arthur "AJ" Benedict to a full time Police Officer position, effective May 7, 2017.

7 – Yeas: Ream, Oakes, Wood, Kemp, Hernandez, Hughes, Kieft

0 – Nays: Absent: None **Motion Carried**

**12. Approval to Hire Part Time Evidence/Property Manager**

It was moved by Treasurer Wood and second by Trustee Kemp to hire Amy Gerard for the part time Evidence/Property Manager position in the Police Department; 20 – 25 hours/week at \$14.00/hr.; effective, as soon as she passes her pre-employment requirements. This is a Police Committee recommendation.

7 – Yeas: Hughes, Ream, Oakes, Wood, Kemp, Hernandez, Kieft

0 – Nays: Absent: None **Motion Carried**

**H. PUBLIC COMMENTS:**

1. 92<sup>nd</sup> District State Representative Terry Sabo – Is committed to continue to have a presence at our Board meetings and to keep us informed regarding the State legislature. a) Currently the State is primarily working on the Budget. b) Representative Sabo has also been working with the Muskegon Heights Public School concerns. The school will remain open but must raise academic performance scores. c) Nestles Water Permit - Nestles is appealing the denial of its permit to build a booster pumping station in a Michigan Township. The booster station will allow Nestles to pump about 400 gallons of water per minute; currently 250 gallons per minute are being pumped. Representative Sabo agrees with the Planning Commission decision to deny the building of the booster pump. d) Resolution to reinstate the Great Lakes Restoration Initiative – (This initiative is to preserve the Great Lakes ecosystem). Representative Sabo, states that it will probably be reinstated. e) A meeting of the Treasures and

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**H. PUBLIC COMMENTS continued:**

Assessors will be held at Laketon Township –Topic: tax exemption on property taxes. If you have any concerns please contact me.

2. Former 100<sup>th</sup> District State Representative Jon Bumstead – commended the board for a timely well ran meeting. He stated that he was the 100<sup>th</sup> District State Representative but has termed limited in that office and currently plans to run for State Senator next year. Senator Geoff Hanson will be term limited at that time.

3. Joseph Adams – 1500 Paul Street – was present to make a complaint regarding the pit bulls that are constantly on his property scaring his children and family. Something needs to be done before the dogs attack/bite/hurt someone. He has talked with the neighbor who owns the dogs but nothing has been done. Joseph has also reported this problem to the Township and a Police officer has been out.

4. Commissioner S. Hughes, 2425 Safari Lane – a) we will be receiving a one and a half percent increase in revenue sharing from the State per Representative Sabo. b) Veterans Exemption – the state has recognize some abuse with this exemption and is looking into this. c) The historic sites in Muskegon are now open daily from 10 am – 4 pm. d) Community breakfast with Supervisor Kieft and Commissioner S. Hughes tomorrow May 2, 8 am at Mr. B’s.

5. Katie Ames - Muskegon Area District Library (MADL) – a) we are currently working on clearing the lower book shelves. b) There are books for sale now and a special book sale June 9-10<sup>th</sup>. c) Police Chief Wypa will be at the library to read to children during “Celebrate Police Week”. We are very appreciative of his commitment to support our children d) MADL- is close to completing its Strategic Plan. If you have any questions you may contact me at MADL’s main office.

**I. ANNOUNCEMENTS:** None

**J. Adjournment:** It was moved by Treasurer Wood and second by Trustee Kemp to adjourn the meeting at 7:43 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by \_\_\_\_\_  
David A. Kieft Jr, Supervisor Clerk - Ann D. Oakes, CMC, CMMC